



Dear Sir/Madam,

CENTRE COMMITTEE MEETING

You are summoned to attend the above meeting of Sompting Parish Council
**to be held on Wednesday, 16th January 2019, commencing at 12.45 pm at
Harriet Johnson Centre, Loose Lane, Sompting.**

“Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Sompting Parish Council. Members of the public are also advised that by attending a meeting of Sompting Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Harriet Johnson Centre must be PAT tested”.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THE MEETING BUT WILL BE EXCLUDED FROM ITEM 14 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED (Standing Order 3e applies)

AGENDA

- 1 **Attendance:**
- 2 **Apologies and reasons for absence:** members to approve reason for absence.
- 3 **Declarations of interest by councillors on any of the agenda items below.**
- 4 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed
- 5 **Minutes:** To agree the unconfirmed minutes of the meeting 21st November 2018
- 6 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 7 **Work Schedule:** Updates on the Centre's work schedule including:
 - IT Room
 - Signage
 - Air Raid Shelter
 - Control of Legionellosis
 - Outside light by front gates
 - Building defects – cracks in walls and ceiling
- 8 **Centre Income:** Update on Centre income.
- 9 **Health and Wellbeing:** To update members. Report from Cllr Godley
- 10 **Community Café:** To update members on Community Café.
- 11 **Damage to Joyce Burns memorial plaque and memorial tree on front lawn :** The memorial plaque on the wall above the memorial garden outside the Harriet Johnson Centre has been damaged as has the memorial tree on the front lawn. Agree any action to be taken.

- 12 **Items for future discussion by Council, committees or Emergency Consultation Panel:
To list items and agree when these items are to be presented and the priority.**
- 13 **CONFIDENTIAL ITEM**
Due to the nature of the discussion, involving the staffing establishment of the Parish Council, the Chairman will propose that the following item be held in confidence, under Standing Order 3 e).
- 14 Discuss Caretaker/cleaning needs for Centre operations – to be referred to Finance Committee on 23rd January 2019 who have responsibility for deciding establishment matters.



Clerk to the Council

9th January 2019