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**Minutes of Full Council held on 14<sup>th</sup> February 2018**

**Meeting commenced at 7.00pm**

<b>Minute</b>		<b>Action</b>
2602	<b>Attendance:</b> Cllrs Mear, Bashford, Godley, Thornton, Glynn-Davies, Lewis, Smith, Mansfield, Derham <b>Members of the public :-</b>  <b>Also in attendance</b> ADC Cllr Boggis. WSCC Cllr Barton	
2603	<b>Apologies:</b> None	
2604	<b>Declarations of interest by councillors on any of the agenda items below:</b> None	
2605	<b>Request for DPI Dispensations:</b> None	
2606	<b>Co-option of Councillors</b> Three candidates attended the Council meeting and gave short presentations. A signed ballot was proposed by Cllr Mear, seconded by Cllr Godley and agreed by all Members present. Mr. Brian Boggis and Mrs. Caroline Baxter were voted in as the two new Co-optee councillors on Sompting Parish Council. Cllr Barton congratulated both candidates on their appointment and left the meeting at this point.	
2607	<b>Co-opted Councillors to make Declarations</b> The necessary Declarations were signed by Mr. Boggis and Mrs Baxter.	
2608	<b>Welcome to new councillors</b> Cllr Mear, Chair of the Council welcomed Cllr. Boggis and Cllr Baxter to Sompting Parish Council.	
2609	<b>Recycling Project</b> This item was deferred to the next meeting.	
2610	<b>Policing Matters</b> Cllr Godley asked the Clerk if the most up to date crime figures could be made available in time for future Council meetings. Cllr Thornton and others wished to express their thanks to those officers who dealt with a recent firearms incident.	<b>Clerk</b>
2611	<b>Report of District and County Councillors</b>	

Cllr Boggis updated Members on the Adur Local Plan, Sompting Neighbourhood Plan and related matters.

The Clerk added at this point that the formal consultation period for the Sompting Neighbourhood Plan commences on Monday 19th February 2018 until midnight on Sunday 8th April 2018. A copy of all relevant documents can be seen at various locations including the Harriet Johnson Centre, Shoreham Centre and Worthing Town Hall.

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#### **Minutes**

Cllrs agreed that the minutes of the meeting held on 10th January 2018 were a true and accurate record of that meeting.

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#### **Public Participation**

Members of the public raised their concerns about the poor state of the Croshaw Park play area and asked if the Council could put pressure on Lancing Parish Council to do something about it. Cllr Godley suggested the council may wish to investigate and report back. Cllr Mear agreed to speak to them about it but pointed out that as the park is the responsibility of Lancing Parish Council, there was unfortunately little influence this council could apply for something to be done.

Following a heated exchange of views and words, the member of the public was asked to leave the room which was initially refused. Cllr Mear then closed the meeting.

Cllr Nicklen left the meeting at this point, followed shortly by all members of the public.

The meeting resumed at 8.45pm.

2614

#### **Election of new councillors to serve on committees**

There were no other volunteers from those present to serve on the Finance Committee and the Amenities and Environment Committee both of which had one vacancy. Cllr Boggis agreed to join the Amenities and Environment Committee and Cllr Baxter the Finance Committee. Agreed.

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#### **Planning Committee**

Cllr Godley proposed that the minutes of the meetings held on 20th December 2017 and 17th January 2018 were a true record of those meetings, seconded by Cllr Derham. Agreed.

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#### **Amenities and Environment Committee**

Cllr Mansfield proposed that the minutes of the meetings held on 3rd January 2018 were a true record of that meeting, seconded by Cllr Mear. Agreed.

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#### **Finance Committee**

Cllr Godley proposed that the minutes of the meetings held on 11th December 2017 were a true record of that meeting, seconded by Cllr Bashford. Agreed.

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#### **Centre Committee**

Cllr Godley proposed that the minutes of the meetings held on 22nd November 2017 were a true record of that meeting, seconded by Cllr Derham. Agreed.

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#### **Report of representatives to other bodies**

**Adur County Local Committee** – Cllr Godley was unable to attend the last meeting.

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**Sussex Association of Local Councils** – Cllr Nicklen was not present at this point to provide an update.

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- 2623 **Adur District Conservation Area Consultative Group** – Cllr Mansfield advised there was nothing to report.
- 2624 **Sompting Big Local** – No report for this meeting  
**West Adur Capital Funding Board** – Cllr Boggis advised of successful tree planting initiatives, with plans for more in other locations. Cllr Mansfield proposed that Cllr Boggis would be better suited to represent the council on this group, seconded by Cllr, Mear. Agreed.
- 2625 **Annual Parish Meeting**  
 Councillors agreed to hold this on 14th March 2018 in lieu of the scheduled Full Council meeting. The Clerk reminded there would be no council business conducted at this meeting, the next Council meeting being 11th April 2018. This was duly noted. Councillors agreed the presentation from Paul Willis (ADC/WBC Councils) on the recycling project deferred from this meeting would be on the agenda, together with an item on the proposed Community hub/café. Cllr Godley to arrange short presentation from members of the Steering Group including representatives from Big Local and any others and to liaise with the Clerk on timing, presentation materials required, attendees etc. Clerk to produce agenda and post as usual. **Cllr Godley**  
**Clerk**
- 2626 **Internal Audit Report**  
 A copy of the interim Audit Report had been circulated to Members the contents of which were noted.
- 2627 **Additional Bank Account**  
 Cllr Godley proposed and Cllr Glynn Davis seconded that the Council open a new separate savings account with the Nationwide Building Society for the purpose of holding the Council's General Reserves, following recommendations from the Finance Committee. Agreed. The Clerk and Chair of Finance Committee to take forward and report back when done. **Clerk/Cllr Bashford**
- 2628 **Amendment to Council's Financial Regulations**  
 Cllr Godley proposed and Cllr Mear seconded that the proposed changes to the Council's Financial Regulations attached to these minutes be agreed as recommended by the Finance Committee. Agreed.
- 2629 **Fire Safety Policy**  
 Cllr Godley proposed and Cllr Smith seconded that the proposed Fire Safety Policy attached to the agenda be agreed. Agreed.
- 2630 **Resident Survey**  
 A report is expected by the end of March and will be reported to Full Council in April.
- 2631 **Wellbeing Project**  
 Cllr Godley advised the project is progressing; still waiting for the SLA. Cllr Godley raised the matter of possibility of parking the Sompting Big Local minibus in the HJ Centre car park as outlined in the paper previously circulated to Members. Cllr Mear asked the Clerk to establish the implications with regard to the Council's insurance Policy. Centre Committee to consider in more detail and report back to Full Council. Cllr Mear also asked the Clerk to provide new signs to be displayed in the car park, advising owners they park there at their own risk. **Clerk**  
**Clerk**
- 2632 **Traffic issues**  
 Cllr Barton had advised that the proposed closure of Dankton Lane and Church Lane had not been agreed by West Sussex County Council.

However, some encouragement had been given to the possibility of just closing Church Lane. Cllr Glynn Davis proposed that that the council ask West Sussex County Council for a full traffic survey and impact assessment to be undertaken before and during to measure traffic, pedestrians, parked cars, emissions etc. at the top of Church Lane and along that part of the A27, seconded by Cllr Mear. Agreed.

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**Air Raid Shelter**

Cllr Mear to convene a meeting of the working group. Cllr Mansfield to obtain 3 quotes for works to the shelter to make safe and allow safe opening to the public. Cllrs Mear and Mansfield to meet at 6.30pm before next Amenities and Environment Committee.

**Cllr Mear  
/ Cllr  
Mansfield**

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**Correspondence items**

a) Upper Boundstone Lane – proposed parking restrictions questionnaire – No comment. Agreed.

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b) West Sussex Joint Minerals Consultation – No comment. Agreed.

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**Date of next meetings – 14th March 2018 Annual Parish meeting  
11th April 2018 next Full Council meeting**

**Meeting closed at 9.15pm**

**Date of Next Meeting 14<sup>th</sup> February 2018**

**Signed .....**  
**Chairman**

**Dated .....**