



Minutes of Full Council meeting held on 13th June 2018

Meeting commenced at 7.00pm

Minute		Action
2731	Attendance: Cllrs Godley, Baxter, Mear, Bashford, Glynn-Davies, Mansfield, Nicklen. Lydia Schilbach WSCC Members of the public :- 10 Clerk : C. Stephenson	
2732	Apologies: Cllrs Derham, Thornton, Boggis, Smith and Barton (WSCC).	
2733	Declarations of interest by councillors on any of the agenda items below: None	
2734	Request for DPI Dispensations: None	
2735	Policing Matters : Cllr Godley advised of recent crime statistics and of a meeting with Sgt Peter Allan on 25.6.18 to discuss possibility of setting up Police surgeries in the HJ Centre and their attendance at Full Council meetings on a quarterly basis. To report back on outcome.	AG
2736	Report of District and County Councillors : Cllr Boggis was not present. Cllr Barton provided a report to the Chair advising – ADC/WBC considering planting of trees in various locations including Test Road – already agreed by WSCC. Further consideration being given to closing Dankton Lane/Church Lane - Cllr Godley to attend meeting 28.6.18 and report back. Cllr Nicklen wished to note he does not support this proposal.	AG
2737	Minutes of the Council meeting held on 9th May 2018: Cllr Baxter proposed and Cllr Mear seconded that the minutes of the meeting are a true record of that meeting and they were signed accordingly.	
2738	Public Participation: Cllr Godley advised the public that it may not always be possible to give answers to any questions posed at these meetings on the spot and that some may require further consideration/research to be undertaken prior to any answer being given by the Council. Resident asked if Dankton Lane/Church Lane are to be closed to traffic, will this prevent emergency vehicles having access. Cllr Godley advised these vehicles will still have access. Resident asked if opening/closing times could be put on the public toilets on Sompting Recreation ground and if the council was planning any repairs to the toilets. Clerk confirmed times are already displayed and that councillors are already considering remedial works necessary to these toilets. Resident asked what type of trees are planned for Test Road – not known at present – Cllr Baxter to enquire and report back..	

		CB
2739	Resident Survey : Lydia Schilbach WSCC highlighted the three main issues arising from the Resident Survey – Community Engagement, Health and Wellbeing, Amenities and Environment. She kindly agreed to re-send spreadsheet for circulation. Clerk to add summary of survey in next Signpost edition and encouragement to members of the public to attend committee/council meetings and engage with the Council.	LS Clerk
2740	Council Priorities : Cllr Godley advised that these had been shared with all Cllrs. Cllr Godley proposed they now be accepted. Seconded by Cllr Baxter. Agreed	ALL
2741	Co-option to Councillor vacancy : this vacancy is now being advertised with a closing date of 3 rd July 2018. Applications to be considered by Full Council on 11 th July 2018	
2742	Confirmation of Chairs of Committees : Cllr Glynn-Davies Chair of Amenities and Environment; Cllr Mansfield Chair of Planning; Cllr Godley Chair of Centre but will be stepping down to focus time elsewhere, so will require new Chair being elected when this happens. Finance to confirm its new Chair at next meeting.	Clerk
2743	Committee Minutes :	
2744	Planning Committee – Agreed to accept the minutes of the meetings 11 th April and 9 th May 2018.	
2745	Amenities and Environment Committee - Agreed to accept the minutes of the meeting held on 8 th May 2018. Cllr Glynn Davies asked to note in minute 806 - that the Police “are only able to give limited support”.	
2746	Finance and General Purposes Committee - Agreed to accept the minutes of the meeting held on 25 th April 2018	
2747	Centre Committee - Agreed to accept the minutes of the meeting held on 25 th April 2018 NB Chair of each Committee to present the highlights and any issues of concern to future council meetings when the minutes are proposed to be accepted as agreed at the Council meeting 9.5.18.	AG/CGD, PM
2748	Report from representatives to other bodies :	
2749	Adur County Local Committee – Cllr Glynn Davies advised no meeting.	
2750	Sussex Association of Local Councils – Cllr Nicklen advised next meeting end of July, change of personnel at SALC; new SALC website.	
2751	Adur District Conservation Area Consultative Group – Cllr Baxter advised looking at partnership working, working groups, Health and Wellbeing project – awaiting report.	
2752	Sompting Big Local – Cllr Glynn Davies advised next meeting 7pm on 18.6.18	
2753	West Area Capital Funding Board – Cllr Mansfield referred to the planting of trees previously mentioned in these minutes above.	
2754	A27 – Cllr Nicklen advised not currently meeting, awaiting response from Secretary of State.	
2755	Multi agency group on parking issues in Sompting – Cllr Glynn Davies advised discussing with Lancing Parish Council and Police various issues. New Police initiative Operation Crackdown which allows people to report crimes on-line. Cllr Baxter advised group is also exploring a cross Parish Safer Parking Scheme - an awareness initiative and shared some draft posters at the meeting with a view to possibly targeting some roads in Sompting with particular parking problems. Cllrs agreed to support pilot scheme with Lancing Parish Council and the Police and for Cllr Glynn Davies/ Baxter to report back to Amenities and	CGD/CB

- Environment Committee and Full Council on any progress being made and seek approval for any funding that may be required from the Finance and General Purposes Committee.
- 2756 **Sompting Festival 2018:** Planned for 30th June and 1st July 2018. **ALL CLLRS**
Cllr Godley offered her thanks to key residents, staff and sponsors who have been invaluable in helping to take this forward. All Cllrs are asked to contact the Clerk with dates and times they will be available to help on the two days. Further discussions necessary regarding any future Festivals after this one.
- 2757 **Wellbeing project :** Social prescribing to go ahead September 2018. Lancing Parish Council also looking to recruit a member of staff, may allow joint recruitment between both Parishes.
- 2758 **Annual Governance Statement –** Cllr Godley proposed and Cllr Baxter seconded that this be accepted and signed off. Agreed
- 2759 **Annual Accounting Statement -** Cllr Godley proposed and Cllr Mansfield seconded that this be accepted and signed off. Agreed. Cllr Godley advised that further discussion will take place regarding the use of the councils Reserves at the next Finance Committee. **Clerk**
- 2760 **Council's Insurance :** Cllr Nicklen proposed and Cllr Baxter seconded that following the recommendation from the Finance and General Purposes Committee on 23rd May 2018, that the quote from Inspire for a 3 year period be accepted for the Council insurance. Agreed.
- 2761 **Code of Conduct - SOP :** Subject to Cllr Godley changing the wording to "a –political status" and reference being made to the relationship between councillors and staff being included in this Code of Conduct SOP, Cllr Baxter proposed and Cllr Mansfield seconded that these SOP's be accepted. Agreed. **AG**
- 2762 **Community hub/café:** Cllr Godley advised that she had emailed ADC requesting permission to erect a conservatory onto the HJ Centre and is awaiting a reply. To report back to next meeting. **AG**
- 2763 **Men in Sheds:** Clerk to investigate whether the council's lease and insurance would cover the use of one of the council's sheds by this community organisation. Men in Sheds have advised they would be willing to fund a replacement shed. Subject to the lease and insurance being in order and a small charge being made to cover electricity/water etc, Councillors agreed to support this project. **Clerk**
- 2764 **Air Raid Shelter:** Meeting with Pastfinders to submit application for a grant. Cllr Mansfield proposed and Cllr Mear seconded that the council apply for Heritage Funding Grant. Agreed. Cllr Godley to take forward. **AG**
- 2765 **Sompting Neighbourhood Plan:** Letter received from Examiner highlighting 3 areas for further discussion at a half day Hearing to be held in July 2018. Clerk to request date at end of July if possible. All cllrs invited to meet 10am Monday 18th June 2018 to go through points in Examiners letter to formulate Council's response and agree who to attend Hearing. Clerk to book room. **Clerk**
ALL
CLLRS
Clerk
- 2766 **Communication with Lancing Parish Council:** Cllr Godley advised early discussions being held with LPC to establish if

Sompting Parish Council's mission: " To help foster a Sompting community which gives people a reason to be proud and engaged with the area we all live in"

there are any areas of possible joint working between the Parishes. Clerk to add as standing item on future agendas and Cllr Godley to provide updates.

**Clerk
AG**

2767 **Sompting Parish Youth Council:** Cllr Godley proposed and Cllr Mansfield seconded to further explore possibility of Youth Council in Sompting. Agreed. Cllr Godley to take forward and report back.

AG

2768 **Traffic issues:** Cllrs discussed the various well known traffic issues in Sompting and acknowledged the apparent lack of current data available on this matter. Cllr Glynn Davies proposed and Cllr Mansfield seconded the Council gather further information and commission a survey be undertaken as per quote received approx. £3k. Halewick Lane not currently included in quote. Subject to Finance and General Purposes Committee agreeing the expenditure from Reserves on 27th June 2018, Cllrs agreed to go ahead with survey.

2769 **John Whales memorial plaque:** Cllr Mear proposed and Cllr Godley seconded a memorial plaque be obtained in memory of Mr Whales. Agreed. Clerk to take forward

Clerk

2770 **Next meeting : 7.30pm Wednesday 11th July 2018**

Meeting closed at 9.34pm

Signed
Chairman

Dated