



Dear Sir/Madam,

FINANCE COMMITTEE MEETING

You are summoned to attend the above meeting of Sompting Parish Council to be held on Wednesday 4th September 2019, commencing at 7.00 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Sompting Parish Council. Members of the public are also advised that by attending a meeting of Sompting Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Harriet Johnson Centre must be PAT tested and agreed by the Council prior to its use.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING

AGENDA

- 1 **Apologies for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations: Any request for dispensation to be made now and Council to decide whether the request is agreed**
- 4 **Minutes: Update on actions and to receive the unconfirmed minutes of 3rd July 2019 for approval as a true record of that meeting.**
- 5 **Public participation:** The public have a right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 6 **List of payments for approval:** To approve list of payments and note bank balance up to 28th August 2019. The lists to be issued at the meeting due to late invoices.
- 7 **Verification of two bank accounts and reconciliation statements up to 28th August 2019 and Nationwide bank statement and reconciliation up to 1st August 2019.** Chairman of Finance and General Purposes Committee to sign-off all reconciliation statements, transfers and the bank statements. Documents given at meeting.
- 8 **Budget printouts to 28th August 2019 – To note budget spend to date**
- 9 **To agree additional expenditure incurred for :**
 - a) additional expenditure incurred on hall floors to cover ancillary repairs - £195
 - b) additional expenditure incurred re replacement double doors on Harriet Johnson Centre for Legal agreement approx. £450 and Building Regulation Consent £168 together with sum for professional drawings to be provided – awaiting quote
- 10 **Budget 2020/21 – Agree timetable**
- 11 **Discuss draft budgets for this committee for 2020/21**

- 12 **New Bank Account with Lloyds Bank** – Clerk to update
- 13 **Sompting Festival** – transfer of funds and payment of invoices to Sompting Church
- 14 **Internal Audit Engagement Letter** - To note.
- 15 **List of Direct Debits** – Note list of current Direct Debits attached
- 16 **Date of next meeting** – 7pm on Wednesday 2nd October 2019



Carol Stephenson, Clerk to the Council

Dated: 28th August 2019