



**SOMPTING**  
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**PARISH COUNCIL**

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# **SOMPTING PARISH COUNCIL**

## **GRANT AWARD POLICY**

**2023**

Agreed by Sompting Parish Council  
10<sup>th</sup> May 2023

# **SOMPTING PARISH COUNCIL**

## **GRANT AWARDING POLICY**

### **Introduction**

A Parish Council is empowered to incur expenditure in the execution of any works in order to exercise its statutory powers. There is also a power to incur expenditure for the benefit of the area of some or all of its residents (Local Government Act 1972 s137).

An overall limit for the annual provision of grant aid will be determined as part of the budget setting process.

Applicants must complete a grant application and return it, together with the required financial information,

Sompting Parish Council will consider grants from voluntary groups or charitable organisations but not from individuals.

The council will not normally support commercial organisations, major charities, bodies considered to be self-funded or provided for by other authorities.

The council reserves the right to refuse any grant application or offer an alternate amount to that originally requested.

To qualify, the applicant must be able to demonstrate that funding will benefit the Parish or residents of the Parish. Applicants are requested to include details of the number of Sompting residents who have, or who are expected to use this service and how they have/will benefit or, what particular benefits this will give to the Sompting community. Grants will normally only be considered quarterly by Finance & General Purposes Committee (March, June, September, December), unless there are special circumstances which require more immediate consideration. In determining the validity of an application, the Council will refer to the following guidelines:

### **Examples of purposes that applications will be considered for:**

- ❖ To purchase equipment either in part or in full.
- ❖ For the funding of transport to enable members to partake in a group trip or outing.
- ❖ For training activities.
- ❖ For activities that raise the profile of the area.
- ❖ For running costs of a viable group that is experiencing a period of hardship.
- ❖ For hosting special events or celebrations.
- ❖ For the provision of recreational facilities.

**Conditions:**

- ❖ Grants will not be awarded to individuals.
- ❖ Additional applications within a 12 month period will not normally be considered
- ❖ The award must be used for the purpose for which the application was made.
- ❖ If the group is unable to use the award before the proposed end date then an explanation should be provided to the Parish Council.
- ❖ Awards must be accounted for and evidence of expenditure should be supplied as requested. If the council is not satisfied that the grant has been spent as defined, they reserve the right to request a refund.
- ❖ Any grant must only be used for the purpose for which it was awarded unless the written approval of the Parish Council has been obtained for a change in use of the grant monies.
- ❖ Any unspent portion of the grant must be returned to the Parish Council within 6 months after the proposed end date of the project.
- ❖ An acknowledgment of the contribution should be made to the Parish Council and wherever possible, the Parish Council requests that reference is made to the grant in the organisations annual accounts.

**Eligibility:**

- ❖ Any Charity, Voluntary Group or Community Organisation operating within the Parish.
- ❖ Agencies that operate within the Parish and are of benefit to the local community with the following provisos:
  - ❖ The Parish Council will NOT fund activities that it considers to be the responsibility of a Statutory Authority.
  - ❖ Applications from schools for an activity that takes place within the school day will not be considered.
  - ❖ The Parish Council will not fund activities outside its powers and functions.

**Submission of the Application:**

- ❖ Applications must be submitted to the Clerk at the address given above.
- ❖ The application should be supported by a copy of the latest set of annual accounts.

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10<sup>th</sup> May 2023