



# SOMPTING

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## PARISH COUNCIL

**Parish Clerk:**  
Carol Stephenson  
Old School House  
Harriet Johnson Centre, Loose Lane  
Sompting, West Sussex  
BN15 0BG  
Tel: 07813484857  
Email: clerk@sompting.org.uk

Dear Sir/Madam,

### FINANCE COMMITTEE MEETING

**You are summoned to attend the above meeting of Sompting Parish Council to be held on Wednesday 28<sup>th</sup> November 2018, commencing at 7.00 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.**

*Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Sompting Parish Council. Members of the public are also advised that by attending a meeting of Sompting Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Harriet Johnson Centre must be PAT tested and agreed by the Council prior to its use.*

### AGENDA

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed
- 4 **Minutes:** Update on actions and to receive the unconfirmed minutes of 24<sup>th</sup> October 2018 for approval as a true record of that meeting.
- 5 **Public participation:** The public have a right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 6 **List of payments for approval:** To approve list of payments and note bank balance up to 21<sup>st</sup> November 2018. The lists to be issued at the meeting due to late invoices.
- 7 **Verification of two bank accounts and reconciliation statements up to 21<sup>st</sup> November 2018 and Nationwide bank statement and reconciliation up to 1<sup>st</sup> November 2018.** Cllr Nicklen to sign-off all reconciliation statements, transfers and the bank statements. Documents given at meeting.
- 8 **Budgets** – To review and note all budget positions up to 21<sup>st</sup> November 2018.
- 9 **Budgets 2019/20** – To consider and agree draft proposed budgets for the council for 2019/20.
- 10 **Request for link to website** – email attached
- 11 **Grant for World Scout Jamboree** – Discuss and agree release of previously agreed funds
- 12 **Staff Establishment matters** - Agree annual review of Clerk; discuss review of staff establishment
- 13 **Date of next meeting – 7pm on Monday 10<sup>th</sup> December 2018** to agree draft budget for 2019/20

*C Stephenson*

Carol Stephenson, Clerk to the Council

Dated: 21<sup>st</sup> November 2018

