



Dear Sir/Madam,

**FINANCE COMMITTEE MEETING**  
**You are summoned to attend the above meeting of Sompting Parish Council**  
**to be held on Wednesday 25<sup>th</sup> July 2018, commencing at 7.00 p.m. at**  
**Harriet Johnson Centre, Loose Lane, Sompting.**

*Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Sompting Parish Council. Members of the public are also advised that by attending a meeting of Sompting Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Harriet Johnson Centre must be PAT tested and agreed by the Council prior to its use.*

**AGENDA**

- 1 **Election of Vice Chair**
- 2 **Apologies and reasons for absence**
- 3 **Declarations of interest by councillors on any of the agenda items below**
- 4 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed
- 5 **Minutes:** Update on actions and to receive the unconfirmed minutes of 27<sup>th</sup> June 2018 for approval as a true record of that meeting.
- 6 **Public participation:** The public have a right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 7 **List of payments for approval:** To approve list of payments and note bank balance up to 20<sup>th</sup> July 2018. Including discussion on issue of invoice for Fire Action Notices and agree way forward. The lists to be issued at the meeting due to late invoices.
- 8 **Verification of bank account and reconciliation statements up to 20<sup>th</sup> July 2018**  
Cllr Nicklen to sign-off all reconciliation statements, transfers and the bank statements.  
Documents given at meeting.
- 9 **Bank signatories** - Discuss and agree way forwards
- 10 **Budgets** – To review budgets up to 20<sup>th</sup> July 2018 and discuss use of Council Reserves
- 11 **Upgrade IT in Council offices** – Discuss and agree quotes received for alterations to existing network to provide added security, off site cloud back up solution, hot desk provision of PC for councillor's use for the sum of £1507.78 plus VAT
- 12 **Public conveniences, Sompting Recreation Ground** - discuss future maintenance and upkeep, ongoing costs
- 13 **Date of next meeting – 7pm on 26<sup>th</sup> September 2018**

*C Stephenson*

