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**Draft Minutes of Full Council meeting held on 12<sup>th</sup> December 2018**

**Meeting commenced at 7.30pm**

<b>Minute</b>		<b>Action</b>
2939	<p><b>Attendance:</b> Cllrs Godley, Baxter, Thornton, Nicklen, Glynn-Davies, Mansfield, Bashford, Derham, Aulton. Police item 4 only. Dr Schofield arrived 7.40pm for items 7 and 14 only</p> <p><b>Members of the public :-</b> 1</p> <p><b>Clerk :</b> C. Stephenson</p> <p><b>Non attendance or apologies :</b> Cllr Smith</p>	
2940	<p><b>Apologies:</b> Cllrs Boggis, Mear</p>	
2941	<p><b>Declarations of Interest:</b> None</p>	
2942	<p><b>Request for DPI Dispensations:</b> None</p>	
2943	<p><b>Policing Matters</b></p> <p>The Police updated those present with current crime issues and statistics for Sompting. Serious incident in Bowness Avenue is the subject of an ongoing investigation. Cllr Godley asked if the Police could keep the Parish Council updated. Police were unable to make first Police surgery but will make sure they are present on 18<sup>th</sup> December 2018. Next attendance at this meeting - March 2019. Clerk to circulate notes provided. The Police left at 7.47pm.</p>	<b>Clerk</b>
2944	<p>Cllr Godley proposed that items 7 and 14 be dealt with next - <b>Agreed</b></p>	
2945	<p><b>Presentation by Ball Tree Surgery (Item 7)</b></p> <p>Dr Schofield outlined the context and purpose of the national Social Prescribing project and the hopes and expectations for Lancing and Sompting residents.</p>	
2946	<p><b>Social Prescribing Service Level Agreement (SLA)(Item 14)</b></p> <p>Following the above presentation, Cllr Godley drew Cllrs attention to paragraph 5 of the SLA; confirmation of financial contributions by each party; Ball Tree surgery will contact the Parish Council in due course to liaise on future room hire and availability; monitoring and review mechanisms will be put in place. Cllr Godley then proposed and Cllr Baxter seconded that the SLA be agreed and signed. <b>Agreed.</b></p>	
2947	<p><b>Report of District and County Councillors</b></p> <p>Neither Cllr Barton (WSCC) or Cllr Boggis (ADC) were present. Cllr Godley had recently met with Cllr Barton who will endeavour to attend future Council meetings when he can. He has advised :</p>	

- WSCC involved in Gatwick Master Plan
- WSCC undertaking On street parking audit
- WSCC to re-open discussion on Sompting “rat run”
- WSCC have received £6m budget for potholes.

- 2948 **Minutes of the Council meeting held on 14<sup>th</sup> November 2018 –** Cllr Godley proposed and Cllr Glynn Davies seconded that the minutes are a true record of the meeting. **Agreed.**
- 2949 **Public Participation**  
No questions were asked by the public.
- 2950 **Councillor vacancy**  
Cllr Nicklen proposed and Cllr Baxter seconded that Cllr Aulton be appointed to serve on the Amenities and Environment Committee. **Agreed and accepted.**
- 2951 **Committee Minutes, Reports and Recommendations from Committees and Working Groups**
- a **Planning Committee** - Agreed to accept the minutes of the meeting held on 24<sup>th</sup> October 2018  
**Planning Committee** - Agreed to accept the minutes of the meeting held on 7<sup>th</sup> November 2018
- b **Amenities and Environment Committee** - Agreed to accept the minutes of the meeting held on 3<sup>rd</sup> October 2018.
- c **Finance and General Purposes Committee** – Agreed to accept the minutes of the meeting held on 24<sup>th</sup> October 2018
- d **Centre Committee** - Agreed to accept the minutes of the meeting held on 10<sup>th</sup> October 2018 and 7<sup>th</sup> November 2018.
- 2952 **Report of representatives to other bodies :**
- a **Adur County Local Committee** – Nothing to report.
- b **Sussex Association Local Councils** – Cllr Nicklen reported this branch won an award for Health and Wellbeing. Next meeting 17<sup>th</sup> January 2019.
- c **Adur District Conservation Area Consultative Group** – Clerk to chase information of dates for Cllr Baxter to attend **Clerk/CB**
- d **Sompting Big Local** – Very pleased SBL are taking part in Malthouse Meadow project. Cllr Glynn Davies to ask on progress of Millfield play area **CGD**
- e **West Area Capital Funding Board** – Cllr Mansfield advised there has been no meeting.
- f **A27 including A7 bypass campaign** – action group still not meeting at present pending Secretary of State’s decision. Cllr Baxter to invite members from action group to future council meeting and to liaise with Clerk on this matter for adequate time to be made available on agenda. **CB/Clerk**
- g **Multi Agency Parking Group** – Cllr Glynn Davies advised of on going work and proposed pack and posters to be considered at next A&E committee meeting. **CGD/CB**
- h **Sompting Youth Council** - Cllr Baxter advised of meeting with Robert Woodard Academy and possibility of working more closely with them e.g. Duke of Edinburgh award scheme etc. Next meeting of Lancing Youth Council in the New Year. **CB**
- i **Christmas Festival** – 14<sup>th</sup> December 2018. Cllrs Godley and Mansfield to meet 13<sup>th</sup> December to discuss lighting. Snowman competition judging to take place before festival. **AG/PM**
- 2953 **Budgets 2019/20**  
Cllr Godley advised of Council’s agreement of next year’s budget at the EOM meeting held on 10<sup>th</sup> December 2018. Precept for 2019/20 remains

the same as 2018/19 at £82,700. **Noted**

- 2954 **Sompting Neighbourhood Plan**  
Cllrs had previously received the proposed amendments to the Neighbourhood Plan. Cllr Mansfield proposed and Cllr Nicklen seconded that the changes be accepted and that the document with the HEDG document can now be forwarded to Adur District Council by Cllr Godley. Cllr Godley to write Condition Statement over next 2 weeks and bring back to Members in January. **Agreed.** **AG**  
**AG**
- 2955 **Interim Internal Audit Report**  
The Clerk advised that - the AGAR has been uploaded to the council's website; of potential resource issue to copy and upload supporting documents to website, Clerk considering approach; ongoing discussions with bank re on line dual access. **Noted**
- 2956 **Harriet Johnson Centre**  
a) Cllr Godley advised the council has now been advised by Adur District Council that plans are required to show proposed extension to the Harriet Johnson Centre. Cllr Godley to follow up previous offer for drawing of plans for free. Cllr Mansfield to make similar enquiries; otherwise may need to approach other architects. **Noted** **AG/PM**  
b) Clerk advised quotes being obtained for building defects and for legionella risk assessment for Harriet Johnson Centre and public conveniences on recreation ground. Both to be added to next Centre Committee agenda for further discussion. **Noted.** **Clerk**
- 2957 **Public toilets Sompting Recreation Ground**  
Due to the ongoing vandalism and alleged anti social behaviour in the toilets and the additional expense being incurred by the council, Cllr Godley proposed and Cllr Baxter seconded that the toilets be closed from end September to 1<sup>st</sup> April (except when Easter is in March) **Agreed.** **Clerk**
- 2958 **Winter Management Plan**  
Cllrs **noted** the report previously circulated by the Clerk.
- 2959 **Air Raid Shelter**  
Cllr Godley advised nothing more to report at this stage. **Noted**
- 2960 **Reminder – Christmas Closing**  
The Council Offices and Harriet Johnson Centre will be closed from midday Friday 21<sup>st</sup> December 2018 and re-open at 9am on Wednesday 2<sup>nd</sup> January 2019.
- 2961 **Communication with Lancing Parish Council**  
Next meeting is 21<sup>st</sup> January 2019. Cllrs Godley and Baxter and Clerk to attend **AG/CB/ Clerk**
- 2962 **Date of next meeting**  
7.30pm on Wednesday 9<sup>th</sup> January 2019  
**Meeting closed at 8.43pm**

**Signed** .....  
**Chairman**

**Dated** .....