



Minutes of Full Council meeting held on 12th September 2018

Meeting commenced at 7.34pm

Minute		Action
2820	Attendance: Cllrs Godley, Mear, Baxter, Thornton, Nicklen, Boggis, Glynn-Davies, Mansfield, Bashford. Sgt Peter Alan item 4 only Members of the public :- 6 Clerk : C. Stephenson	
2821	Apologies: Cllrs Smith, Derham.	
2822	Declarations of Interest: None	
2823	Request for DPI Dispensations: None	
2824	Policing Matters Sgt Peter Alan updated those present with current crime issues and statistics for Sompting. Additional PCSO's are planned for the area and West Sussex as a whole. The Police will be commencing surgeries shortly for the public to drop in and make enquiries etc- dates and venues will be announced when known. Sgt Alan has kindly agreed to provide additional information requested by Members next time.	Police
2825	Report of District and County Councillors Cllr Barton (WSCC) not present. Cllr Boggis (ADC) advised : Community Prescribing Project – well under way. Better Breathing Project – to improve air quality in the district. Only remaining area of concern is Shoreham High Street.	
2826	Minutes of the Council meeting held on 11th July 2018 – Clerk to correct minute 2799 should read West Sompting site. Subject to this amendment, Cllr Godley proposed and Cllr Baxter seconded that the minutes are a true record of that meeting. Agreed.	Clerk
2827	Minutes of the Extraordinary Council meeting held on 25th July 2018 – Cllr Godley proposed and Cllr Mansfield seconded that the minutes of the meeting are a true record of that meeting. Agreed.	
2828	Public Participation A member of the public asked if consideration had been given to installing speed ramps in Test Road. Cllr Boggis advised WSCC no longer support speed ramps as a means of traffic calming due to	

	increase in emissions. Clerk to write to WSCC expressing ongoing concerns re big lorries using Test Road as a cut through and copy in Cllr Barton.	Clerk
2829	Councillor vacancy Clerk advised statutory Notice expires 18.9.18 after which, if no response, the position will then be advertised.	Clerk
2830	Acceptance of resignation of Councillor from Planning Committee (Cllr Glynn Davies) and appointment of replacement councillor. Resignation accepted. Cllr Baxter proposed Cllr Bashford, this was seconded by Cllr Mear. Agreed	
2831	Committee Minutes, Reports and Recommendations from Committees and Working Groups	
2832	Planning Committee - Agreed to accept the minutes of the meeting held on 20th June 2018	
2833	Planning Committee - Agreed to accept the minutes of the meeting held on 1st August 2018	
2834	Planning Committee - Agreed to accept the minutes of the meeting held on 15th August 2018	
2835	Amenities and Environment Committee - Agreed to accept the minutes of the meeting held on 4 th July 2018. Minutes for meeting dated 5 th September 2018 not yet available.	
2836	Finance and General Purposes Committee – Agreed to accept the minutes of the meeting held on 27 th June 2018	
2837	Centre Committee - Agreed to accept the minutes of the meeting held on 20 th June 2018.	
2838	Report of representatives to other bodies :	
2839	Adur County Local Committee – Cllr Boggis advised next meeting October 2018.	
2840	Sussex Association Local Councils – WSALC met in July. Cllr Nicklen was voted to be Sussex and Surrey Local Councils representative. This branch is also being forward for national recognition.	
2841	Adur District Conservation Area Consultative Group – Cllr Barton not present	
2842	West Area Capital Funding Board – Cllr Baxter advised there has been no meeting.	
2843	A27 including A7 bypass campaign – action group still not meeting at present pending Secretary of State’s decision. Clerk to invite organisers to next Council meeting to explain current thinking on proposed route.	Clerk
2844	Multi Agency Parking Group – Cllr Glynn Davies advised of on going work and proposed pack and posters to be considered at next A&E committee meeting.	
2845	Sompting Festival 2019 – Cllr Godley advised that the Lions have approached the council expressing interest in possibly running next year’s festival - to discuss further. Cllr Godley to report back to next council meeting.	AG
2846	Traffic surveys – To commence in September 2018.	
2847	Annual Governance and Accountability Return for year end 31st March 2018 Noted	
2848	General Data Protection Regulations Policies a) Subject Access Request Policy b) Breach Notification Policy c) Data Retention and Disposal Policy	

Cllr Godley proposed and Cllr Baxter seconded that the three documents be accepted. **Agreed**

- 2849 **Sompting Youth Council**
Cllr Baxter has agreed to help pursue this initiative alongside Cllr Smith (and in his absence). Clerk advised that Lancing Youth Council are also discussing possibility of linking with ourselves. Clerk to report back on outcome of those discussions. **CB
Clerk**
- 2850 **Sompting Neighbourhood Plan**
Cllr Godley proposed to convene a workshop to help draw up a specification as to what work is required to update the Plan as necessary which can then be sent for quotes. Cllr Baxter seconded. **Agreed.** Clerk to look for dates and invite all councillors. **Clerk
ALL**
- 2851 **Halewick Lane**
2852 **Former Waste Transfer Site**
Proposed use of land for energy storage in batteries - public consultation currently underway; Cllr Nicklen has posed various technical questions, currently awaiting reply. Councillors raised concerns re potential toxicity of site, safety issues, implications for the environment etc. Clerk is asked to contact applicants to raise these issues requesting a reply and to add this item to next A&E agenda. **Clerk**
- 2853 **Recent Flooding Issues**
Councillors expressed concerns re recent flooding issues and the extent of the deposit of clay over a number of roads in Sompting and which is now being used to block a natural dip area in the fields previously allocated for drainage purposes. Some councillors had helped clear the culvert following the downpour, which it is hoped will temporarily prevent similar problems should we receive another deluge as in recent weeks. Cllr Godley thanked all those who had given their time and effort to help put in place temporary mitigation and clean up solutions. Cllr Barton is arranging meeting with land owner, farmer and some residents to which Cllr Godley has been invited and she will raise issues on behalf of local residents. Enquiries to be made as to who is ultimately responsible and what is being done to address the issue. Clerk is asked to raise an FOI request to establish if any soil sampling has been undertaken in the area and what the outcome was if any. **Clerk**
- 2854 **2019/20 Budget timetable**
Cllr Godley reminded that the Clerk has recently shared a copy of the proposed timetable for committees to consider budget provision for 2019/20. Noted.
- 2855 **Property Matters**
2856 **HJC Lease** - Cllr Godley and Clerk met with ADC 12.9.18 to discuss limitations of existing lease, particularly with regard to the potential of letting some of the premises to other users. ADC appeared supportive of the councils aims and aspirations and recognised the changing needs of the community and community facilities. It might be possible to deal with this by means of a Deed of Variation. Clerk to provide an updated copy of the report previously submitted to Full Council in June 2018 to ADC in the light of today's meeting. Cllr Godley to report back to Full Council on progress. **Clerk
AG**
- 2857 **Community hub/café** – see HJC lease above
2858 **Parking of SBL minibus** - Cllrs **agreed** to extend permission for Sompting Big Local to continue parking their minibus in HJC car park on

Sompting Parish Council's mission: " To help foster a Sompting community which gives people a reason to be proud and engaged with the area we all live in"

	a rolling monthly basis, to allow retraction of permission at any time and if circumstances change for the council in the future. Clerk to confirm with SBL.	Clerk
2859	Men in Sheds project – Linked to item above re HJC lease. Whilst awaiting decision from ADC re lease, Clerk to invite Men in Shed representative to meet with the Parish Council to discuss this further and answer some questions posed by ADC re potential usage/alterations etc. Noted	Clerk
2860	Air Raid Shelter Cllr Godley advised grant aid application form being completed. To report back to Council when more is known. Hoping to use building for educational purposes.	AG
2861	Toilets on Sompting Recreation Ground A&E Committee had considered this item on 5.9.18 but chose to forward it onto Full Council for wider discussion and agreement on a way forward. Various options had been considered including closing this facility but there was general agreement the toilets were definitely needed in this location. Cllr Godley proposed and Cllr Glynn Davies seconded that the council accept the comprehensive quote considered by the A&E committee to undertake repairs to guttering, fascia, soffit, downpipes and brickwork at the earliest opportunity. Agreed. Clerk is asked to advise contractor.	Clerk
2862	Health and Wellbeing Met with Going Local, SBL and Ball Tree Surgery to move this project forward. Lancing Parish Council are considering appointment of case worker, may be possibilities to share a case worker (20 hours between the two councils) and share costs. Cllr Nicklen reminded two Parishes are of different size/population which should be borne in mind with any time/cost allocations accordingly. Councillors expressed concern that the funding currently under discussion, is for one year only with no guarantee for any funding thereafter. Clerk advised as RFO she is unable to support this project without knowing the full cost potential to the council, both now and in the future, (figures circulating apparently ranging from £6,000 to £20,000pa). Councillors suggested that a further meeting be arranged to obtain some clarity/certainty about exact costs for this council. Cllr Glynn Davies therefore proposed that the council would like to offer its support to this project but, subject to exact costs for this council being obtained and reported back to next council before making final decision. Agreed.	AG/CGD
2863	Communications with Lancing Parish Council Cllr Godley advised that various issues are being discussed between the two councils including the Health and Wellbeing initiative, bus services, traffic survey, parking awareness etc. To report in more detail at next meeting	AG
2864	Sompting in Bloom 2018 A number of nominations had been received this year. Based on votes cast by all councillors present, joint 1 st prize went to properties in Church Lane and Silverdale Drive and third place was awarded to a property in Rectory Farm Road. Cllr Godley proposed a voucher for the sum of £20 be given to joint 1 st prize winners and a £10 voucher to 3rd prize winner. Agreed. Successful nominees to be advised by Clerk and invited to attend award ceremony on 10 th October 2018.	Clerk
2865	Doug Sheriff Award A Number of nominations had been received this year. Based on votes	

cast by all councillors present, the winner is Mrs Cheal for her valuable contribution to Sompting Festivals 2017 and 2018 and the Christmas Festival 2017. Clerk to advise successful nominee and invite her to attend award ceremony on 10th October 2018.

Clerk

2866

Community Initiative Fund 2018/19

Councillors had received a copy of the email from WSCC advising of this fund prior to the meeting. Suggestions to take forward included Millfield and the toilets on Sompting Recreation Ground

2867

Date of next meeting - Wednesday 10th October 2018 at 7.30pm

Meeting closed at 9.56pm

Signed
Chairman

Dated