

Minutes of Full Council held on 13th December 2017

Meeting commenced at 7.30pm

Minute		Action
2554	Resignation of two councillors Councillor Mear informed Members of the resignation of Cllrs Montague and Davies. Members agreed to delay posting the formal Notice of Vacancy until after Christmas to the New Year.	
2555	Attendance: Cllrs Mear, Bashford, Godley, Thornton, Glynn-Davies, Lewis, Smith, Mansfield, Derham Members of the public :- 7 Clerk : C. Stephenson	
2556	Apologies: Cllr Nicklen	
2557	Declarations of interest by councillors on any of the agenda items below: None	
2558	Request for DPI Dispensations: None	
2559	Policing Matters : Members acknowledged a new spate of mysterious white vans travelling around the district. Cllr Mear also advised of issues surrounding parking charges being levied in a Worthing car park. Cllr Glynn Davis has asked for an item to be added to the next agenda to discuss the possibility of joint working with Lancing PC on policing matters.	
2560	Report by District or County Councillors : Neither were present. Cllr Mear advised of the Adur Full Council meeting on 14.12.17. Cllr Glynn Davis advised she is attending.	
2561	Reports by the Clerk : None on this occasion.	
2562	Minutes: Cllr Glynn Davis asked for the minutes of the meeting held on 8 th November 2017 be amended to recognise her concern of the difficulties of using the online crime reporting option; the minutes be amended to show Cllr Smith taking responsibility for the Resident Survey; Clerk to amend numbering of the minutes. Subject to these changes. Members Resolved that the Minutes of the meetings held on 8 th November 2017 and those of the EOM held on 28 th November 2017 be agreed as a true and accurate record. Agreed	
2563	Public participation: 1) The Council was advised that a licence would need to be obtained from ADC to install a new memorial bench and public liability insurance in the sum of £10m. With this in mind, an alternative was suggested i.e. to replace the existing bench which is rotting at Hillbarn lights – would this overcome these issues - Clerk to enquire – add to next A&E Committee agenda for further discussion.	

2) An enquiry was made regarding the proposed closure of Dankton Lane as well as Church Lane. Cllr Godley advised that no decision has yet been made but that she would enquire when this is likely.

3) The council was asked to add its weight to lobbying for existing weight restrictions for vehicles using West Street and Test Road to be enforced due to the growing number of large lorries using these routes. Clerk to write to WSCC copy in Tim Loughton MP and George Barton (ADC and WSCC councillor). Add to future agendas as a standing item for updates.

- 2564 Planning Committee : Resolved that the Minutes of the meetings held on 11th October, 8th November and 22nd November 2017 be agreed as a true and accurate record. Noted
- 2565 Amenities and Environment Committee : No meetings held.
- 2566 Finance Committee : Resolved that the Minutes of the meetings held on 25th October and 22nd November 2017 be agreed as a true and accurate record. Noted
- 2567 Centre Committee : : Resolved that the Minutes of the meeting held on 27th September 2017 be agreed as a true and accurate record. Noted
- 2568 Reports of representatives to other bodies :
- a) Adur County Local Committee – No meeting
 - b) Sussex Assoc. of Local Councils - Nothing to report
 - c) Adur District Conservation Area Consultative Group – No meeting.
 - d) Sompting Big Local : successful disco held 9th Dec; delivering hampers to seniors; Santa visit; biscuits to food bank and nursing homes; go kart, first aid, healthy eating activities being arranged, Christmas Festival 15th Dec.
 - e) West Area Capital Funding Board : No meeting.
- 2569 Budgets 2018/19 : Members agreed the figures distributed at the meeting. Cllr Mear proposed and Cllr Godley seconded that the precept be kept at £82,700. Agreed. Cllr Bashford suggested that the council review the list of Ear Marked Reserves for 2017/18 and any underspends early in 2018. Agreed

- 2570 Health and Wellbeing : Project on track; SLA with ADC. Expected to be ready in Jan 2018.
- 2571 Community Café : Cllrs agreed approach to funding stream – apply for £50k Rampion grant, with contributions of £50k from SLB and £25k from SPC for erection of orangery to front of HJ Centre to provide community café, ground floor office accommodation, meet and greet service, improved/ modernised facilities and to include resurfacing of car park and that an Expression of Interest form be completed for the grant. Enquiries to be made to see if ADC and WSCC would contribute. Cllrs also agreed to the formation of a working group inc. Cllrs Godley, Glynn Davis, Mansfield and SBL, professional staff and some residents and the need to agree Terms of Reference for this group. It was also agreed to employ an architect for this proposal and that a competition be run for architects to submit proposals for this work if possible free of charge. Need to obtain landlord consent and planning permission from ADC. Cllr Bashford raised the issue of viability of a proposed café in this location. Cllr Godley confirmed that the Council will have the opportunity to review this project throughout and may withdraw at any stage if significant issues come to light or if it is not comfortable going forwards. The existing car park will continue to be monitored to ensure no H&S issues arise in the meantime and that minor repairs will continue to be made as necessary,
- 2572 Fire Safety upgrade : Risk assessment undertaken on 4th December 2017. Report expected soon. Will require Member consideration and necessary budget provision. Anticipate recommendations will be made to improve existing arrangements with a phased approach for implementation. Regard will be given to the proposed orangery in any future works,
- 2573 Sompting Festival : Cllrs agreed to a 1 day event on 1st July 2018 to celebrate/commemorate 100 yrs since the end of WW1.SBL, Past Finders and others to contribute. Sponsorship also being sought. Working group already in place. Cllrs agreed if new memorial bench is installed, an opening ceremony would take place in November 2018 around Armistice Day.
- 2574 Air Raid Shelter : Cllr Mear agreed to lead on the project to repair the shelter and re-open to the public with assistance from Cllr Mansfield, SBL and Barbara Locke and other volunteers.
- 2575 Sompting Residents Survey : Cllr Smith advised report expected in the New Year. 82% of respondees are over 60. Emerging headlines to date – elderly have difficulty accessing the south downs; not enough street lights and overgrown vegetation making people feel unsafe; don't know who to contact Parish, ADC, WSCC etc. Clerk to add item to next agenda.

- 2576 Housing Development : Adur Local Plan meeting 14.12.17 at Shoreham Centre. Public meeting also arranged for 25.1.18. Advertise on website.
- 2577 West Street : see item 2563 above
- 2578 Correspondence and information items : Clerk reported on changes to Data Protection Act and anticipated implications for all Parish Councils. Clerk to attend meeting in February and report back to future Full Council meeting.
- 2579 Date of next meeting : 10.1.18
- Meeting closed 9.25pm.

Signed Dated
Chairman

Confirmed Minutes of Extraordinary meeting of Full Council held on 28th November 2017 at Harriet Johnson Centre, Loose Lane, Sompting.

Meeting started 7.31pm

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| | | Action |
| 2547 | Attendance: Cllrs Mear, Godley, Smith, Glynn- Davies, Derham, Nicklen
Clerk : C. Stephenson
Also present : Assistant Clerk Sue Tubb, Centre Manager Simone Williams. | |
| 2548 | Apologies and reasons for absence: Cllr Thornton (reason approved) Cllr Bashford (reason approved) Cllr Mansfield (Reason approved) Cllr Lewis (Reason approved).
Cllrs Montague and Davies were absent. | |
| 2549 | Declarations of interest by councillors on any of the agenda items below: None | |
| 2550 | Request for DPI Dispensations : None | |
| 2551 | To review the decisions and comments of the meeting held on 11.10.17 : Further to a letter received from the previous Clerk, the Council wishes to state that it truly regrets any offence that may have been caused by the minutes. This was certainly not the intention. | |

The Council wishes to take this opportunity to acknowledge the 9 years service he gave to the council and that he met all the Terms and Conditions of his contract prior to his departure at the end of August this year.

The minutes of the Full Council meeting held on 11th October 2017 were confirmed at the following meeting held on 8th November 2017.

Regarding the other points raised in his letter and to offer some clarity to the above minutes, the Clerk was pleased to confirm :

- that the restrictions referred to in those minutes which were IT and website related, have since been resolved.
- All councillors are to undergo training, now scheduled for January 2018.
- The Amenities and Environment Committee is not a sub Committee
- It was agreed that Cllr Davies be appointed to the vacant position on the Finance Committee
- It was agreed that Cllr Mansfield be appointed to the vacant position on the Centre Committee.

2552 All councillors agreed that a letter be sent on behalf of the Council to the previous Clerk as outlined above.

2553 Meeting closed at 8.00pm

Signed Dated
Chairman of the Council

Confirmed Minutes of Full Council held on 8th November 2017
Meeting commenced at 7.32pm

Minute	Action
2518	Attendance: Cllrs Mear, Bashford, Godley, Thornton, Glynn-Davies, Nicklen, Davies, Smith, Lewis, Montague (part), Mansfield (part), Boggis (ADC), Barton (ADC/ WSCC) Members of the public :- 7 Clerk : C. Stephenson Police : Sgt Peter Allen and Sgt Stuart Metcalf (item 4)
2519	Apologies: Cllr Derham
2520	Declarations of interest by councillors on any of the agenda items below: None
2521	Request for DPI Dispensations: None
2522	Policing Matters : Sgt Peter Allen and Sgt Stuart Metcalf updated Councillors on the recent changes to the staffing structure within the Police and the subsequent implications for Sompting together with some crime statistics for the area. The focus of their team is predominantly on prevention. Councillors were reminded it is crucial that the Police are notified of any criminal activity using the various channels available, so that they can deploy the relevant

- resources if necessary, or at least be aware of such matters. Cllr Nicklen to share social media reports of people seen wearing high viz vest and in white vans in the area with Police to investigate. The Police left at 8.02pm with Cllr Nicklen who returned at 8.04pm. Cllr Nicklen
- 2523 7.53pm Cllr Montague arrived.
- 2524 EPIC : Cllr Mear advised that the project timetable has slipped slightly and this will resume again next Spring. Cllrs will be kept updated.
- 2525 Report by District or County Councillors : Cllr Boggis updated Members on housing development matters and the amount being invested by Adur/Worthing councils on improvements to social housing inc the Sompting area. Cllr Barton advised of his roles and responsibilities
- 2526 Reports by the Clerk : The Clerk advised of 1) an initial fire safety “risk assessment” of the offices and the Harriet Johnson Centre. Both are safe for continued use. Likely some improvements may be recommended when a formal assessment is undertaken on 4.12.17 followed by a report for the Council to consider and take forward; 2) a recent visit to the Heene Café in Worthing leading to some ideas for the Harriet Johnson Centre. Discussions are ongoing with our colleagues in Sompting Big Local to explore how this might be taken forward together. A report will come back to Full Council in due course if any options are thought worthy of further consideration; 3) it has not been possible to find a suitable venue for the proposed Housing Public Meeting before Christmas. Enquiries are now being made for availability of rooms in January 2018. Councillors and the public will be advised when known.
- 2527 Minutes: Resolved that the Minutes of the meeting held on 11th October 2017 be agreed as a true and accurate record.
- 2528 Public participation: None
- 2529 Resident Survey - It was agreed to bring item 19 forward. Cllr Godley updated on progress. More information and a report should be available for the next meeting
- 2530 Planning Committee : Resolved that the Minutes of the meeting held on 27th September 2017 be agreed as a true and accurate record
- 2531 Cllr Mansfield left the meeting at 8.18pm
- 2532 Amenities and Environment Committee : Resolved that the

Minutes of the meeting held on 6th September 2017 be agreed as a true and accurate record

- 2533 Finance Committee : Resolved that the Minutes of the meeting held on 27th September 2017 be agreed as a true and accurate record
- 2534 Centre Committee : No meetings held.
- 2535 Reports of representatives to other bodies :
a) Adur County Local Committee – meeting next week
b) Sussex Assoc. of Local Councils - national lobbying re additional burden being placed on Parish Councils by number of FOI requests being received
c) Adur District Conservation Area Consultative Group – deferred to next meeting.
d) Sompting Big Local : delivery of Christmas tree imminent; packed programme of activities; grant awarded to The Globe swimming pool; 3 defibrillators supplied in Sompting; minutes of all meetings on their website
e) West Area Capital Funding Board : deferred to next meeting.
- 2536 8.30pm - there was a short break at this point. Cllrs Montague and Davies left the meeting. Meeting reconvened at 8.40pm
- 2537 Proposal A27 – Cllr Nicklen updated Members on current position. Noted
- 2538 Project Responsibility : It was suggested that lead Cllrs be allocated to all projects going forward. This would help share the workload and allow all Members to participate in the various initiatives agreed by the Council. The Clerk reminded that this did not include responsibility for making final decisions, spending money, making commitments on behalf of the Council and that all projects must be reported back to the relevant committee, Finance Committee for funding matters and Full Council as necessary. Agreed unanimously. Cllr Thornton offered to help Cllr Godley with the Resident Survey. It was also agreed where possible to work with colleagues in Big Local. Clerk to send list of projects to councillors asking for volunteers to take on lead roles and asking for ideas of any new initiatives. Cllr Thornton
Clerk
- 2539 Cllr Godley left the meeting at 8.58pm
- 2540 Budgets 2018/19 : Cllrs noted the proposed timetable for consideration of 2018/19 budgets by the various committees and Full Council.
- 2541 Budget responsibility for a) Air Raid Shelter and b) Health and

Wellbeing Project : Agreed to allocate responsibility of budgets and progressing both projects to Centre Committee. However, commitment to spend and final decisions on these projects to remain with Full Council.

- 2542 Caretaker Duties : Cllrs agreed - 5 hours to be spent on environmental matters e.g. Beggars Bush etc; 5 hours on planters across Sompting; 10 hours on caretaker duties, cleaning bus shelters, toilets etc per week. Time sheets to record all activity. Any additional time required on projects such as environmental matters over and above this will need to be financed by others, Cllr Thornton offered to accompany Caretaker when strimming around Beggars Bush picnic tables for H&S reasons. Cllr Thornton
- 2543 100 year anniversary of World War 1 : Cllrs agreed to share the cost of a memorial bench with Sompting Big Local 50/50. SBL to ascertain if permission is required from WSCC. Suggested that following “opening” of the bench by SPC and SBL on or near 11.11.18, that a celebration “tea” be held at the Harriet Johnson Centre afterwards. To discuss further.
- 2544 Cllrs Boggis and Barton and members of the public left the meeting at 9.22pm
- 2545 Correspondence and information items :
a) HDC Brownfield Land Register - noted
b) Public Meeting re Housing Development in Sompting: see min. 2526 above
c) Invitation to 2nd Shoreham Area Sustainable Transportation Package Study Stakeholder Meeting 10.1.17 – Clerk to enquire if there are 2 spaces left for Cllrs Bashford and Thornton to attend and advise if so.
- 2546 Meeting closed 9.25p. Date of next meeting 13th December 2017

Signed Dated
Chairman

Confirmed Minutes of Full Council Meeting 11th October 2017
at Harriet Johnson Centre, Loose Lane, Sompting.

Meeting started 7.35pm

Councillor Mear – Chair of the Council, informed the public that Agenda item 15 (2508) would be deferred to the end of the proceedings to allow the public more time to speak.

- 2493 Attendance: Cllrs Mear, Godley, Smith, Montague, Lewis, Mansfield, Glynn- Davies, Derham, Nicklen, Davies,
ADC Cllr Boggis. WSCC Cllr Barton,
Assistant Clerk Sue Tubb, Centre Manager Simone Williams, 22 members of the public.
- 2494 Apologies and reasons for absence: Cllr Thornton (reason approved) Cllr Bashford (reason approved)
- 2495 Councillors absent: none
- 2496 Declarations of interest by councillors on any of the agenda items below: None
- 2497 Request for DPI Dispensations: None (Cllr Godley explained what D.P.I. stood for
- Disclosure of Pecuniary interests)
- 2498 Policing matters: Cllr Godley said that she has been in contact with Sgt Craig Burgess – and his colleague. It has been agreed that Sgt. Peter Allen is coming near the beginning of the next Full Council Meeting on November 6th to address any concerns. Please send any questions via the Harriet Johnson Centr., It seems that incidents of ASB seems to have reduced, now that the schools have returned after the holidays.
Reports by WSCC and ADC councillors:
Cllr Boggis: Said he would defer points that he was going to make regarding the proposed building of the houses, till the end of the meeting.
- 2499 Cllr Barton: Reported that as well as a County Councillor he was also a District Councillor for Peveril Ward, he outlined his remit within the County Council.
Minutes. Resolved minutes of the 13th September 2017 meeting as a true record – after surname of Harry (Crosby) entered in item 2479.
- Public Participation – 22 members of the public attended.
Cllr Mear asked if there were any other points to be raised other than the Notification of Proposed Development on land at West Sompting? Several people responded
- 2500 Cllr Barton spoke as a resident and posed the question to the Chair ‘Does the Council consider amount of over £100,000 held in reserves to be high and what would you feel would be an acceptable level?
Cllr Mear said the precept had not increased for the last 6 years and may not be increased this year. He spoke of building up the reserves for some large projects planned – one to resurface the car park at the Harriet Johnson Centre (£25,000)
- 2501 He also reported that no members of Sompting Parish Council take any allowances.
Cllr Barton asked again what do you consider an acceptable level – it was explained that by law 50% of the Council precept had to be maintained at all times.
Several Members of the public expressed deep concern about the conduct and competence of the Vice Chair of the Council (who was standing in for the Chair) at the September Full Council meeting. (This had arisen during the Item on Health and Wellbeing) After the meeting the Clerk obtained formal advice from SALC, (Sussex Association of Local Councils) that provided the meeting is quorate, the decision is based on those members voting. The decision therefore stands and is agreed and Members have been advised accordingly. Financial provision to be added to forthcoming budget discussions.

It was asked if the Vice Chair was still in situ and would he be undergoing further training. Cllr Godley reported that the Council were looking into a training being held in the near future through SALC. Cllr Godley also expressed concerns about that meeting as the public were not able to express answers to valid questions.

Concerns were also raised as to how many times there had been similar problems in the past when there were no public present

There was concern that the Health and Wellbeing document – including the plan to outreach services in the Community, went out late. This was unfortunately due to problems with technology. Cllr Godley had also been in contact with WSCC as had Cllr Glynn-Jones.

The Assistant Clerk apologised for the problems with the website at the moment – she explained that the previous Clerk had left very suddenly at the end of August with virtually no handover and both she and the Centre Manager were trying to cover the position – but with restrictions. As soon as the new Clerk was in post things would improve. Cllr Godley thanked them both for their efforts with the difficult situation they had been left in.

The question of why the toilets on the Rec were not open every day – and for longer hours. It was explained that the opening hours were restricted by the number of hours the caretaker/groundsman works and were also frequently being vandalised and out of order. In the past a commercial company were assigned for cleaning and opening the toilets but this came with a hefty price of over £5000 a year. It was agreed to look into the cost again. And also the cost of ‘sensory access’

Kayleigh Woodison – Chair of Fun for kids (see festival item) – reminded the meeting that she could save the Council money by providing a less costly festival. The Festival committee would contact her after the meeting.

Clarification by Clerk – The situation re the abstentions at the previous meeting is clarified above.

Budgets 2018/2019: Cllr Mear informed the meeting that as there is no sub-committee meeting in October for the Amenities and Environment and Centre – the budget would be slightly delayed. When setting the budgets Cllr Nicklen hoped that Community Growth would be reflected in this. Another item that should also be prioritised is a new website and updating the profile on social media.

EPIC: Cllr Godley referred the meeting back to the previous minutes – the Council’s involvement with the project is still on track but they are just finalising the times that the Harriet Johnson Centre can be made available for them.

Sompting (Christmas and Summer) Festivals: Cllr Godley reported that the Christmas Festival is in hand – with carol singers, rides, Father Christmas, mulled wine etc. Kayleigh Woodison said that she would be able to do the festival for a much lower price. Cllr Godley said she would be interested in her ideas – if not for 2017, then ready for 2018. The summer festival will be over 2 days 30th June & 1st July and the Festival Committee are waiting for the budgets to be set. Local businesses have also been approached.

Health and Wellbeing: Cllr Godley reported that they are looking into the possibility of using the Centre as a Community Café to tackle the problems around social isolation. There is an example of such a café at Heene Road Community Centre in Worthing. Cllr Godley is trying to arrange a visit there one Friday morning and is inviting other Councillors to visit with her. They will then report back to the Centre Committee

2502 Sompting Parish Residents Survey. The survey boxes have been collected from their various locations and will be passed on to WSCC, who are collating the information. When this is received it will be looked at and hopefully findings from that will be implemented and leave Sompting a better place to live.

2503 Proposals for A27. Cllr Nicklen passed round a document to Members for them to read and

report back and to be put on the November Agenda.

Cllr Boggis reported that at that stage it had not been publicly reported but he understood Highways England had withdrawn the current proposals as they stand.

- 2504 Notification of Proposed Development on Land at West Sompting
ITEM DEFERRED TO END OF MEETING
- 2505 Planning Committee minutes: Minutes dated 30th August, and 13th September 2017 Noted as a true record
- Amenities and Environment Committee minutes: No meetings held
- Nominations for Vacant position on Finance Committee
Cllr Davies was proposed by Cllr Godley for the vacancy, seconded by Cllr Mansfield
- 2506 Finance Committee minutes: minutes of 28th July 2017 noted as a true record
- Nominations for Vacant position on Centre Committee
Cllr Mansfield was proposed by Cllr Godley for the vacancy, seconded by Cllr Derham
- Centre Committee: Minutes of 19th July Noted as a true record.
- 2507 Report of representatives to other bodies: To receive reports from
- Adur County Local Committee: Cllr Godley- Next meeting is November
Sussex Association of Local Councils Cllr Nicklen – The AGM was held on 4th October but he was unable to attend. Next meeting is 18th October and he will report back at next meeting.
Adur District Conservation Area Consultative Group. Cllr Mansfield - No meeting held
- 2508 Sompting Big Local Cllr Mansfield/Emma Crowter-Administrator - A group of local youngsters had a trip to Wembley to see an England game. They are also involved in the Festival/Wellbeing. Knitting squares for blankets.
West Area Capital Funding Board Cllr Boggis spoke that in the past it had been a Lancing Regeneration Group but he felt this unfair as Sompting was being left out. So this now involves both Sompting and Lancing. There is soon to be tree planting around Hamble Road shops area and proposals are in place near Cokeham shops
- 2509 A27 working group Cllr Nicklen – reported in item 2507
- 2510 Notification of Proposed Development on Land at West Sompting
Cllr Mear opened up the meeting to the Public and a very heated discussion followed.
- Councillor Boggis made the following points
- 2511
- Reminded the meeting that at this stage it was a proposal - not a Planning application
- 2512
- The Government had said that there had to be provision for 30,000 homes to be built in Adur – but only room for 16,000.
 - houses would need to be built – and there would need to be development but there needs to be flexibility.

2513 Residents comments

- 2514
- Can Sompting sustain all the building? Roads, Schools, Doctors
 - People are suffering from the pollution

2515 Cllr Mear

- 2516
- Since 1967 – Sompting has built 1760 houses – more than all the other parts of Adur put together.

After a long and heated discussion. Cllr Godley and Cllr Barton proposed through the Chair that a Public Meeting is held and the comments can be recorded formally. They would look to arranging this in the near future at a bigger venue.

Meeting closed at 9.30pm

Signed Chairman Date

2509

Minutes of Full Council Meeting 13th September 2017 at Harriet Johnson Centre, Loose Lane, Sompting

Meeting started 7.32pm

- 2470 Attendance: Cllrs Bashford, Godley, Smith, Montague, Lewis, Mansfield, Glynn- Davies, Thornton, Nicklen. ADC Cllr Boggis. Clerk : C. Stephenson. 7 members of the public.
- 2471 Apologies and reasons for absence: Cllr Mear
- 2472 Councillors absent: Cllrs Derham, Davies
- 2473 Declarations of interest by councillors on any of the agenda items below: None
- 2474 Request for DPI Dispensations: None
- 2475 Policing matters: Cllr Godley advised that reports of crime at Titch Hill not as serious as originally thought. July statistics were much lower. Being managed by the Police. Next meeting of Neighbourhood Watch December 2017. Cllr Glynn Davies to report back from this meeting in future.
- 2476 Reports by WSCC and ADC councillors: Cllr Boggis spoke about New Monks Farm site and encouraged Members to be positive about the proposals and the opportunities this and other such developments will bring to Sompting. ADC have recently agreed to spend

£5.2m on social housing improvements in Sompting

Reports by the Clerk: None

Minutes. Resolved minutes of the 12th July 2017 meeting as a true record.

Public participation:

- 2477 Gary Smith - Appears to be an increase in anti social behaviour, vandalism, drug use – will there be anything added to council budgets to address such issues. Cllrs will consider
- 2478 such matters at budget time. In the meantime the public are encouraged to continue reporting such matters to their local cllrs and the Police.
- 2479 Harry xx , Big Local - recent agreement to a Community Development Officer. Cllr Godley to set up meeting and include members of the public.
Thanks were extended to Cllr Mansfield for his help recently cleaning the public toilets.
Disappointment expressed re lack of cllr attendance at recent Merchant Navy Remembrance event.

EPIC : Leighton Clay advised this is at the planning stage. Project funded by National Lottery. Council's contribution of £1000. Centre Committee to consider contributing use of HJ accommodation for this project. Wildlife Walk this weekend.

Cllr Mansfield left the room at 8.08pm and returned at 8.11pm

- 2480 Sompting Festival 2017: Cllr Godley advised next year's event will be held 30th June to 1st July. Working Group and Big Local to start work on this. Council agreed to make £7k available for this event
Members reminded this year's Christmas Festival is on 15th December 2017. Clerk to check budget provision.

- 2481 Health and Wellbeing: Cllr Godley updated Members on current proposals and that the project could commence as early as October 2017. Big Local and Ball Tree Surgery are each contributing £2k. Cllr Godley proposed same contribution from the Council; for accommodation to be made available in HJ Centre for H&WB worker 5 hours a week; and for the Council to agree to work in partnership for one year with Big Local and GP's. 3 cllrs voted in favour and 5 abstained. There was some challenge as to whether this vote counted or not.

Cllr Godley left the meeting at this point 8.40pm.

- 2482 The Clerk undertook to seek advice. Clerk has obtained formal advice from SALC, that provided the meeting is quorate, the decision is based on those members voting. The decision therefore stands and is agreed and Members have been advised accordingly. Financial provision to be added to forthcoming budget discussions.

Sompting Residents Survey – questionnaires are being delivered. Some concern expressed how long this is taking in some areas.

Planning Committee minutes: Minutes dated 5th July, 19th July, 2nd August, 16th August 2017 noted.

Amenities and Environment Committee minutes: No meetings held

- 2483 Finance Committee minutes: minutes of 28th June 2017 noted

Centre Committee: Minutes of 24th May 2017 noted.

2484

Report of representatives to other bodies: To receive reports from

- 2485 Adur County Local Committee Cllr Godley – not present - deferred

2486 Sussex Association of Local Councils Cllr Nicklen – nothing to report

2487 Adur District Conservation Area Consultative Group Cllr Mansfield – nothing to report
Sompting Big Local Cllr Mansfield – nothing to report

2487 West Area Capital Funding Board Cllr Mansfield – nothing to report

A27 working group Cllr Nicklen – meeting on 14.9.17. Await feedback from Cllr Nicklen

2488 from that meeting.

2489 At this point Cllr Bashford proposed that the public be asked to leave and that the meeting be moved into confidential session to consider the next 2 items on the agenda. Agreed. The public, Cllr Boggis and L Clay left the room.

Appointment of new Clerk and RFO – The Locum Clerk was asked to leave at this point and then invited back in and was offered the position of Clerk and RFO to Sompting Parish Council.

Internal Matter relating to the Council This was deferred as Cllr Mear not present

Meeting closed at 9.10pm

2490

2491

2492

Minutes of Full Council Meeting 12th July 2017
at Harriet Johnson Centre, Loose Lane, Sompting

2450 Council was informed that the Clerk had given his Notice of resignation.

2451 Attendance: Cllrs Mear, Bashford, Godley, Smith, Montague, Lewis, Mansfield, Glynn-Davies,. Also ADC cllr Boggis attended

2452 Apologies and reasons for absence: Derham, Thornton, Davies

2453 Councillors absent: Cllr Nicklen

2454 Declarations of interest by councillors on any of the agenda items below: None

2455 Request for DPI Dispensations: None

2456 Policing matters: Cllr Godley updated members on the crimes at Titch Hill and she will follow up the situation with the Police.

2457 Reports by WSCC and ADC councillors: Cllr Boggis spoke about the potential work associated with Hamble Road.

Reports by the Clerk: The Clerk presented reports on Best Gardens Award photograph required from members and the National Open Garden scheme 2018 for Sompting. Minutes. Resolved minutes of the 14th June 2017 meeting as a true record, subject to

- 2458 changing the date for the next Adur County meeting is 13th.
Public participation: Those present gave thanks for the Festival.
- 2459 Sompting Festival 2017: Cllr Godley gave thanks to members attending the festival and to Sompting Big Local. It has been proposed that the festival 2018 shall be for 2 days and be held 30th June to 1st July subject to confirmation by Council.
- 2460 Planters at Millfield: Authority given for Leighton Clay to clear out planters and to keep separate record of time taken to be paid extra. Planting to be held back and agreement that Northbrook College gets involved with repairs to the planter structure.
- 2461 Planning Committee minutes: Minutes dated 7th June 2017 noted. Other minutes. Other stated minutes not presented as meetings cancelled.
- Amenities and Environment Committee minutes: No meeting held
- 2462 Finance Committee minutes: minutes of 24th May 2017 noted
Centre Committee: Minutes of 24th May 2017 not presented
- 2463 Ratification of Chair of Finance committee and vice chair to be elected: Members noted that Cllr Bashford was elected as Chairman and elected Cllr Godley as vice-chair.
- 2464 Report of representatives to other bodies: To receive reports from
- 2465 Adur County Local Committee Cllr Godley – next meeting 13th July
Sussex Association of Local Councils Cllr Nicklen – no report as absent
- 2466 Adur District Conservation Area Consultative Group Cllr Mansfield – no meeting
Sompting Big Local Cllr Mansfield – proposing an award for the best recycling recorded; reintroduction of Food Bank with AgeUK; involvement in health and well-being; bird boxes at festival
- 2467 West Area Capital Funding Board Cllr Mansfield – ADC Cllr Boggis reported earlier
A27 working group Cllr Nicklen – no report as absent
- 2468 Meeting end
- 2469 Items for future discussion by Council, committees, or Emergency Consultation Panel:
Council to resolve where these items are to be discussed and the priority. None

Minutes of Full Council Meeting 14th June 2017
at Harriet Johnson Centre, Loose Lane, Sompting

- 2426 Attendance: Cllrs Bashford, Godley, Smith, Davies, Montague, Lewis, Nicklen, Mansfield, Glynn-Davies, Derham. Also ADC cllr Boggis attended
- 2427 Cllr Bashford as Vice-Chair took the meeting

- 2428 Apologies and reasons for absence: Cllrs Mear, Thornton (reasons approved), ADCllrs Barton
- 2429 Declarations of interest by councillors on any of the agenda items below: Cllr Godley declared personal knowledge of co-option applicant
- 2430 Request for DPI Dispensations: None
- 2431 Policing matters: No reports were submitted. Cllr Godley stated that Lancing Parish Council has meetings with the Police and its commissioner and she considered that Sompting PC should attend those meetings. She asked if members found that acceptable and that she should attend as the Council's representative. Members agreed. Reports by WSCC and ADC councillors: Cllr Boggis spoke about the amendments to the Local Plan that were now being consulted on following the Planning Inspector's report. Cllr M Davies attended
- 2432 Reports by the Clerk:
The Clerk presented the Council's insurance renewal stating that this year was the last year of the three-year agreement. Members considered the renewal and approved the premium to be paid.
- 2433 Members gave their best wishes to Sue Tubb
- 2434 Minutes. Resolved minutes of the AGM 10th May 2017 meeting as true record, subject to adding that Cllr Godley left the meeting when Cllr Lewis left.
Public participation: None
- Committee membership: Members approved with the Clerk's recommendation that as the Chairman (Cllr Mear) is already on the Finance committee that the vice chair is elected on the Finance committee.
Members elected Cllr Mansfield to sit on the HR sub-committee
- 2435 Selection of a Councillor to be a staff contact: The Clerk presented his report with its revised recommendation. Cllr Mansfield agreed to work with the Assistant Parish Clerk on the "Youth in Sompting" project. No further progress was made on this item.
- 2436
- 2437 Council Questionnaire: Members resolved approval to the questionnaire as currently composed to be used. It was agreed that the questionnaire should be ready to be delivered by July with a return date fixed 6 weeks after sending out. Collection points are needed. Cllr Godley confirmed WSCC is to analyse the questionnaire free of charge.
- 2438 Sompting Festival 2017: Cllr Godley updated and arranged the councillor rota. The Clerk reminded members of the problem of selling alcohol to underage via tickets at the tombola.

Cllr Nicklen attended
- 2439 Referred item from Amenities and Environment Committee: The item on Planters at the 7th June meeting of A&E was deferred for Full Council to discuss and resolve on the recommendation. Cllr Mansfield reported that he had been informed by WSCC that the planters belonged to WSCC. Cllr Bashford stated that as this not his understanding, the ownership should be discussed at Amenities and Environment committee when more information would be available. Cllr Glynn-Davies suggested that contact be made to Northbrook College to see if they would undertake the repair work, once ownership was identified.
- 2440
- 2441 Cllrs Montague and Davies left
- 2442 Planning Committee minutes: Noted
- Amenities and Environment Committee minutes: Noted. Cllr Nicklen requested his

membership to this committee. In response Cllr Godley resigned and Cllr Nicklen was duly elected.

Finance Committee minutes: Noted

Centre Committee: Noted

2443 Election of parish representative to the Board of South Downs National Park: The Clerk presented the voting sheet and Cllr Burr was voted as the representative.

2444

Report of representatives to other bodies: To receive reports from

2445

Adur County Local Committee Cllr Godley – next meeting 30th July

2446

Sussex Association of Local Councils Cllr Nicklen – no meeting

Adur District Conservation Area Consultative Group Cllr Mansfield – no meeting

2447

Sompting Big Local Cllr Mansfield – working with the Festival, nothing else to report

West Area Capital Funding Board Cllr Mansfield – no meeting

2448

A27 working group Cllr Nicklen – meeting postponed

Meeting end

2449

Items for future discussion by Council, committees, or Emergency Consultation Panel: Council to resolve where these items are to be discussed and the priority. None

UNCONFIRMED Minutes of Full Council Meeting (AGM) 10th May 2017 at Harriet Johnson Centre, Loose Lane, Sompting

2399

Cllr Mear elected Chairman (declaration signed), Vice Chair Cllr Bashford

2400

Attendance: Cllrs Mear, Bashford, Godley, Smith, Thornton, Davies, Montague, Lewis, Nicklen.

2401

Apologies and reasons for absence: Cllr Mansfield (reason approved), ADCllrs Barton, Boggis

2402

Absent: None

2403

Declarations of interest by councillors on any of the agenda items below: Cllr Godley declared personal knowledge of co-option applicant

2404

Request for DPI Dispensations: None

2405

Public participation: None

2406

Co-Option of councillors: Following presentation to and discussion by members, M/s B Derham and M/s C Glynn-Davies elected as co-opted councillors. Declarations of office signed

2407

Cllr Mear welcomed the new councillors

2408

Parish resident's questionnaire: Lydia Schilbach (WSSC) presented the altered questionnaire for members update. Members thanked her and agreed to meet 31st May 2017 to discuss further.

2409

Cllrs left meeting: Cllr Thornton,

- 2410 To resolve on committees, dates and times for the ensuing year and the terms of reference: Members received Clerk's report and resolved not to change information stated.
- 2411 Election of Committee members to serve on the committees: The following members elected:
- Amenities and Environment: Cllrs Mear, Bashford, Montague, Mansfield (in his absence), Godley, Smith and Glynn-Davies
- Planning: Cllrs Mear, Bashford, Godley, Derham and Thornton
- Centre: Cllrs Mear, Bashford, Godley, Derham and Glynn-Davies
- HR sub: Cllrs Mear, Bashford, Smith, Godley + 1(next meeting)
- Finance: Cllrs Mear, Bashford, Godley, Thornton (in his absence) +1 (next meeting)
- Cllrs left meeting: M Davies and Montague
- 2412 Election of representatives for each of the following bodies for the ensuing year :
Resolved "no change to last year"
- Adur County Local Committee Cllr Godley
Sussex Association of Local Councils Cllr Nicklen
Adur District Conservation Area Consultative Group Cllr Mansfield
Sompting Big Local Cllr Mansfield
West Area Capital Funding Board Cllr Mansfield
A27 working group Cllr Nicklen
- Cllrs left meeting: Lewis
- 2413
- 2414 Annual Return for the year ending 2016/17: The Clerk presented the document and members resolved approval for Chairman to sign off and document to be sent to external auditor.
- 2415 Minutes. Resolved minutes of the 12th April 2017 meeting as true record
Planning Committee minutes: Noted
- 2416 Amenities and Environment Committee minutes: Received the unconfirmed minutes of 5th April 2017. Subject to Cllrs Smith and Mansfield being added to attendance list, approved as a true record.
- 2417 Finance Committee minutes: Noted
- 2418 Centre Committee: The unconfirmed minutes of 15th March 2017 not presented. To be presented next meeting
- 2419 HR sub-committee: Noted
- 2420 Grant Aid request from St Mary's Church: Members discussed the application, deferred

- from last meeting, and resolved £ 1,000.00 be donated.
- 2421 Parish member for West Sussex for the South Downs National Park: No nominations
- 2422 Commemorating the death of Jo Cox: Agreed posters in boards. Cllr Glynn-Davies to give poster examples
- 2423 Enhancing Places, Inspiring Communities (EPIC) Project: Resolved:
6 months free use of Centre for use as base
- 2424 Free use of centre for public meetings etc. Cllr Smith suggested survey questionnaire to be given out to gauge interest in project and how the council should be involved.
Council to give use of notice boards, Sompting Signpost and web for resident communication
- Selection of a Councillor to be a staff contact: The Clerk presented report. Members agreed in principle – present again next meeting as in report.
- 2425 Items for future discussion by Council, committees or Emergency Consultation Panel:
Council to resolve where these items are to be discussed and the priority. None

Minutes of Full Council Meeting 12th April 2017
at Harriet Johnson Centre, Loose Lane, Sompting

- 2375 As Cllr Mear was absent, the vice chair Cllr Bashford chaired
- 2376 Attendance: Cllrs Bashford, Mansfield, Godley, Smith, Thornton, Davies, Montague, Lewis. Also present ADC Cllr Boggis
- 2377 Apologies and reasons for absence: Cllr Mear (reason approved), ADC Cllr Barton
- 2378 Absent: Cllr Nicklen
- 2379 Declarations of interest by councillors on any of the agenda items below: None
- 2380 Request for DPI Dispensations: None
- 2381 Full Council Minutes: The minutes of 8th March 2017 approved as a true record, subject to the change of minute ref 2373 as below:
“Informed members of meeting and confirmed that the project for changing rooms on Sompting Recreation ground would ~~not~~ go ahead (add) via the Football Club or anyone else presenting the benefit of Sompting.” Amendment resolved.
- 2382 Public participation: Several public from Sompting Big Local attended. Question raised concerning the input of the Parish Council on the “Health and Wellbeing Project Proposal – April 2017”. Cllr Godley presented to members the project proposal which although

not on the agenda was discussed by members. The Council agreed that in principle to be part of the project but required more information to make resolution. Cllr Godley to present again at June Full Council.

- 2383 Policing matters: Cllr Godley reported her findings on the crime issue at Titch Hill in November. Members agreed to “keep an eye on this as it progresses”.
- 2384 Report of District or County Councillors: Cllr Boggis reminded members that the Hamble Recreation Playground was to be opened the next day.
- 2385 Reports by the Clerk: The Clerk presented his reports on the following:
1. He and L Clay had a meeting with D Ross, Adur D C Parks and Open Spaces officer, on the relationship between the two councils on open spaces especially Malthouse Meadows and when the new development occurs.
 2. Informed members that he had received two letters from residents for the councillor vacancies. It is understood that Becky Derman is also interested. The co-option procedure to be at the AGM in May.
 3. The Parish’s resident questionnaire changes received from West Sussex County Council handed out for reading prior to AGM.
 4. The Council has received the annual precept from Adur DC for 2017 for the sum of £ 82,700.
 5. The parish member for SALC to the South Downs National Park is vacant. The Clerk informed members of this position with further details forthcoming. If a member is interested to be put forward for consideration this can be confirmed at AGM.

Planning Committee: The confirmed minutes of 1st and 15th March 2017 were noted.

- 2386 Amenities and Environment Committee: The confirmed minutes of 1st February 2017 were noted.
- 2387 Finance and General Purposes Committee: The confirmed minutes of 27th February 2017 were noted.
- 2388 Centre Committee: The confirmed minutes of 18th February 2017 were noted.
- 2389 Sompting Festival 2017: Cllr Godley presented the update. Members noted that a raffle was to be held subject to confirmation and rules/regulations presented by the Clerk.
- 2390 Cllr Thornton left the meeting 8:45pm

- 2391 Corporate Governance Questionnaire and Annual Governance Statement 2016/17: The Clerk presented for council resolution of approval the following information:
1. Minute reference sheets for Precept and audit reports
 2. Financial Risk Assessment – updated 2017 and Risk Assessment contd – Administration.
 3. End of year Ear marked reserves Assets held 31st March 2017with summary.
- Councillors Davies and Montague left the meeting 8:50pm
- Cllr Godley raised concerns about the “loss of local knowledge” when the existing Clerk leaves the Council and asked whether there should be a risk assessment on this situation. The Clerk responded by stating that by following the action placed against the risk assessment for the Clerk leaving, a suitable locum clerk could be found who would have some local knowledge but not the extent of the existing clerk. This situation although not resolving the issue raised would give some confidence in continuity. The Clerk also stated that in June, members are to meet to agree the direction being taken by the council and that would help in identifying aspects of local knowledge required. It

was agreed that the risk assessment would not be altered for this submission. With the above information, members resolved to approve the papers presented and then could approve by resolution, the internal Audit Corporate Governance questionnaire as presented. Cllr Bashford was then able to sign the document. Members considered the Annual Return's Annual governance statement 2016/17 (part of the Annual Return) as presented and resolved to approve the completion with Cllr Bashford signing the document.

Cllr Mansfield left the meeting

2393 Presentation of Annual Return figures: The Clerk presented the draft Annual Return – England statement of accounts for members' consideration. The Clerk gave a verbal presentation of the reconciliation of March (end of year) accounts so that the box 8 total cash and investments were the same figure. The Clerk stated that the figure shown in box 9 total fixed assets had changed to £95,773 which agreed with the previously presented Asset Register. Variance table giving breakdown of boxes 3 and 9 of draft Annual Return statement of accounts.

2394 Members approved the document for presentation to the Internal Auditor for his confirmation. The Clerk stated that the whole Annual Return will be presented to the AGM for resolution, signature by the AGM Chairman and submission to the External Auditor in June 2017.

Commemorating the death of Jo Cox: This is on-going and will be discussed at the AGM

Full Council Budget 2017/18: The Clerk issued the budgets and codes for Full Council management and these were noted.

2395 Peter King presenting the Teville Stream Project to Full Council: The Clerk briefly spoke about the project and suggested ways for the Council to work in partnership with the project team. Members reminded of the meeting arrangements and that all councillors should attend. Although Peter King wished to speak with the Parish Council, it was agreed that Adur DC Cllr Boggis be invited to attend.

2396

2397 Report of representatives to other bodies: The following reports were presented.
Adur County Local Committee Cllr Godley stated next meeting 13th July 2017
Sussex Association of Local Councils Cllr Nicklen – not present
Local Strategic Partnership Cllr Thornton - not present
Adur District Conservation Area Consultative Group Cllr Mansfield - not present
Sompting Big Local Cllr Mansfield - not present
Police Authority meetings Cllr Bashford – no report
A27 working group Cllr Nicklen - not present

2398 West Area Capital Funding Board Cllr Mansfield - not present

Meeting ended 9:40pm

Items for future discussion by Council, committees or Emergency Consultation Panel:
None presented

- 2353 Attendance: Cllrs Mear, Bashford, Mansfield, Godley, Smith, Thornton, Montague, Lewis.
Also present ADC Cllr Boggis
- 2354 Apologies and reasons for absence: Cllr Davies (reason approved), ADC Cllr Barton
- 2355 Absent: Cllr Nicklen
- 2356 Declarations of interest by councillors on any of the agenda items below: None
- 2357 Request for DPI Dispensations: None
- 2358 Full Council Minutes: The minutes of 8th February 2017 approved as a true record.
2359 Public participation: None
- 2360 Policing matters: The crime figures were given and Cllr Godley stated she will speak with the police to find out the crime issue at Titch Hill in November.
- 2361 Report of District or County Councillors: Cllr Boggis informed members that the first meeting of the Capital group had occurred and it was agreed that enhancement of shopping areas in Adur would be the first project. This would involve those at Hamble Road/Test Road and Cokeham Road.
- 2362 Reports by the Clerk: The Clerk presented his reports on the following:
 1. The Council was invited to have representative to Shoreham Area Sustainable Transport workshop. Cllr Thornton to attend
 2. The Clerk spoke about a defibrillator purchase. Agreed to investigate purchase and siting.
 3. The Clerk suggested to members that the councillors should meet in May/June to engage in identifying projects etc for the following years. It was agreed this to occur using the terms of reference of Amenities and Environment committee as an agenda. Centre committee terms of reference to follow.
 4. Sompting Signpost has been delayed. Working group agreed to be formed with Cllrs Bashford, Godley and Mansfield with two residents to rebrand the signpost to more a community newsletter. Date to be set by Clerk.
 5. Leighton Clay spoke about his successful events on the conservation in Sompting and community involvement. Members thanked him for his presentation.

Planning Committee: The confirmed minutes of 1st and 15th February 2017 were noted.

2363 Amenities and Environment Committee: Meeting cancelled

Finance and General Purposes Committee: 25th February 2017 were noted

2364

2365 Centre Committee: No minutes as committee meets bi-monthly

Sompting Festival 2017: Cllr Godley presented the update.

2366 Report by Cllr Godley on West Street: Cllr Godley updated members on the progress to date.

2367

2368 7A bus service: Cllr Mear presented the update. No councillor elected to continue with the project.

- 2369 Membership of HR Sub-committee: Cllr Montague was elected.
- 2370 Resident Questionnaire: Members were informed that West Sussex County Council (WSSC) had offered to complete the questionnaire and analyse the returns at no cost to the Council. The Council's commitment would be the delivery of the questionnaire.
- 2371 Members resolved to accept the offer from WSSC.
The Clerk is to inform AIs that the organisation would not be used for this stage of the project.
- Corporate Governance Questionnaire 2017: The Clerk informed members that the questionnaire was not ready and would be presented at the next meeting.
- 2372 Report of representatives to other bodies: To receive reports from
Adur County Local Committee Cllr Godley No meeting
Sussex Association of Local Councils Cllr Nicklen Not present to report
Local Strategic Partnership Cllr Thornton No meeting
- 2373 Adur District Conservation Area Consultative Group Cllr Mansfield No meeting
Sompting Big Local Cllr Mansfield Informed members of meeting and confirmed that the project for changing rooms on Sompting Recreation ground would not go ahead.
Police Authority meetings Cllr Bashford No meeting
A27 working group Cllr Nicklen Not present to report
West Area Capital Funding Board Cllr Mansfield No report
- Chairman's announcement: The Chairman spoke about commemorating the death of Jo Cox and it was agreed that the Council should do something on 16th/17th June. This is to be discussed at the next meeting.
- 2374 Meeting ended
- Items for future discussion by Council, committees or Emergency Consultation Panel:
None presented

Minutes of Full Council Meeting 8th February 2017
at Harriet Johnson Centre, Loose Lane, Sompting

- 2334 Attendance: Cllrs Mear, Bashford, Mansfield, Godley, Smith, Thornton, Davies, Montague,. Also present ADC Cllr Boggis
- 2335 Apologies and reasons for absence: Cllr D Lewis (reason approved)
- 2336 Absent: Cllr Nicklen
- 2337 Declarations of interest by councillors on any of the agenda items below: None
- 2338 Request for DPI Dispensations: None
- 2339 Full Council Minutes: The minutes of 11th January 2017 approved as a true record. Cllr

Godley stated that as there was no item on the agenda relating to electing a representative for Adur District Council West Area Capital Funding Board she nominates Cllr Mansfield. THE CHAIRMAN ALLOWED THIS TO OCCUR ALTHOUGH THERE WAS NO ITEM ON THE AGENDA. Cllr Thorton seconded the nomination, with Cllr Mansfield elected.

2340 Public participation: None

2341 Policing matters: Cllr Godley stated she met with the police to discuss the attendance of officers at crime incidents. She reported that the service was similar to that provided in other areas.

2342 Report of District or County Councillors: Cllr Boggis informed members about the grant assistance required for the construction of A27 traffic measures due to the potential Ikea development. He reported that the examination of Adur Local Plan was underway.

2343 Reports by the Clerk: The Clerk presented his report on the following:
1. Invoices: Members considered the request for the late payments and approved payments to be ratified. The cheque for Ferring Nurseries is to be stopped and payment by bank transfer approved.
2. Noted
3. Noted
4. Noted
5. Noted
6. Noted

Planning Committee: The confirmed minutes of 4th January 2017 was noted.

2344 Amenities and Environment Committee: The confirmed minutes of 2nd November 2016 was noted.

2345 Finance and General Purposes Committee: Noted

2346 Centre Committee: The confirmed minutes of 23rd November 2016 was noted

2347

2348 Resignation of Councillor: Members informed of Cllr F Lewis's resignation and noted that advertising procedures were underway. The Clerk also informed members that Cllr Jones had resigned prior to this meeting and that advertising procedures would be actioned. At this point, due to the imminent Planning committee meeting, the Clerk questioned member attendance as Mr Jones was a member and Cllr Godley had already confirmed her absence. The Clerk also reminded members of Finance of the need to attend.

Sompting Festival 2017: Cllr Godley presented the update with an expenditure/income breakdown.

2349 Report by Cllr Godley on West Street: Cllr Godley updated members on the progress to date.

2350 7A bus service: Due to Cllr Jones resignation, there was no report update presented. Both Cllr Mear and Bashford to meet with Mr Jones to obtain update. Cllr Godley requested the Chairman to relay the Council's appreciation to Mr

2351 Jones for his contribution to the Council affairs.

Report of representatives to other bodies: To receive reports from

Adur County Local Committee Cllr Jones – no meeting NOW CLLR GODLEY

2352 Sussex Association of Local Councils Cllr Nicklen – not present
Local Strategic Partnership Cllr Thornton – no meeting
Adur District Conservation Area Consultative Group Cllr Jones – no meeting
NOW CLLR MANSFIELD
Sompting Big Local Cllr Mansfield– Informed that he is working on the Big Local's festivals.
Police Authority meetings Cllr Bashford – no meeting
A27 working group Cllr Nicklen – not present
To be added: West Area Capital Funding Board Cllr Mansfield

Meeting ended

Items for future discussion by Council, committees or Emergency Consultation Panel:

1. The SALC/WSCC spring conference attending members to inform Clerk
2. Council's questionnaire – Clerk informed that having had discussions with consultant and obtain quote this will be discussed in March following discussions between Cllr Godley and WSCC on same matter.
3. Election of member for HR sub-committee due to resignation
4. 7A bus service alternative or cancel

Minutes of Full Council Meeting 11th January 2017
at Harriet Johnson Centre, Loose Lane, Sompting

2310 Attendance: Cllrs Mear, Bashford, Mansfield, Godley, Jones, Smith, D Lewis, Thornton, Davies, Montague, Nicklen. Also present ADC Cllrs Barton, Boggis

2311 Apologies and reasons for absence: WSCC Cllr Parsons

2312 Absent: Cllr F Lewis

2313 Declarations of interest by councillors on any of the agenda items below: Cllr Davies on item 16 – 7A bus service

2314 Request for DPI Dispensations: None

2315 Full Council Minutes: The minutes of 14th December 2016 approved as a true record.
2316 Public participation: 2 number public present. No questions

2317 Policing matters: Members received the crime figures and the Sussex Police Plans.

2318 Cllr Nicken arrived 7:40pm

2319 Report of District or County Councillors: Cllr Barton informed members of the meeting on West Street, Hamble Recreation Ground playground improvements, change in census to identify veterans. Cllr Boggis informed members of the change in assistance capital funding for Adur and the invitation for a member to be on the "board".

Reports by the Clerk: No reports were presented

2320 Planning Committee: The confirmed minutes of 23rd November and 21st December
2321 2016 were noted. Cllr Nicklen spoke about the impact of the methane at the Halewick site and asked if the Council would notify Adur Planning of this. The Clerk informed members that the closing date for comments had passed and

reminded members see the agendas prior to the meeting and can attend if they wished to discuss aspects of the agendas.

Amenities and Environment Committee: meeting cancelled

2322

Finance and General Purposes Committee: Members agreed that due to the changes in existing membership of this committee the minutes of the meeting of 23rd November 2016 be read and approved. Resolved that the minutes confirmed.

2323

Centre Committee: Meeting cancelled

2324

Sompting Festival 2017: Cllr Godley stated that no update is given as the next meeting is later and will be reported on at the next meeting.

2325

Christmas festival: Cllr Godley presented update on the Christmas Festival. The expenditure sum was £803.00 and £ 112.00 was donated to Help the Heroes.

2326

Report by Cllr Godley on West Street: Cllr Godley updated members on the progress to date.

2327

7A bus service: The Chairman of the Council agreed with the Clerk to make this item confidential as the latest report to be given by Cllr Jones showed financial dealings of Compass Bus. This item was moved to the end of the meeting.

2328

Neighbourhood Plan: Members considered the report by the Clerk and resolved: That the Council submits the Sompting Neighbourhood Plan with its supporting documents to Adur District Council for that authority to organise the examination.

2329

Finance committee: Members consider the item and resolved: The membership of the committee until May 2017 shall be Cllrs Mear, Bashford, Godley, Jones and Thornton.

2330

Report of representatives to other bodies: To receive reports from

Adur County Local Committee Cllr Jones – no meeting
Sussex Association of Local Councils Cllr Nicklen – no meeting but informed members of the impending conference.

2331

Local Strategic Partnership Cllr Thornton – no meeting
Adur District Conservation Area Consultative Group Cllr Jones – no meeting
Sompting Big Local Cllr Jones – No meeting. However, Cllr Jones has resigned from this position as Cllr Mansfield is now the Council's representative.
Police Authority meetings Cllr Bashford – no meeting
A27 working group Cllr Nicklen – Spoke of the recent activity. The Clerk requested written presentations for this item.

Confidential item: Taken as confidential due to operational costs from the operator were to be discussed. Cllr Jones presented to members his latest report on his discussions with the operator and had four proposals for members decisions. On discussion the Council resolved:

2332

1. To inform the bus operator that the Agreement held between both parties for the 7A bus provision be cancelled at the end of March. Agreed that Cllr Jones would notify informally of the decision with the Clerk formally.
2. That the last proposal is to include discussing with Lancing Parish Council the possible co-provision of a suitable service.

2333

Items for future discussion by Council, committees or Emergency Consultation Panel:
None

