



Parish Clerk:
Carol Stephenson
Old School House
Harriet Johnson Centre, Loose Lane
Sompting, West Sussex
BN15 0BG
Tel: 07813484857
E - mail: clerk@sompting.ora.uk

Minutes of Amenities and Environment Committee held on 26th June 2019

Meeting Commenced at 7.00 pm

Action

967 **Attendance:** Cllrs Godley, Baxter, Mear, Nicklen, Holland, Thornton

Asst Clerk S. Tubb

968 **Apologies for Absence:** None

969 **Declarations of interest by councillors on any of the agenda items below:**
None

970 **Request for DPI Dispensations:** None

971 **Public Participation:** None

972 **Minutes of last meeting: 22nd May 19** – these were agreed and signed.

973 **Halewick Lane Flooding:**The representative from WSCC was unable to attend and will now attend the Full Council meeting in July. Cllr Glynn Davies gave an update saying that during recent storms and downpours – there had been no flooding which was encouraging. These recent storms had not been over a sustained period of time, when previous problems had arisen. At a recent meeting it was established that the re seeding had not been done.

For future agenda – Item to be headed Halewick Lane – but with subtitles of Action Plan and Battery Storage Facility. The action plan would cover barn, road/gulleys, infrastructure, ownership of access road, maintenance of catch pits etc.

It was requested that a link to the Action plan that was sent to the Clerk, be available on the website so that public can be aware of what is being done. Cllr Glynn Davies to update the plan and copies to be brought to next meeting. Clerk

Cllr Thornton mentioned that ploughing by the landowner had taken place right up to the rear of the properties in Howard Road making it difficult for dog walkers etc. to walk along this path that has been used for many years.

It was suggested at the last Round Table meeting that a public meeting of all the stakeholders and the landowner be called to try and reach a compromise on allowing continued use of the path.

Cllr Baxter requested an aerial map of the area Asst Clerk to send

Cllr Mear to find out re Rights of Way and bring information to next meeting

Asst
Clerk
Cllr Mear

974 **Malthouse Meadow:** Cllr Glynn-Davies reported that the working party on 1st Sunday of each month was going well. This Committee discussed and approved the Terms of Reference of the Malthouse Meadows Project after a few amendments were made.

- The aims and objectives are to maintain and develop the natural flora

within Malthouse Meadows and to encourage and motivate the Community to become involved in the project Forest Garden using permaculture techniques for Leisure and educational opportunities.

- The Administrator of the Steering Group – to be Catherine Glynn Davies.
- Under consideration for hazardous conditions – add Public Liability

It was suggested that a Councillor be present for each of the working party sessions – it was decided that although it would be preferable it is not always practical..

Cllr Glynn – Davies said that the next meeting planned was 9th July but as she and a few others were unavailable – she would notify others and arrange a new date.

Cllr Baxter said she would put together a Business Plan ahead of a proposed Grant Application for items for the Forest School – e.g. a shelter. The application would have to be approved by Finance Committee

Cllr
Glynn-
Davies
Cllr
Baxter

975 **Bench, Halewick Lane:** The Assistant Clerk reported that the WSCC arborist advised against the seat being placed under the trees. After much discussion as to where the bench should be sited, it was agreed that the Clerk contact WSCC and ask if the Arborist would meet with Cllr Holland at the site to advise the best place for the siting of the bench.

Clerk

976 **Sompting Recreation Ground Toilets:** The Assistant Clerk reported that they have reopened after the repairs to the pipework. They discussed the recent graffiti/ vandalism. The Clerk is exploring solutions to the problem – CCTV etc. Anti vandal paint was also suggested.
The situation is to be closely monitored as to whether the Council should support keeping the toilets in view of the constant vandalism and repairs needed.
It was requested that the water meter was read prior to each A & E meeting – to monitor the water usage.

Clerk

Asst
Clerk

977 **Repairs to Bus Shelter:** The Clerk had received a phone call from a local resident who said she was representing others in the area, requesting that repairs be made to the shelter as it was very unsightly. The Assistant Clerk reminded members – that in 2018 it was agreed to leave as is and monitor the situation. After much discussion as to replace glass or install new shelter it was agreed that the glass should be replaced with toughened glass. Obtain updated quotes. Cllr Glynn-Davies to update resident via Clerk on action being taken.

Asst
Clerk
Cllr
Glynn
Davies
Clerk

978 **Multi Agency Working Group – Anti-Social Parking:** Lancing Parish Council have been meeting with the local PCSO to address anti - social parking in Lancing – with some success. They are not pursuing the project as a joint venture at present so it was decided that the posters would be amended to reflect this. Cllr Baxter to write a launch plan so the project can be rolled out in Test Road as per previous minutes at the start of the school term in September. Cllr Godley reported that when she meets with the PCSO she would make them aware.

Cllr
Baxter
Cllr
Godley

979 **Sustainable Transport – North Sompting:** Unfortunately due to delivery issues of the surveys – not many had been returned – 30 to date. Cllr Baxter reported that some had been completed on Survey Monkey.
At the moment it is looking unlikely that the Council will be able to support the service up to 2020. They would like to know if there are statistics from the bus company as to how many Sompting Residents used the bus as opposed to Lancing. Also to contact Sir Robert Woodard Academy to see how many of their pupils use the 16 bus.

Clerk

It was thought that when all the results were in from the survey - the way forward may be to explore the possibility of a shuttle from the bus company or via Community Transport from North Sompting to join up with the Pulse.

980 **LCIWP Local Cycling and Walking Infrastructure Plan:** Cllr Godley reported she had met with A representative from Sompting Estate who would let her know when he finds out about any updates. Cllr Glynn Davies to let him know that there is a plan on WSCC website. Cllr Baxter to be included in updates

Cllr
Godley
Cllr
Glynn
Davies

981 **Traffic Issues - Closure of Church Lane/Dankton Lane/Speeding West Street.** Cllr Godley reported that after a meeting with WSCC it is unlikely that there is to be a closure of Dankton Lane and Church Lane in the foreseeable future as there are more higher priority sites. He stated that the two solutions would be A27 by pass or making West Street one way – neither which are likely to happen. ADC Councillor Barton felt he had done all he could to try and resolve the situation. Cllr Godley to meet with PCSO next week to try and alleviate some of the problems by tackling the anti social parking. If after this there was no improvement after this letter to be sent direct to Louise Goldsmith Head of West Sussex County Council highlighting problems faced in Sompting

Cllr
Godley

982 **Groundsman /Conservation Officer Post:** There have been concerns as to the split in hours between the tasks required for this joint post. It was discussed as to whether some of the groundsman tasks could be allocated to the caretaker instead, to allow regular monthly conservation sessions at Malthouse Meadow. Cllr Thornton wondered if funding for this could be taken from the conservation budget as overtime for the next few months – this would have to be agreed by Finance Committee. It is felt being more flexible on the hours over a whole month may be beneficial. It was decided that a meeting of the Clerk, Cllr Nicklen and the Postholder be set up to discuss the way forward to resolve the situation.

Clerk
Cllr
Nicklen

Clerk to produce a spread sheet of allocation of postholders time prior to the meeting. Additionally, it was agreed that the Conservation Officer prioritises projects like Malthouse Meadows and Beggar's Bush in respect of his responsibilities in order to ensure he has sufficient time to focus on these.

983 **Cokeham Road – Parking Problems:** A letter had been received from a resident regarding parking problems by the chemist in Cokeham Road. Cllr Godley to reply

Cllr
Godley

984 **Budgets 2019/20:** These were noted

985 **Date of next meeting Wednesday – 24th July 2019**

Meeting finished at 8.50pm

Signed Chairman Date

