



Minutes of Amenities and Environment Committee held on 7th February 2018

| | | Action |
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| | Meeting Commenced at 7.00pm | |
| 755 | Attendance: Cllrs, Mear, Bashford, Smith, Glynn-Davies Sue Tubb – Assistant Parish Clerk | |
| | 3 members of the public | |
| 756 | Apologies for Absence: Cllr Mansfield– Reason approved Absent – Cllr Nicklen | |
| 757 | Declarations of interest by councillors on any of the agenda items below: None | |
| 758 | Request for DPI Dispensations: None | |
| 759 | Public Participation: None | |
| 760 | Minutes of last meeting: 3 rd January 2018 Agreed and signed as a true record | |
| 761 | Millfield Planters – Cllr Mear to update and provide alternative quotes to repair planters. (Successful contractor to hold Public Liability Insurance) To agree contents of the planters: The Assistant Clerk explained that in accordance with the Council's Financial Regulations, three quotes should be obtained for goods and services i.e. repairing new planters. These should be presented to the Committee for consideration and decision on which quote to accept. A member of public thought this had been requested previously and should have moved on. Cllr Mear to obtain necessary quotes in writing and also to obtain prices for bark/slate | Cllr Mear |
| | Cllr Glynn-Davies joined the meeting. | |
| 762 | Public toilets Sompting Recreation Ground – See Clerks Report After much discussion on the available options – including an offer from Cllr Mear for his son to try and sort an alternative automatic closer. Resolved – To request the Clerk continue to pursue opening/closing devices, but if nothing more suitable could be found, to accept Adur/Worthing quote of £4500 inclusive from April 2018 - see item 740 - 6 th December (to be reviewed after 6 months and for the Parish Council to carry out random inspections to ensure that the contract was being fulfilled) | Clerk |
| | Cllr Mansfield who had offered to repair the guttering was not in attendance so no update available. | |

- 763 **Noticeboard Removal Western Road (re siting Bowness Ave) – Assistant Clerk to give update**
 The Assistant Clerk reported that the work had been carried out on 1st February in accordance with the decision at the last meeting and had been left safe, for the turfing to take place in the spring.
- 764 **Memorial Bench – Discuss siting of Memorial Bench – Update Members on formal procedure required**
 Members had been sent the flow-chart of the formal procedure required and also had sight of this at the meeting. Members had to decide where they would like the bench sited. Clerk
Resolved The decision was at Hill Barn Parade. The current bench should be removed and sited half way up Halewick Lane (actual position to be decided at a later date)
- It was suggested that a formal commemoration ceremony take place as near to Remembrance day as possible.
- 765 **Dormice Boxes – Assistant Clerk to give update** Asst Clerk
 Assistant Clerk confirmed that as agreed in previous minutes the Dormice Boxes had been paid for from the Conservation Budget
 Assistant Clerk to enquire location of the boxes
- 766 **Date of Next meeting – 7th Mar 2018**
- 767 **Meeting finished 7.50pm**

