



Minutes of Amenities and Environment Committee held on 25th September 2019

Minute	Meeting Commenced at 7.00pm	Action
1004	Attendance: Cllrs Glynn Davies, Holland, Thornton. Cllr Nicklen arrived 7.07pm Clerk : Carol Stephenson	
1005	Apologies for Absence: Cllrs Baxter, Mear	
1006	Declarations of interest by councillors on any of the agenda items below: Cllr Glynn Davies – Sompting Estate	
1007	Request for DPI Dispensations: None	
1008	Public Participation: None	
1009	Minutes of last meeting held on 24th July 2019 : These were agreed and signed.	
1010	Halewick Lane	
a)	Drinking Water Safety Plan – SWA have given verbal assurance water quality is safe for drinking purposes but has not provided any written evidence. Has proved nearly impossible to obtain any empirical data – Cllr Glynn Davies to pursue further. Cllr Nicklen arrived at this point.	CGD
b)	Flooding – No further flooding since works undertaken. Clerk to contact WSCC asking if overgrowth at entrance to lagoon can be removed and what progress has been on the transfer of land to WSCC. Crops have been planted. Dangerous Structure Notice served on owner of dilapidated barn. Meeting with stakeholders to be arranged late Oct/Nov in north Sompting if possible – Clerk to provide possible dates to Cllr Glynn Davies.	Clerk Clerk
c)	Battery Storage facility – No further information available. Clerk to ask WSCC for meeting with Mr Coates, WSCC replacement in due course.	Clerk
1011	Malthouse Meadow – Councillors agreed the 3 rd draft of the Terms of Reference for the working group. Copy of notes following public meeting held on 13.8.19 available on website. Councillors agreed for Cllr Glynn Davies to pursue POPO on this site. Cllr Glynn Davies to draft response to questions posed by Adur District Council regarding possible sheep grazing and forward to Clerk for formal reply to be sent.	CGD CGD Clerk
1012	Halewick Lane/Meadowview Road	
a)	Bench n.e.corner – Clerk confirmed location of bench has now been agreed with WSCC. Contractor to meet WSCC officer on site when installing bench to agree position and fixings.	
b)	Tree s.e. corner – Councillors agreed would like to see a conifer tree be planted in this location. Clerk to contact WSCC and arrange.	Clerk

1013	Sompting Recreation Ground toilets – Councillors noted ongoing “vandalism” issues. Clerk is asked to undertake repairs to damaged downpipe and guttering. However, if the vandalism continues, the Council may have to consider closing the toilets permanently. Item to be included in next Signpost canvassing views from residents about their future. Cllr Glynn Davies to draft wording	Clerk Clerk CGD
1014	Repairs to bus shelter, Western Road – Councillor agreed quote to use toughened glass at a cost of £1180 and to ensure this is done before the winter.	Clerk
1015	Anti Social Parking – Cllr Glynn Davies to obtain copy of final poster. Clerk to then arrange printing. Councillors have agreed to deliver these.	CGD/Clerk Cllrs
1016	Sustainable Transport, Sompting – Cllr Nicklen still to make contact with Community Transport provider. To do this and report back to next meeting on 23 rd October 2019 on options/costs and in time for budget consideration for 2020/21.	TN
1017	Traffic issues – Speeding in West Street – Clerk to approach Sompting Big Local and WSCC to see if they would be willing to match fund traffic calming measures in West Street and possibly Dankton Lane. Agreed. Clerk to ask WSCC if devices with number plate recognition would be beneficial.	Clerk Clerk
1018	Waste bin, Steepdown Road – Cllr Mear advised at Full Council on 11 th September 2019 that Adur District Council have agreed to install a new waste bin in Steepdown Road and will review if any others are needed in the north Sompting area. Noted	
1019	Groundsman/Conservation Post – Councillors agreed they would like to increase the working hours to 15 hours per week and noted the budget implications for doing so. Cllr Nicklen has agreed to provide draft work programme with timelines/deadlines covering expectations of this post and including the conservation work now required, for discussion with Clerk.	Clerk TN
1020	Grant Application to Ernest Cook Trust – Cllr Glynn Davies advised that she had received notification that the Parish Council is unable to apply for the purposes intended. Instead, councillors agreed to give authority to Cllr Glynn Davies to pursue any other grant applications available to the Parish Council for conservation purposes.	CGD
1021	Budgets 2019/20 – Councillors noted current expenditure for this committee and that a number of budgets are currently underspent. Councillors agreed that Cllr Glynn Davies could purchase some plants including some English bluebells for a limited sum (code 4205, thus retaining enough budget available for the remainder of the year. Clerk to approach Sompting Big Local and Adur District Council to see if they would contribute towards some adult gym equipment in Halewick Lane play area. Clerk is asked to write to Adur District Council to see when the children’s play equipment at this location is due for replacement.	CGD Clerk Clerk
1022	Draft budget 2020/21 – Councillors agreed inexpensive water solution for watering plants/cleaning bus shelters is required, Cllr Nicklen to continue looking and provide options/costs for this in time for budget consideration at next meeting. Clerk to check when last decision was made regarding Millfield. Draft budgets proposed for this committee for 2020/21 – to be finalised at next meeting on 23 rd October 2019.	TN Clerk

Date of next meeting - 7pm on 23rd October 2019

Meeting closed at 8.55pm

Chair

Date