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**Minutes of Amenities and Environment Committee held on 6<sup>th</sup> June 2018**

- |     |   | <b>Action</b> |
|-----|---|---------------|
|     | Meeting Commenced at 7.05pm   |               |
| 811 | <b>Attendance:</b> Cllrs Mear, Bashford, Glynn-Davies, Baxter, Nicklen<br>Asst Clerk – Sue Tubb<br><br>Plus Cllr Godley & Cllr Mansfield  |               |
| 812 | <b>Apologies for Absence:</b><br>Cllr Boggis – Reason approved<br><b>Absent</b> – Cllr Smith  |               |
| 813 | <b>Election of Chair &amp; Vice Chair</b><br>Chair Cllr Glyn Davies – Proposed Cllr Godley - Seconded Cllr Nicklen all in agreement<br>Vice Chair Cllr Nicklen – Proposed Cllr Glynn Davies – Seconded Cllr Godley all in agreement.  |               |
| 814 | <b>Declarations of interest by councillors on any of the agenda items below:</b> None   |               |
| 815 | <b>Request for DPI Dispensations:</b> None  |               |
| 816 | <b>Public Participation:</b> No members of the public were present  |               |
| 817 | <b>Minutes of last meeting:</b> 8 <sup>th</sup> May 2018 – agreed and signed as a true record by Cllr Glyn Davies<br><br>Cllr Glyn Davies mentioned that the consultation date was not extended for the Bus Services<br><br>Cllr Mansfield requests an item be placed on the next Agenda regarding applying for a parachute for the children at Millfield (Cllr Mansfield left the meeting at this point)   |               |
| 818 | <b>Millfield Planters</b> – The assistant clerk advised the meeting that the work on the planters would start on 3 <sup>rd</sup> September – this was noted.<br>.   |               |
| 819 | <b>Guttering on public toilets</b> – Cllr Nicklen had photographed the area and commented that there was no drain on the north side of the building and little space to fit the guttering.<br>At the moment, rain comes straight off the roof and falls to the ground. A water butt was suggested but this may give rise to vandalism.<br>The Assistant Clerk had contacted The Handyman for a quote including the soffit which had been omitted before – including this it was £266.<br>Cllr Mansfield had been asked to also give a complete quote but this was |               |

not available  
The committee decision was to obtain 2 more quotes.

- 820 **Memorial Bench** – Assistant Clerk advised that the bench had been delivered and was in storage. She was still trying to get quotes from contractors for installation. Cllr Mear advised he had a leaflet at home of a Company that installs benches and would pass this to the Clerk. Asst Clerk  
Cllr Mear
- 821 **Tree Planting Budget** – Cllr Baxter advised that there are schemes available to assist with the cost. It was thought that if a day was organised with the Forestry Commission this was a possible organisation that may be able to assist.  
Cllr Glynn Davies suggested a survey – may be as a poster on the noticeboards to ask residents where they would like new trees sited – she suggested maybe nut trees/fruit trees.  
Cllr Bashford mentioned that there were plans for a Community Orchard with the proposed development in Sompting and it may be best to wait until the decision was made on that.  
Cllr Glynn Davies proposed that the item was put on the agenda at the next meeting with details of how much is in the budget.  
Cllr Nicklen requests we find out who owns the grassy section at the junction of Bowess Avenue and Western Road (north side) by the flats/shops.
- 822 **Multi-Agency Working Group on Anti Social Parking** – Cllr Glynn Davies is due to go to a Multi Agency meeting, she advised that the Police have not got enough resources to have a continual police presence in connection with anti-social parking. Cllr Baxter  
Cllr Baxter  
Cllr Baxter
- Cllr Baxter said she would draft a comprehensive pack including draft posters, for her to take to the meeting – ‘Local Parking Awareness Scheme’ which could have the Sompting Parish Council, Lancing Parish Council and the Police logo who are the organisations supporting the initiative.  
The community will then ‘Self Police’. The steps would be:-  
Step 1 – Identify roads where there are problems. Cllr Baxter also agreed to contact Neighbourhood Watch  
Step 2 – Posters and Signs to be agreed  
e.g. Please think before you park/Are you ‘verging ‘on the ridiculous? Cllr Baxter happy to draft signs etc. that could go in noticeboards, newspapers Sompting Signpost etc. .  
Cllr Bashford mentioned that a survey had been done in Berriedale Drive a few years ago and no one wanted to lose the verges.  
Is there going to be a trial period? The Police will monitor the situation but not as regularly as required for a ticketing scheme.
- 823 **Traffic Survey** – Cllr Glynn Davies reported on various options/sites  
Basic Survey costs 8 lines @£185 each £1480 for areas specified....in addition £130 per site for each queue length survey from 7am to 7pm (West Street).  
Turning movements – who’s coming down Busticle Lane/Dankton Lane/Church Lane. The total would be £2735.00 plus VAT  
An extra quote is to be obtained including Halewick Lane  
Mike Thomas sent a large document which would go to Road Runner who would have to conform to criteria. Cllr Glynn Davies to e mail A & E with a map of locations.  
Cllr Nicken enquired if WSCC were conducting surveys the answer was no.  
Cllr Glynn Davies feels Sompting Residents would be happier if we re seen to be pro-active.  
What value would it have in planning for the future – it was felt only if highways have the same objection would it have any clout  
  
But a starting point is needed otherwise there is nothing to compare to.  
Recommendation that this goes to Full Council. Cllr Bashford indicated that

£82000 must be kept in the Councils reserves – but this was queried at the meeting.

The majority recommended that this proposal was moved forward.

824 **Medical Provision following Development in Sompting and New Monks Farm** – Cllr Glynn Davies updated the situation. There have been problems in Littlehampton with GP Level and hospital provision especially with mental health services.

There is the promise of Wellbeing Hubs that will support the community. Ball Tree and Kingfisher surgeries have merged - Cllr Godley is in contact with the Practice Manager.

Must make sure adequate provision is made and a meeting to be set up. Originally there was to be a Community Centre including GP practise but this is not in the Adur Local Plan – as Harriet Johnson Centre have the space.

825 **CIL v Sect 106** - Assistant Clerk reported that an e mail had been received from Adur District Council saying there are no developer contributions owing to Sompting Parish Council.

826 **Air Raid Shelter** –Clerk recommended that this item stay with Centre Committee. This was agreed.

Cllr Godley applying for a grant in the name of Pastfinders.

827 **Budgets** – These will be available at the next meeting

828 **Date of next meeting – 4<sup>th</sup> July 2018**

Meeting closed at 8.30 pm

Signed ..... Date .....

Chairman