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**Minutes of Full Council held on 13<sup>th</sup> November 2019**

**Meeting commenced at 7.00pm**

**Minute**

**Action**

- 3206 **Attendance:** Cllrs Baxter, Mear, Glynn Davies, Thornton, Vimpany, Holland, Aulton, Derham. Cllr Barton WSCC (part)  
Cllr Nicklen arrived 7.03pm, Cllr Boggis arrived 7.38pm.  
**Members of the public :** Dr Schofield; J Clark ADC/WBC; applicant for councillor vacancy  
**Clerk :** C. Stephenson
- 3207 **Apologies :** Cllr Mansfield
- 3208 **Declarations of Interest and any requests for dispensation:** None
- 3209 Cllr Baxter proposed a change in the order of times – item 6 next followed by item 3, then item 4, then 5. **Agreed**
- 3210 **Update from Cllr Barton WSCC –**
- WSCC programme of keeping school children safe due to a number of road traffic accidents commencing.
  - Contract for WSCC road maintenance programme being re-let.
  - Snow clearance – WSCC have reduced the number of roads to be cleared this winter on cost grounds. Any issues advise Cllr Barton
  - Recycling plant, Halewick Lane has been agreed by WSCC.
  - Whitestyles Road – enquiries to make this one-way will not be explored any further until more is known about the proposed housing development for 500 homes in Sompting.
  - Civic Service to be held at Lancing Tabernacle Church on 15<sup>th</sup> December 2019.
  - Cllr Barton's charity this year is Electric Storm
  - Planting of 22 new trees in Test Road to start on 25<sup>th</sup> November 2019 with planting ceremony of first tree at 2pm
  - Cllr Barton still in discussions with WSCC re speed and volume of traffic using West Street
- Cllr Barton left after this item at 7.12pm
- 3211 **Going Local presentation –** Councillors received a presentation from ADC/WBC and Dr Schofield on the aims and objectives of this initiative and its progress and achievements since the start. It was agreed a further meeting be arranged for councillors to meet with Dr Schofield and ADC/WBC to discuss ways of working together on the new PCN – patient network. Dr Schofield and J. Clarke were thanked and left at this point.

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Cllr Boggis arrived at this point.

- 3212      **Co-option Vacancy for Parish Councillor** – Councillors received a short presentation from applicant. After some discussion, Councillors thanked the applicant for their interest, but decided not to offer them the position on this occasion. **Agreed.** The position will now be re-advertised. **Clerk**
- 3213      **Policing Matters** – Councillors had received a copy of the latest crime statistics for Sompting prior to the meeting. These were noted. Chair and Clerk to meet new PCSO tomorrow. **CB/Clerk**
- 3214      **Report of District and County Councillors** – Cllr Boggis advised grant application for Air Raid Shelter still to be considered.
- 3215      **Minutes of meeting held on 2<sup>nd</sup> October 2019** – Councillors **agreed** the minutes are a true record of that meeting and they were duly signed.
- 3216      **Public Participation** : No public present at this point
- 3217      **Committee minutes, reports, recommendations from Committees and Working Groups :**
- a      **Planning Committee** – Minutes of the meetings held on 18<sup>th</sup> September 2019, 2<sup>nd</sup> October 2019, 16<sup>th</sup> October 2019 – **all noted.**
- b      **Amenities and Environment Committee** - Minutes of the meeting held on 24<sup>th</sup> July 2019 and 25<sup>th</sup> September 2019 – **Noted.**
- c      **Finance Committee** - Minutes of the meetings held on 2<sup>nd</sup> October 2019. **Noted**
- d      **Centre Committee** - Minutes of the meetings held on 25<sup>th</sup> September 2019. **Noted**
- 3218      **Report of representatives to other bodies :**
- a      **Adur County Local Committee** – Cllr Glynn Davies – not able to attend last meeting.
- b      **Sussex Association of Local Councils** – Cllr Nicklen – next meeting tomorrow 14<sup>th</sup> November 2019.
- c      **Adur District Conservation Area Consultative Group** – Cllrs **agreed** Cllr Aulton as the new representative for this council. Clerk to advise ADC. **Clerk**
- d      **West Area Capital Funding Board** – Cllr Boggis advised next meeting in January 2020.
- e      **Sompting Big Local** – Cllr Baxter met with SBL 10<sup>th</sup> October 2019. Very positive meeting and really looking forward to working more closely with them in the future.
- f      **A27** – Cllr Nicklen advised nothing to report.
- g      **A27 Bypass Group** – Cllr Baxter advised nothing to report.
- h      **Air Raid Shelter** – see minute 3214 above.
- h      **Sompting Festival** - Cllr. Baxter advised of progress of working group and proposed the following, seconded by Cllr Mear –
- Dates for Festival - evening 17<sup>th</sup> July, all day 18<sup>th</sup> July and morning 19<sup>th</sup> July 2020
  - Seeking budget provision for £8k
  - All councillors to seek sponsorship/income/promote Festival
  - Seek support from local businesses
  - Cllr Baxter to speak to SBL
- Working group to continue to meet before Finance Committee. Any ideas for Festival to Cllr Baxter. Cllr Baxter to circulate draft Plan to all councillors. **Agreed.** **CB**
- i

j	<p><b>Harriet Johnson Centre</b> – Building Regulation Consent and Planning permission have been received for replacement doors to small hall. Licence Agreement being processed by ADC; unstable pillar is being dealt with; new fencing on boundaries to be included in larger scheme for Harriet Johnson Centre, remedial works needed in the meantime. Awaiting outcome of Open Space report from ADC/WBC re Sompting Recreation Ground. <b>Noted</b></p>	
k	<p><b>EPIC</b> – Cllr Glynn Davies advised project ahead of schedule; river flowing well; lots of volunteers; steering group to be set up for the future management and funding; various activities e.g. bat walks etc.</p>	
l	<p><b>Community in the Countryside in Malthouse Meadow</b> - still awaiting response from ADC re possible sheep grazing on Meadow, Cllr Boggis to ask if this can be addressed asap. Planting of trees and hedges planned for March 2020; two fruit trees have been planted. Beggars Bush being tidied up – suffering from flytipping; land works to be undertaken to improve the area, create walks, picnic areas etc by ADC</p>	<b>BB</b>
	<p><b>Millfield</b> – No meetings have taken place. Cllr Boggis advised ADC have now agreed £11.2m of funding be made available in 2019/20 for improvements to Millfield and Bushby Close flats. Cllr Mear to follow up reports from tenants of internal cracks with ADC.</p>	<b>BM</b>
3219	<b>Interim Internal Audit Report 2019/20</b> – Councillors <b>noted and agreed</b> the contents of the report.	
3220	<b>External Audit Report 2018/19</b> - Councillors <b>noted and agreed</b> the contents of the report.	
3221	<b>Financial and Management Risk Assessment 2019/20</b> - <b>Agreed.</b>	
3222	<b>Legionnaires Control Policy</b> - <b>Agreed</b>	
3223	<p><b>Sompting Parish Council's Vision</b> – Councillors discussed the suggestion of Cllr Baxter that each committee should prepare a vision for their committee covering 1,3 5 years of aims, aspirations and projects proposed to be taken forward. To inform future budget discussions. To be added to next agenda for each committee. Completed draft plans to be brought back by the Chairs of each committee to Full Council for discussion, agreement, prioritisation to take forward. These will allow future monitoring by Chairs/the council to ensure progress is being made and provide transparency and accountability to residents and other stakeholders. They will also inform future reports to Annual Parish Meetings each May. <b>Agreed.</b> Clerk to add item on HJC car park to a future Council agenda for further discussion.</p>	<b>Clerk</b>
3224	<p><b>Item 18 Social Media</b> – was also discussed at this point by <b>agreement</b> of all councillors.</p> <p>It was felt that the Parish Council should be more pro-active in promoting achievements of the council, news, social activities and other events, promoting rooms for hire etc held in the Centre. There was also recognition that more use should be made of Twitter, Facebook and the website alongside Signpost. Cllr Baxter offered to take on the responsibility for updating Facebook on behalf of the council for a trial period of 6 months and gave an undertaking this would be a-political in nature. <b>Agreed.</b></p>	<b>Clerk</b>
3225	All councillors <b>agreed</b> to extend the meeting at this point to allow consideration of all agenda items.	<b>CB</b>

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- 3226      **Alternative to No 16 bus service** – Cllr Nicklen outlined a County membership Scheme for Parish Councils which costs £500 p.a. providing a dedicated Community Transport Officer; access to Dial a Ride £5 return for any distance; or a volunteer car scheme where drivers have been DBS checked at 50p a mile. In other areas this scheme incorporates a Good Neighbour Scheme. Some examples could be garden clearance, shopping, library books, light bulb changing, dog walking etc. Cllr Nicklen suggested Sompting Independent and Good Neighbour Scheme 'SIGNS' if this is adopted in Sompting. It is envisaged that this will start on 1<sup>st</sup> April 2020. Cllr Nicklen proposed, seconded by Cllr Glynn Davies that the Council signs up to this proposal in lieu of the No. 16 bus service. **Agreed**
- 3227      **Traffic flow, Whitestyles Road** – In view of the comment made by Cllr Barton WSCC above (3210), Councillors **agreed to defer** this to a future meeting.
- 3228      **Police Crime Commissioner meeting 7<sup>th</sup> October 2019** – Cllrs had received a copy of the notes of that meeting. These were duly **noted**.
- 3229      **Date of next meeting : 7.30pm on Wednesday 11<sup>th</sup> December 2019**
- Meeting closed at 9.50pm**

Signed Chairman of the Council .....

Dated .....