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**Minutes of Amenities and Environment Committee held on 23<sup>rd</sup> October 2019**

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<b>Minute</b>		<b>Action</b>
	Meeting Commenced at 7.00pm	
1024	<b>Attendance:</b> Cllrs Glynn Davies, Holland, Nicklen, Mear, Baxter  Asst Clerk – Sue Tubb	
1025	<b>Absence:</b> Cllrs Thornton	
1026	<b>Declarations of interest by councillors on any of the agenda items below:</b> None	
1027	<b>Request for DPI Dispensations:</b> None	
1028	<b>Public Participation:</b> None	
1029	<b>Minutes of last meeting held on 25<sup>th</sup> September 2019:</b> These were agreed and signed.	
1030	<b>Halewick Lane – Agree arrangements for stakeholder meeting</b> Enquiries were made as to whether the Joyful Whippet was still open. It is but does not have a separate room. It was felt that public meeting should be held at the Harriet Johnson Centre instead. Cllr Glynn Davies to book a room via Centre Manager and Clerk Nov/Early Dec.	Cllr GD
1031	<b>Malthouse Meadow – Update by Cllr Glyn-Davies</b> The monthly sessions are going well and the area is looking neat and tidy with areas being cleared. Fig trees and elms have been planted. The gate and the fence by the entrance are in need of repair. Clerk to contact ADC. Next session 3 <sup>rd</sup> November.  Two packs of trees to be ordered from Woodland Trust 105 and additional pack of 30. These will be planted with the support of ADC and the Park Rangers.  Two additional trees to be ordered an apple tree and a plum from this years budget if possible – if not one from 2020/21 budget.  Cllr Baxter has met recently with Sompting Big Local who are looking favourably at funding a new noticeboard at the entrance to include species identification. SPC may need to provide half of cost.  Still awaiting reply from ADC re sheep grazing. ADC are doing undertaking an Asset Review at the moment and if there were grazing rights this may prevent the land being sold for development. Clerk to contact ADC as to their plans.	Clerk  Cllr GD  Clerk  Clerk

	Cllr Baxter requested that monthly photos be taken of Malthouse Meadow to see the progress made by the working group. Poster to be put on the gate a week before each monthly session to remind people when it is happening.	Conserv Officer
	Cllr GD to contact Keith re access to facebook page.	Cllr GD
	Local schools have been asked for volunteers to help with the upkeep of Malthouse Meadow	
1032	<p><b>Alternative Options to no.16 bus service – Update by Cllr Nicklen</b></p> <p>Cllr Nicklen met with Community Transport staff at Durrington where organised transport schemes are administered. There is a County membership Scheme for Parish Councils which costs £500 p.a. providing a dedicated Community Transport Officer; access to Dial a Ride £5 return for any distance; or a volunteer car scheme where drivers have been DBS checked at 50p a mile. In other areas this scheme incorporates a Good Neighbour Scheme. Cllr Nicklen suggested Sompting Independent and Good Neighbour Scheme ‘<b>SIGNS</b>’ if this is adopted in Sompting. £500 to be made available to wards cost of transport e.g. for cancer patients. To be agreed at Full Council</p>	Clerk
1033	<p><b>Traffic Issues – Speeding in West Street – Update by Cllr Baxter</b></p> <p>Cllr Baxter had contacted ADC Cllrs Boggis and Mansfield as to whether any funding to buy two Speed Control Signs would be available from Adur and is awaiting a reply.</p> <p>It was suggested by the Committee favoured the type that flash up 30mph and after discussion it as felt that the best position to pilot this would be in Church Lane (with a second one in West Street).</p> <p>Action – To purchase one out of current budget but seek funding for two.</p>	Clerk
	<p>Cllr Baxter has been in contact with WSCC representative re inconsiderate parking. The possibility of double yellow lines has been explored before, but is not popular. Cllr Holland asked if the Clerk could contact WSCC to see if any temporary parking restrictions could be put in around Halewick Lane for the duration of the next Pumpkin festival. It was felt that inconsiderate parking was a problem generally throughout Sompting especially near the school. More anti parking posters are needed Cllr Baxter offered to obtain further quotes for more posters.</p> <p>When the previous Chair was in post – there were discussions re a one-way system near the school. Asst clerk to see what was agreed and place on November Agenda.</p>	<p>Clerk</p> <p>Cllr Baxter</p> <p>Asst Clerk</p>
1034	<p><b>Noticeboards – Discuss and agree options for noticeboards</b></p> <p>It was agreed that the best two places for new noticeboards to be installed – would be outside the Co-op in Test Road and at the top of Halewick Lane near the car park and play area and to purchase . It was agreed to purchase one from this years budget initially and have it installed (Test Road) and if the budget allowed the second one at Halewick Lane (if not from next years budget).</p>	
	Clerk to investigate if permission is needed.	Clerk
1035	<p><b>Purchase of Gazebo for events</b></p> <p>Cllr Glynn- Davies suggested that a gazebo be purchased to use for various events. The assistant clerk showed a selection and it was agreed that the Pop-up gazebo costing £165 be purchased from Argos.</p>	Clerk
1036	<p><b>To finalise Budgets for 2020/2021</b></p> <p>Suggestions to be agreed by Finance and Full Council</p>	

Sompting Festival – which is currently on Centre Committee. To request transfer back to A & E Committee and increased to £8000

Community Centre Garden to be transferred to Centre Committee from A & E.

Traffic Surveys to include £1000 see item 1032.

Water bowser £500

Planters – may be an option to work with Sompting Big Local

Beggars Bush – Cllr Glynn -Davies acknowledged there was still a large amount in the Conservation budget – she said some of this could be used for Beggars Bush projects

(Income and sponsorship for festival estimated at £3000) Cllr Baxter to explore sponsorship. Sompting Big Local may be interested if they were on Festival working group. Cllr Baxter

Cllr Glynn- Davies suggested that a current asset list be done for what equipment is in the various sheds. Clerk

Cllr Baxter said she would like the Rec toilets taken back by ADC - deferred to future meeting.

All other suggested draft budget figures remained the same – as previous meeting.

1037 **Date of Next Meeting 7pm - 27<sup>th</sup> November 2019**

Meeting closed at 8.30pm

**Chair** .....

**Date** .....