

## FINANCE COMMITTEE MEETING

Wednesday, 28<sup>th</sup> March 2018, commencing at 7.00 p.m. at

Harriet Johnson Centre, Loose Lane, Sompting.

*Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Sompting Parish Council. Members of the public are also advised that by attending a meeting of Sompting Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Harriet Johnson Centre must be PAT tested and agreed by the Council prior to its use.*

### AGENDA

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council decide whether the request is agreed
- 4 **Minutes:** Update on actions and to receive the unconfirmed minutes of 28<sup>th</sup> February 2018 for approval as a true record of that meeting.
- 5 **Public participation:** The public have a right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 6 **List of payments for approval:** To approve list of payments and note bank balance up to 23<sup>rd</sup> March 2018. The list to be issued at the meeting due to late invoices.
- 7 **Verification of bank account and reconciliation statements up to 23<sup>rd</sup> March 2018 :**  
  
Cllr Bashford to sign-off all reconciliation statements, transfers and the bank statements. Documents given at meeting.
- 8 **Application for grant from Victim Support** – consider application
- 9 **Review end of year financial position 2017/18 including outstanding projects/ commitments for 2017/18** – See list attached and agree way forward

- 10 **GDRP – Data Protection Officer** – agree to appoint external Data Protection Officer and cost implications.
- 11 **Close one existing bank account** – Agree to close one existing bank account in lieu of new Nationwide savings account
- 12 **IT review including GDRP requirements** - To consider attached report from IT provider
- 13 **Parking of Minibus in HJ Centre car park, Terms and Conditions** – To consider and agree draft Terms and Conditions for usage by Sompting Big Local – to follow

**Carol Stephenson,**

**Dated: 21.3.2018**

**Clerk to the Council**