

FULL COUNCIL MEETING

Dear Sir/Madam,

Sompting Parish Council to be held on **Wednesday, 14th February 2018, commencing at 7:00 p.m.** at Harriet Johnson Centre, Loose Lane, Sompting.

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Sompting Parish Council. Members of the public are also advised that by attending a meeting of Sompting Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Harriet Johnson Centre must be PAT tested and agreed by the Council prior to its use

Please note start time of meeting

AGENDA

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **Co-Option of Councillors:** The Clerk has received applications of interest for the two vacant positions. The Council will hear each person's presentation and resolve on whether any of the applicants are co-opted.
- 5 **Co-Opted councilors to make declaration:** Each successful person is to make their declaration and then sit as a councillor.
- 6 **Welcome to the new councillors** - by Chairman of the Council
- 7 **Recycling Project :** Brief update by Paul Willis Adur and Worthing Councils.
- 8 **Policing matters:** To consider policing matters and to receive any report from police officers.
- 9 **Report of District or County Councillors:** To receive reports
- 10 **Minutes:**

To agree the unconfirmed minutes of the Council meeting held on 10th January 2018. Any matters arising.

- 11 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.

- 12 **Election of new councillors to serve on committees:** Vacancies currently exist on the following committees – one on the Amenities and Environment Committee and one on the Finance Committee.

- 13 **Planning Committee:** To receive the confirmed minutes of 20th December 2017 and 17th January 2018. Any matters arising

- 14 **Amenities and Environment Committee:** To receive the confirmed minutes of 3rd January 2018. Any matters arising.

- 15 **Finance Committee:** To receive the confirmed minutes of the meeting of 11th December 2017. Any matters arising.

- 16 **Centre Committee:** To receive the confirmed minutes of the meeting of 22nd November 2017. Any matters arising.

- 17 **Report of representatives to other bodies:** To receive reports from :
 - a) **Adur County Local Committee** Cllr Godley
 - b) **Sussex Association of Local Councils** Cllr Nicklen
 - c) **Adur District Conservation Area Consultative Group** Cllr Mansfield
 - d) **Sompting Big Local** Cllr Mansfield
 - e) **West Area Capital Funding Board** Cllr Mansfield

- 18 **Annual Parish Meeting** – discuss and agree date and format including speaker if desired. Meeting must be held between 1.3.18 and 1.6.18

19 **Sompting Neighbourhood Plan** – Members are asked to note the update attached.

20 **Internal Audit Report** - The Council has received the interim Internal Audit report from Mulberry Associates Ltd. as attached. Some minor observations/recommendations have been made by the auditor, some of which are already being addressed. Members are recommended to accept the report.

21 **Additional Bank Account** – To agree to the opening of a new savings account with Nationwide Building Society for holding of Council Reserves and to delegate authority to the Clerk and Chairman of the Finance Committee to do so and report back when done.

Amendment to Council’s Financial Regulations – To agree the proposed additions to Council’s Financial Regulations as outlined in the attached report.

22 **Fire Safety Policy** - Agree new Fire Safety Policy attached.

Resident Survey - update

23

Wellbeing Project - update

24

Traffic issues – update

25 - West St//Test Road heavy lorries

26

- Dankton Lane/ Church Lane

27 **Community Café** - update.

28 **Air raid shelter** - update

29 **Correspondence/Information items :**

- Upper Boundstone Lane – Proposed Parking Restrictions questionnaire
- West Sussex Joint Minerals Consultation - representation period

30 **Date of next meeting : 14th March 2018**

Carol Stephenson,

Clerk to the Council

Dated: 7.2.18