



Minutes of Finance Committee held on 27th February 2019

Meeting commenced at 7.48pm

Minute	Action
981	<p>Attendance: Cllrs Godley, Mear, Baxter, Mansfield, Boggis. Cllr Glynn Davies arrived 8.05pm Non Attendance : Cllr Nicklen Members of the public :- None Clerk : C. Stephenson</p> <p>As Cllr Nicklen was not present at the meeting, Cllr Baxter Chaired the meeting on this occasion. Agreed</p>
982	<p>Apologies: None</p>
983	<p>Declarations of Interest: None</p>
984	<p>Request for DPI Dispensations: None</p>
985	<p>Minutes of meeting held on 23rd January 2019 – Cllr Godley proposed and Cllr Baxter seconded that the minutes are a true record of that meeting and they were duly signed. Agreed</p>
986	<p>Public Participation : There were no members of the public present</p>
987	<p>List of payments for approval : Cllrs agreed the list of payments up to 20th February 2019 totalling £6,137.96</p>
988	<p>Verification of two bank accounts and reconciliation statements up to 20th February 2019 and Nationwide bank statement and reconciliation up to 1st February 2019 – Cllrs agreed all bank statements and reconciliation statements and these were agreed and duly signed by Cllr Baxter.</p> <p>Cllr Glynn Davies arrived.</p>
989	<p>Budget printouts : Cllrs reviewed the budget printout provided up to 20th February 2019 and noted current position. Cllr Godley asked that the staff be thanked for achieving an increase in income for the hire of the Harriet Johnson Centre this year. Agreed. Cllrs discussed the apparent underspend in some areas and the need to progress certain items this financial year. Cllrs Agreed the following :</p> <ul style="list-style-type: none">- Centre Cttee had agreed a quote today for the redecoration of the Harriet Johnson meeting room – this was supported with a request that new blinds be actioned asap on the basis that in order to

	maintain the high levels of income being generated from the hire of HJC rooms, the building and facilities must be maintained to a reasonable standard to keep it attractive to hirers/users. Agreed.	Clerk
	- Cllrs also keen to explore the costs of a new public noticeboard for the area. Cllrs agreed a max of £1400 subject to further discussion and agreement at Amenities and Environment Cttee on 6 th March 2019. Cllr Glynn Davies has offered to obtain additional prices and provide to Clerk and Cttee on 6 th March 2019 for consideration with others obtained.	CGD
	- £500 already in the budget this year for trees at xx school so can be progressed. Clerk advised not to exceed this figure.	CGD
	Cllrs expressed ongoing concern re the high water bills being received in respect of the public conveniences on the recreation ground. The Clerk advised that the water was turned off in the toilet block when the decision was taken to close the toilets due to vandalism, However, it would appear that water is still passing the meter in the pavement to the toilet block suggesting a potential leak. Business Stream (BS) were immediately asked to turn the meter off in the pavement as it has seized. On chasing this week, this had still not been done. However, BS said if the water meter is found to be faulty SPC will not liable for any water since we closed the toilets. If the water meter is found to be in tact and water is still passing, the council may need to investigate a potential leak. Cllr Mear then advised his understanding is that SPC are only responsible for the toilet block itself and not the land/pipes between the toilet block and the meter in the pavement. Clerk to contact ADC and seek confirmation. If found to be ADC pass to them to deal. If found to be SPC, leave toilets closed until water leak matter is resolved. Agreed	Clerk
990	Banking arrangements for the Council – Based on the information provided to the meeting and after some discussion, Cllr Godley proposed and Cllr Baxter seconded that the council seek to move its current and savings accounts from HSBC to the Co-operative Bank. Agreed. Clerk to action.	Clerk
991	Grant application from Home Start Arun, Worthing, Adur - Cllr Godley proposed and Cllr Baxter seconded that a grant of £450 be awarded. This is in addition to the previous decision to allocate £50 from the Chairman's allowance to Home Start. Agreed	Clerk
992	Grant application from Citizens Advice in West Sussex – Further information had been obtained in relation to this application confirming its use by Sompting residents. Cllrs Agreed to award £500.	Clerk
993	Authority to spend - As part of the budget setting process for 2019/20, councillors have already agreed the sanding of both hall floors in the Harriet Johnson Centre to be undertaken over the summer months. The council now needs to secure its preferred dates by paying a deposit of 50% approx. £1500 now. Cllr Godley proposed and Cllr Baxter seconded this be agreed. Agreed	Clerk
994	Water Invoices – Further to item 989 above and the lack of clarity as to whether actual (as opposed to estimated) regular meter readings have been taken over the past two years, Cllr Godley has offered to go through all water bills since 2017 to see if this sheds any light on the current situation. Agreed	AG
995	Date of next meeting – 7pm on Wednesday 27 th March 2019	

Meeting closed at 8.37pm

Signed
Chairman

Dated