



Minutes of Full Council held on 12th June 2019

Meeting commenced at 7.30pm

Minute		Action
3117	Attendance: Cllrs Godley, Baxter, Mear, Nicklen, Aulton, Holland, Boggis, Mansfield Members of the public : 1 Clerk : C. Stephenson	
3118	Apologies: Cllrs Thornton, Glynn Davies, Derham; Cllr Barton (WSCC)	
3119	Declarations of Interest: None	
3120	Request for DPI Dispensations: None	
3121	Policing Matters – Councillors expressed their disappointment that the Police were not in attendance, despite several invitations and reminders. Agreed a letter would be sent by the Clerk asking why this had happened and if it is possible for them to attend in the future on a quarterly basis as previously agreed with them or not. Crime statistics had been circulated prior to the meeting. Councillors noted the slight drop in cases in both Cokeham and Peverel wards.	Clerk
3122	Report of District and County Councillors – Cllr Barton has advised that the battery storage application submitted to WSCC, top of Halewick Lane has been agreed. Councillors expressed some disappointment that despite an alternative location being suggested, it is likely that this proposal will now cause significant disruption to the people of Sompting whilst this is being implemented. Councillors noted that Sompting Parish Council has agreed a contribution towards the environmental assessment required on the Sompting Neighbourhood Plan of £250, as agreed at the Finance Committee on 5 th June 2019.	
3123	Minutes of meeting held on 8th May 2019 – Councillors agreed the minutes are a true record of that meeting and they were duly signed.	
3124	Public Participation : None	
3125	Confirmation of Chairs and Membership of Committees 2019-20 Councillors agreed the following : Finance and General Purposes Committee – Chair Cllr Nicklen, Vice Chair Cllr Thornton	

Amenities and Environment Committee – Chair Cllr Glynn Davies, Vice Chair Cllr Baxter

Centre Committee – Chair Cllr Mansfield, Vice Chair Cllr Holland

Clerk

Planning Committee – Chair Cllr Mear, Vice Chair Cllr Aulton. Clerk to check if a Planning application was received re works to Marquis of Granby PH and if it has been decided and advise Cllr Godley

3126 **Internal Audit End of Year Report 2018/19 - Noted**

3127 **Annual Governance Statement 2018/19 - Agreed**

3128 **Annual Accounting Statement 2018/19 - Agreed**

3129 **To receive Committee Minutes, reports, recommendations from Committees and Working Groups**

- a) **Planning Committee** – Councillors **noted** the minutes of the meetings held on 10th April 2019 and 15th May 2019
- b) **Amenities and Environment Committee** - Councillors **noted** the minutes of the meetings held on 3rd April 2019
- c) **Finance Committee** - Councillors **noted** the minutes of the meetings held on 24th April 2019

3130 **Report representatives to other bodies :**

- a) **Adur County Local Committee** – No meetings
- b) **Sussex Association of Local Councils** – Cllr Nicklen unable to attend last meeting.
- c) **Adur District Conservation Area Consultative Group** – Cllr Godley has now been confirmed as representative on this group by Adur District Council Planning Committee.
- d) **Sompting Big Local** – Cllr Godley and Clerk met with Community Works to introduce ourselves to them. Cllr Glynn Davies not present to provide update
- e) **West Area Capital Funding Board** – Next meeting 1st July 2019. All Councillors are asked to consider if there are any projects/initiatives this council can put forward to the Board. Cllr Aulton suggested water pipes to allow people to fill up water containers – Clerk to add item to next Amenities and Environment Committee agenda for further discussion.
- f) **A27 – and A27 Bypass Group** – A27 group not currently meeting; A27 Bypass Group are holding a day of action on 20th July 2019 with a stand in Worthing Town Centre to disseminate information, collect signatures for a petition, hand out leaflets etc
- g) **Multi Agency Parking Group** – The Council has just learnt that Lancing Parish Council has taken the decision to withdraw from this initiative. Will raise with them again at the meeting scheduled for 18th June 2019. Depending on the outcome of those discussions, this council may then need to review its position and decide if it wishes to proceed alone or not. Cllr Godley is due to meet with WSCC w/c 17th June 2019 to discuss matters relating parking issues on West Street.
- h) **Air Raid Shelter Group** – Cllr Godley advised grant application has been submitted. Awaiting outcome
- j) **Sompting Summer Fayre** – Cllrs Aulton and Holland updated on arrangements for Summer Fayre 14th – 18th August 2019 to be held on Sompting Recreation Ground, specifically for 17th August 2019. This will include marquees, stalls, a sports day, funfair etc. Asking for volunteers for wardens. Clerk reminded that the Council has set aside a budget of £2000 maximum towards this event – Cllrs Aulton and Holland will bear in mind when agreeing the council's contribution. It is assumed that the Church is arranging any necessary insurance, risk assessments etc. Next meeting with them Tuesday 18th June 2019 – Cllr Godley will also attend.

Clerk

**RA/SH/
AG**

- k) **Harriet Johnson Community Hub/café** – Awaiting outcome of open space/playing pitch review being undertaken by Adur District Council, expected October 2019. In the meantime, the council is exploring funding/grant options. This will now include approaching the West Sussex Capital Funding Board as advised by Cllr Boggis.
- l) **EPIC** – Project progressing well. There is now a shared agreement to compare diaries and improve communications between EPIC and Community in the Countryside inc Malthouse Meadows etc.
- m) **Community in the Countryside inc Malthouse Meadows** – Malthouse Meadows project has enabled better communications with Adur District Council who are landowners; draft proposals for sheep grazing on this land being considered; project plan being developed showing projects, leads, responsibilities, timelines, risk assessment, policies etc. Sustainable Sussex and the School are taking responsibility for developing a Safeguarding Policy. Public consultation planned before anything else goes ahead. Clerk is due to meet with Groundsman/ Conservation Officer and will include discussion re time allocated/ available to support conservation projects. Then to add to next Amenities and Environment Committee for councillors to agree way forward. May require additional funding being sought from elsewhere. Clerk to ask Groundsman/ Conservation Officer to spend some time on planters top of Busticle Lane.
- 3131 **Sompting Neighbourhood Plan** – Cllr Baxter to provide Clerk with “final” version for circulation to councillors. **CB/Clerk**
- 3132 **New Bank Account** – Following recommendations of Finance Committee held on 5th June 2019, Cllr Godley proposed and Cllr Baxter seconded that
a) the council move its bank account from HSBC to Lloyds Bank and that
b) Cllrs Godley, Mear, Thornton and Nicklen be accepted as the signatories for this new account. **Agreed.** **Clerk**
- 3133 **ADC/WBC Standards Committee** – Cllr Baxter was proposed. **Agreed.** Clerk to advise ADC/WBC **Clerk**
- 3134 **Revised Policies** – Councillors reviewed the three policies deferred from the last meeting as follows :
a) **Safeguarding Policy** – Cllr Godley proposed, Cllr Baxter seconded that the Policy be accepted. **Agreed**
b) **Co-option of Councillors Policy** – Cllr Godley proposed, Cllr Baxter seconded that the Policy be accepted. **Agreed**
c) **Legionella Control Policy** – Cllr Godley asked that this Policy be deferred to the next meeting - **Agreed**
- 3135 **Halewick Lane Flooding** – Councillors were pleased that there were no reports of further flooding despite heavy rainfall over past few days. Various issues still being pursued - sleeping policemen, crops not growing, dangerous structure. Representative from WSCC to attend next Amenities Environment Committee to update.
- 3136 **Men in Sheds** – Alternative sites being identified. Further meeting being arranged. **AG/Clerk**
- 3137 **Air Raid Shelter** – see minute 3129(h) above.
- 3138 **Use of rooms in Harriet Johnson Centre by EPIC project** – Councillors agreed the focus for the council should be on raising income from the hire

Sompting Parish Council's mission: “ To help foster a Sompting community which gives people a reason to be proud and engaged with the area we all live in”

of our rooms and facilities and that priority be given to bookings from regular customers. Cllr Godley proposed, seconded by Cllr Baxter that the Clerk is asked to meet with EPIC to discuss various payment options in view of increased use of Centre, use of electricity etc. **Agreed.**

Clerk

- 3139 **No 16 Bus Service** – Current reduced service will be in operation until September 2019. Councillors discussed whether this council should be considering subsidising a service thereafter, which is the responsibility of and should be provided by WSCC, not the Parish or District Councils. Councillors acknowledged that there are undoubtedly some residents who may be more reliant upon this service than others. This will be discussed further at the next Council meeting on 10th July 2019 where the results of the current bus survey will also be available to allow an informed discussion to take place and for the council to decide on a way forward at that meeting. Item to be discussed with Lancing Parish Council at the meeting on 18th June 2019 to assess their views and potential for sharing the cost of retaining this service in the future if that's what councillors decide. Clerk to remind we are still waiting for full, detailed breakdown of costs for continuing this service and share with councillors prior to the next meeting.

Clerk

- 3140 **Date of next meeting : 7.30pm on 10th July 2019.**

Meeting closed at 8.55pm

Signed
Chairman

Dated