



# SOMPTING

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## PARISH COUNCIL

**Parish Clerk:**  
Carol Stephenson  
Old School House  
Harriet Johnson Centre, Loose Lane  
Sompting, West Sussex  
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Email: clerk@sompting.org.uk

Dear Sir/Madam,

### FINANCE COMMITTEE MEETING

**You are summoned to attend the above meeting of Sompting Parish Council to be held on Wednesday 6<sup>th</sup> November 2019, commencing at 7.00 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.**

*Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Sompting Parish Council. Members of the public are also advised that by attending a meeting of Sompting Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Harriet Johnson Centre must be PAT tested and agreed by the Council prior to its use.*

### MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING

#### AGENDA

- 1 **Apologies for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below and any requests for DPI Dispensations: Any request for dispensation to be made now and Council to decide whether the request is agreed**
- 3 **Minutes: Update on actions and to receive the unconfirmed minutes 2<sup>nd</sup> October 2019 for approval as a true record of that meeting.**
- 4 **Public participation:** The public have a right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 5 **List of payments for approval:** To approve list of payments and note bank balance up to 30<sup>th</sup> October 2019. The lists to be issued at the meeting due to late invoices.
- 6 **Verification of two bank accounts and reconciliation statements up to 30<sup>th</sup> October 2019 and Nationwide bank statement and reconciliation up to 1<sup>st</sup> October 2019.** Chairman of Finance and General Purposes Committee to sign-off all reconciliation statements, transfers and the bank statements. Documents given at meeting.
- 7 **Budget printouts to 30<sup>th</sup> October 2019 – To note budget spend to date**
- 8 **Agree funding source for additional hours for Groundsman/Conservation post for remainder of 2019/20 – Discuss and agree way forward**
- 9 **Request received to move budget responsibility for Sompting Festival from Centre Committee to Amenities and Environment Committee – Discuss and agree way forward**
- 10 **Request to vire funds to budget code 4755 for cleaning materials. Agree way forward**
- 11 **Draft budget for Finance Committee 2020/21 - To agree draft budgets for this committee for 2020/21.**
- 12 **Date of next meeting – 7pm on 4<sup>th</sup> December 2019. To agree draft budgets for 2020/21**

C Stephenson

**Carol Stephenson, Clerk to the Council**

**Dated: 30<sup>th</sup> October 2019**