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**Draft Minutes of Full Council held on 12<sup>th</sup> February 2020**

**Meeting commenced at 7.30pm**

<b>Minute</b>		<b>Action</b>
3244	<b>Attendance:</b> Cllrs Baxter, Glynn Davies, Thornton, Vimpany, Aulton, Nicklen, Boggis <b>Clerk :</b> C. Stephenson	
3245	<b>Apologies :</b> Cllrs Mear, Holland, Mansfield <b>Non attendance or apologies :</b> Cllr Derham.	
3246	<b>Declarations of Interest and any requests for dispensation:</b> None	
3247	<b>Policing Matters</b> – Crime statistics for December 2019 were noted.	
3248	<b>Report of District and County Councillors</b> – Cllr Boggis advised that New Monks Farm development has been given planning permission and that work has started.	
3249	<b>Minutes of meeting held on 16<sup>th</sup> December 2019</b> – Councillors agreed the minutes are a true record of that meeting and they were duly signed.	
3250	<b>Public Participation</b> – A member of the public asked if there had been any news on the ownership of some twittens. Clerk awaiting reply from ADC and WSCC. Will share that information when received.	<b>Clerk</b>
3251	<b>Vacancy for Parish Councillor</b> – Clerk advised no applications had been received, despite this position being advertised twice. Councillors <b>agreed</b> to defer any further advertising until after May Election. Cllr Vimpany to add information about becoming a councillor to SPC stall at Sompting Festival.	<b>RV</b>
3252	<b>Committee Dates 2020/21</b> – Councillors discussed the two options put before them. After some discussion it was agreed that : <ul style="list-style-type: none"><li>- Research would be undertaken by the Clerk to see if a) Planning Committees could be held once a month instead of fortnightly without impacting upon consideration of planning applications and b) if some applications could be deemed to be de minimus and thus not be formally considered by SPC e.g. disabled access ramps, porches etc. Will require review of Terms of Reference for this committee in May for any changes to be agreed.</li><li>- Amenities and Environment Committee - be kept monthly</li><li>- Centre Committee – remain bi monthly as now</li><li>- Finance Committee - continue to meet monthly</li></ul>	<b>Clerk</b>  <b>Clerk</b>

- Full Council - to meet as shown on version B

- 3253 **Annual Parish Meeting** – Councillors **agreed** the date as 11<sup>th</sup> March 2020 starting at 7pm with tea and coffee at 6.45pm. Councillors **agreed** draft agenda with the addition of inviting Going Local, ADC Rangers, Sustainable Sussex, EPIC as speakers subject to available time. **Clerk**
- 3254 **Signpost** – Councillors **agreed** proposed dates for two editions during 2020/21. Clerk to advise printers and delivery company. **Clerk**
- 3255 **Sompting Neighbourhood Plan** – Further plans showing policies are needed to reflect the current version of the Plan, these are being arranged. This has meant a slight delay to the start of the formal public consultation process. Revised date to be advised.
- 3256 **Committee minutes, reports, recommendations from Committees and Working Groups :**  
**Planning Committee** – Minutes of the meetings held on 4<sup>th</sup> December 2019, 18<sup>th</sup> December 2019, 15<sup>th</sup> January 2020 – **Noted.**  
**Amenities and Environment Committee** - Minutes of the meeting held on 27<sup>th</sup> November 2019 – **Noted.**  
**Finance Committee** - Minutes of the meetings held on 4<sup>th</sup> December 2019. **Noted**  
**Centre Committee** - Minutes of the meetings held on 20<sup>th</sup> November 2019. **Noted**
- 3257 **Report of representatives to other bodies :**
- a) **Adur County Local Committee** – Cllr Glynn Davies missed last meeting; next meeting 5<sup>th</sup> March 2020.
- b) **Sussex Association of Local Councils** – Cllr Nicklen asked for comments the council wished to put forward re SALC review on the organisation inc. training etc.  
**Comments made :**  
Lower fees; query paying for legal advice should be included in annual fee; increasing cost of training; what do we get for SALC fee; a VFM sheet would be helpful; greater transparency in their work and financial accounts etc. Clerk is asked to find out if a Parish Council can join Federation of Local Businesses instead. **Clerk**
- c) **Adur District Conservation Area Consultative Group** – Cllr Aulton advised ADCAG have made representations regarding proposed development at Kingston Wharf, Shoreham and proposed 24/7 opening of petrol station in Manor Road, Lancing.
- d) **West Area Capital Funding Board** – Cllr Boggis advised remaining trees in Test Road will be planted late February
- e) **Sompting Big Local** – Cllr Baxter met with SBL again where agreement has been reached to work more closely together. SBL happy to consider grant applications from the council for new projects. Clerk also suggested a) the council invite SBL to work with them and Community Transport on identifying alternative transport solutions for Sompting - **Agreed** and b) two councillors be nominated to work on this with CT. Cllrs Nicklen and Thornton agreed to be the Council's representatives. **Clerk TN/MT**
- f) **A27 and A27 Bypass Group** – Cllr Baxter advised latest information suggests little support by Government for any improvements to A27 or a bypass.
- g) **Air Raid Shelter** – Clerk advised this project has been forwarded to the Adur Capital Funding Group for their consideration; other grant funding options will also be explored
- h) **Sompting Festival** - Cllr. Baxter advised working group is performing well, plans developing, quotes being obtained etc. Lots of groups,

	organisations, businesses have already expressed an interest in supporting this year's festival. Clerk to invite PCSO to join the council on SPC stall. Cllrs Baxter and Vimpany to meet with Debbie Bridle of British Legion	<b>Clerk CB/RV</b>
i)	<b>Harriet Johnson Centre</b> – Still awaiting outcome of ADC Open Spaces review report.	
j)	<b>EPIC</b> – Cllr Glynn Davies advised work progressing really well and lots of joint working taking place.	
k)	<b>Community in the Countryside in Malthouse Meadow</b> - Cllr Glynn Davies advised this project is going really well. Lots of ideas and plans for the future of this site inc wet area, roundhouse – to be considered by Amenities and Environment committee.	
l)	<b>Millfield</b> – Councillors <b>agreed</b> to move this item to discuss with item 16.	
3258	<b>Social Prescribing</b> – Report from ADC had been circulated to councillors for this meeting. ADC officers to attend next meeting on 11 <sup>th</sup> March 2020 to give an update and outline proposed way forward. <b>Noted</b>	
3259	<b>Electric car charging points in Sompting</b> – Report from Cllr Aulton had been circulated to councillors for this meeting. After much discussion, it was proposed that this matter be deferred for now and to review in three months time. <b>Agreed</b> . In the meantime, Cllr Aulton was asked to continue monitoring the situation and any progress being made by ADC as well as researching number of existing EV in this area and any projected figures.	<b>RA</b>
	Cllr Thornton left at 9.05pm	
3260	<b>Sompting walkabout inc Millfield (from above)</b> – Cllrs discussed at length the poor state of Millfield as seen on the walkabout which took place on 21st January 2020. A reply is awaited from ADC as to if and when funds might be re-allocated to undertake improvements to these dwellings. A list of “streetscene/environmental” issues identified elsewhere in Sompting had been circulated to councillors for this meeting. This list will now go to the next meeting of the Adur Capital Funding Group for their consideration as to whether they can support any of the issues being taken forward in terms of time, money and resources and when. Clerk to add this list to agenda for next Amenities and Environment committee. Clerk also reminded all councillors that this list can be added to at any time, so if any issues are observed anywhere in Sompting e.g. areas in need of tidying, leaning trees/bollards, broken benches etc they should be reported to the Parish Council office.	<b>Clerk  ALL</b>
3261	<b>Extra hours to support planting initiative</b> - Councillors agreed to <b>defer</b> further discussion on this matter until the outcome of the Adur Capital Funding Group as to whether any of the issues identified have been supported for joint working/funding by the group or not. Revisit after April ACFG meeting.	<b>Clerk</b>
3262	<b>Vision for the council</b> – Each committee (exc Planning) has prepared its vision for the next 1,3,5 years. Councillors <b>agreed</b> to share these with the public at the Annual Parish meeting on 11th March 2020 to see if the public agree with the items listed, wish to add others etc to allow full council to then prioritise the lists across the board. Copy of lists to be given to Cllr Baxter to share on Facebook page when promoting the Annual Parish Meeting	<b>Clerk/CB</b>

**Sompting Parish Council's mission:** “ To help foster a Sompting community which gives people a reason to be proud and engaged with the area we all live in”

3263

**Date of next meeting :**

**Annual Parish Meeting** - 6.45pm tea and coffee, meeting starts at 7pm  
on Weds 11<sup>th</sup> March 2020.

**Next Full Council meeting** - 7.30pm on Weds 8<sup>th</sup> April 2020.

Meeting closed at 9.25pm

**Signed Chairman of the Council .....**

**Dated .....**