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**CONFIRMED Minutes of Centre Committee held on 17<sup>th</sup> July 2019**

**Meeting commenced at 12.45pm**

**Minute**

**Action**

- 561 **Attendance:** Cllrs Godley, Dereham, Holland  
**Members of the public :-** None  
**Centre Manager: Simone Williams**
- 562 **Absences :** Cllrs Aulton , Mansfield.
- 563 **Declarations of Interest:** None
- 564 **Request for DPI Dispensations:** None
- 565 **Minutes of meeting held on 15<sup>th</sup> May 2019:** Cllr Godley proposed that the minutes were a true record of that meeting. Agreed. Cllr Godley signed the minutes.
- 566 **Public participation:** No members of the public were present.
- 567 **Work Schedule:**
- a) New doors to small hall - Members recommended that the quote for **£2,662.19** from Newview windows be accepted. Agreed. This company fitted the double doors into the Centre and the new door will match the existing doors.  
This is subject to obtaining planning permission and building regulation consent.  
The Clerk is corresponding with Adur District Council with regards to plans being drawn up.
- b) Quotes to be sought for small hall to be decorated.
- 568 **Update on Air Raid Shelter:** We have been unsuccessful with the grant applied for with HLF - unfortunately we did not submit enough information with regards to the costs etc of the project.  
Cllr Godley is seeking alternative funding and has applied to the West Area Capital Funding Board which sits for consideration on 2<sup>nd</sup> September.
- There are also alternative funds available if we are unsuccessful with this application

Accro props were discussed as an alternative way to have the ARS open to the public, but this is a great expense for a temporary measure. It was recommended we do not pursue this option until we have exhausted all other funding available. Agreed

569 **Centre Income:** Members studied Centre income sheet and expressed their thanks to Centre Manager for her continual work in the increase in booking income. Members wish to see the comparison chart - this will be emailed to members.

570 **Centre Budget:** Members studied Centre Budget. They expressed concern about the cleaning budget - this was brought to their attention at Finance meeting.

571 **Events to be held at Harriet Johnson Centre:**

- a)
  - **History Day and WW2 Exhibition 7<sup>th</sup> September 2019:**  
Unfortunately the Air Raid Shelter will not be fully open to the public on that day.

Pastfinders have the event in hand and have invited Friends of Sompting Church to attend. Sustainable Sussex will also be invited.

Arrangements have been made for some army vehicle to attend in the car park. EPIC will also be in attendance.

Refreshments, homemade cakes and drinks will be available. Cllr Holland has offered her gazebo for the day so that the refreshments can be served outside.

- b)
  - **Christmas Festival 13<sup>th</sup> December 2019 5.00pm – 7.00pm**  
It was agreed to keep the same format as in previous years.

Nic and Bens will be asked to bring their inflatables, teacup ride and concession van.

Cllr Godley will ask if Father Christmas is available on that evening

Centre Manager has already contacted Sompting Community Church to ask if they can lead the Carol singing.

572 **Items for future discussions by this committee or Full Council :**  
- Review of hire charges and conditions of hire.

573 **Date of next meeting :** 12.45pm on 25<sup>th</sup> September 2019

Meeting closed at 1. 15pm

**Signed .....**  
**Chairman**

**Dated .....**