



Dear Sir/Madam,

FINANCE COMMITTEE MEETING

You are summoned to attend the above meeting of Sompting Parish Council to be held on Wednesday, 23rd May 2018, commencing at 7.00 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Sompting Parish Council. Members of the public are also advised that by attending a meeting of Sompting Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Harriet Johnson Centre must be PAT tested and agreed by the Council prior to its use.

AGENDA

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council decide whether the request is agreed
- 4 **Minutes:** Update on actions and to receive the unconfirmed minutes of 25th April 2018 for approval as a true record of that meeting.
- 5 **Public participation:** The public have a right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 6 **List of payments for approval:** To approve list of payments and note bank balance up to 17th May 2018. To be issued at the meeting due to late invoices.
- 7 **Verification of bank account and reconciliation statements up to 17th May 2018**
None available for this meeting due to end of year closedown of financial system.
- 8 **Internal Financial Controls.** To agree Internal Financial Controls for 2018/19
- 9 **Internal Audit Report 2017/18.** To note the Internal Audit Report and any recommendations made therein.
- 10 **Annual Governance Statement 2017/18.** To consider the Annual Governance Statement to be submitted to Full Council for approval.
- 11 **Annual Accounting Statements 2017/18.** To consider the Annual Accounting statements to be submitted to Full Council for approval.
- 12 **To agree funds to carry forward to 2018/19**
- 13 **Insurance renewal.** To discuss and receive quotes for renewal of annual insurance and agree way forward.
- 14 **Consider quote for additional works to planters – to agree cost of bark for planters as per attached quote.**

- 15 **Pay award** – to note agreed National pay increase for staff payable from 1st April 2018. Already budgeted for.

A handwritten signature in black ink that reads "C Stephenson". The signature is written in a cursive style with a large initial 'C'.

Carol Stephenson,
Clerk to the Council

Dated: 16th May 2018