



SOMPTING

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PARISH COUNCIL

Parish Clerk:
Carol Stephenson
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Harriet Johnson Centre, Loose Lane
Sompting, West Sussex
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Dear Sir/Madam,

FINANCE COMMITTEE MEETING

You are summoned to attend the above meeting of Sompting Parish Council to be held on Wednesday 23rd January 2019, commencing at 7.00 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Sompting Parish Council. Members of the public are also advised that by attending a meeting of Sompting Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Harriet Johnson Centre must be PAT tested and agreed by the Council prior to its use.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING BUT WILL BE EXCLUDED FROM ITEM 11 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED (Standing Order 3d applies)

AGENDA

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed
- 4 **Minutes:** Update on actions and to receive the unconfirmed minutes of 28th November 2018 for approval as a true record of that meeting.
- 5 **Public participation:** The public have a right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 6 **List of payments for approval:** To approve list of payments and note bank balance up to 16th January 2019. The lists to be issued at the meeting due to late invoices.
- 7 **Verification of two bank accounts and reconciliation statements up to 16th January 2019 and Nationwide bank statement and reconciliation up to 1st January 2019.** Cllr Nicklen to sign-off all reconciliation statements, transfers and the bank statements. Documents given at meeting.
- 8 **Application for grant aid from 3rd/5th Lancing Sea Scout Group**
To consider grant application. Application and criteria attached.
- 9 **Banking arrangements for the Council**
Discuss and agree way forward
- 10 **CONFIDENTIAL ITEM**
Due to the nature of the discussion, involving the staffing establishment of the Parish Council, the Chairman will propose that the following item be held in confidence, under Standing Order 3d.
- 11 **Staff Establishment matters**
Discuss and agree way forward for Caretaker/cleaning needs for the Council.

12 **Date of next meeting – 7pm on Wednesday 27th February 2019**

C Stephenson

Carol Stephenson, Clerk to the Council

Dated: 16th January 2019