



Draft Minutes of Centre Committee held on 18th July 2018

Meeting commenced at 12.45pm

Minute		Action
470	Attendance: Cllrs Godley, Derham, Mansfield (Cllr Mansfield Chaired the meeting) Members of the public :- None Clerk : C. Stephenson	
471	Absences: Cllrs Baxter, Glynn Davies.	
472	Election of Chair : This was dealt with at Full Council on 11 th July 2018 when Cllr Baxter was elected as Chair of this Committee. Noted.	
473	Declarations of Interest: None	
474	Request for DPI Dispensations: None	
475	Minutes of meeting held on 20th June 2018 : Cllr Godley proposed and Cllr Derham seconded that the minutes were a true record of that meeting. Agreed. Cllr Godley signed the minutes having attended that meeting.	
476	Public participation : No members of the public were present.	
477	Work Schedule : Air Raid Shelter : Cllr Godley advised there is a meeting on 10 th August 2018 to commence grant application with Pastfinders IT Room : Clerk advised spare PC's had been removed. Staging equipment to be stored here. Add item to next agenda to discuss use of room going forwards for hire potential. Maintenance room g/f : Painting underway, new radiator being installed this week, new floor scheduled for 25/27th July 2018. Defibrillator : Training to be arranged for councillors and staff during August if possible. Clerk to contact SBL who have offered to provide this training. Fire alarm/emergency lighting : Clerk advised work has been delayed, contractors due back 23 rd and 24th July to complete the work. Clerk also advised of issues regarding charges for fire safety signage and related invoice. Clerk to write to contractor expressing disappointment and dissatisfaction and advising of impact on bookings, additional staff hours needing to be here when contractors on site etc and seeking recompense.	Clerk Clerk Clerk

478 **Men in Sheds** : Current lease does not allow sub-letting, which this would be. Ongoing discussions with ADC to explore ways of over coming this issue.

479 **Centre Income** : Clerk presented current data. Members were pleased with the apparent increase in income over the past months and hope this continues.

Budgets : Councillors had been provided this information prior to the meeting. Clerk to report back on budget codes Refuse, Cleaning materials, grounds maintenance codes (4755 and 4756).

Clerk

480 **Health and Wellbeing** : Cllr Godley advised project intending to start in September 2018. Ongoing discussions with LPC re sharing a case worker. Clerk reminded if this goes forwards, to seek proportional costs to be shared between the two Parishes to properly reflect size and population of both communities.

481 **Community café** : No further progress, pending outcome of issue relating to current lease of HJ Centre.

482 **Christmas Festival 2018** : Date agreed by Full Council for Festival is 14th December 2018. Cllr Mansfield asked if we could check with local schools to make sure no overlap with anything they're doing. Cllr Godley proposed and seconded by Cllr Mansfield format to be the same as in previous years for 2018. **Agreed**. Review format for 2019. Centre Manager to confirm bookings with Church and Nic and Bens. Clerk reminded next agenda to include item to discuss arrangements for WW1 Tea/exhibition suggesting the afternoon on 10th November 2018, same day as unveiling new WW1 memorial bench. Centre Manager to enquire if Pastfinders are available that day

**Centre
Manager**

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Next meeting : 12.45pm on 26th September 2018

Meeting closed at 1.20pm

Signed
Chairman

Dated