

FULL COUNCIL MEETING

Dear Sir/Madam,

You are summoned to attend the above meeting of Sompting Parish Council to be held on Wednesday, 13th December 2017, commencing at 7:00 p.m. at Harriet Johnson Centre, Loose Lane, Sompting. **Please note start time**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Sompting Parish Council. Members of the public are also advised that by attending a meeting of Sompting Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Harriet Johnson Centre must be PAT tested and agreed by the Council prior to its use.

AGENDA

- 1 **Resignation of two councillors** - Cllr Montague and Cllr Davies
- 2 **Apologies and reasons for absence**
- 3 **Declarations of interest by councillors on any of the agenda items below**
- 4 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 5 **Policing matters:** To consider policing matters and to receive any report from police officers.
- 6 **Report of District or County Councillors:** To receive reports
- 7 **Reports by the Clerk:** To receive current and verbal reports from the Clerk for resolution if necessary.
- 8 **Minutes:** To agree the unconfirmed minutes of the 8th November 2017 and EOM 28th November 2017. Any matters arising.
- 9 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.

- 10 **Planning Committee:** To receive the confirmed minutes of 11th October 2017, 8th November 2017, 22nd November 2017. Any matters arising
- 11 **Amenities and Environment Committee:** None
- 12 **Finance Committee:** To receive the confirmed minutes of the meeting of 25th October 2017 and 22nd November 2017. Any matters arising
- 13 **Centre Committee:** To receive the confirmed minutes of the meeting of 27th September 2017. Any matters arising.
- 14 **Report of representatives to other bodies:** To receive reports from :
- a) **Adur County Local Committee** Cllr Godley
 - b) **Sussex Association of Local Councils** Cllr Nicklen
 - c) **Adur District Conservation Area Consultative Group** Cllr Mansfield
 - d) **Sompting Big Local** Cllr Mansfield
 - e) **West Area Capital Funding Board** Cllr Mansfield
- 15 **Budgets 2018/19 :** To agree the Council's budget and precept amount for 2018/19
- 16 **Health and Wellbeing** - update
- 17 **Community Café** – Discuss and agree way forward
- 18 **Fire Safety upgrade** - Discuss and agree way forward
- 19 **Sompting Festival** – Discuss and agree way forward
- 20 **Air Raid Shelter** - update
- 21 **Sompting Residents Survey** – update Cllr Smith
- 22 **Housing Development** - update
- 23 **West Street** - Proposed temporary closure of Dankton Lane and Church Lane
- 24 **Correspondence/Information items :**
- Data Protection changes – email attached

25 **Date of next meeting – 10th January 2018**

Carol Stephenson,

Clerk to the Council
2017

Dated: 6th December

EXTRAORDINARY MEETING OF FULL COUNCIL

Dear Sir/Madam,

You are summoned to attend the above meeting of Sompting Parish Council to be held on Tuesday 28th November 2017, commencing at 7:30 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Sompting Parish Council. Members of the public are also advised that by attending a meeting of Sompting Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Harriet Johnson Centre must be PAT tested and agreed by the Council prior to its use

AGENDA

1 Apologies and reasons for absence

- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **To review the decisions and comments of the meeting held on 11.10.17 in the light of fresh information which clarifies earlier understanding**

p.p. Barry Mear

Chairman

Sompting Parish Council

FULL COUNCIL MEETING

Dear Sir/Madam,

Wednesday, 8th November 2017, commencing at 7:30 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **Policing matters:** To consider policing matters and to receive any report from police officers.
- 5 **EPIC Project update :** Brief update by Peter King
- 6 **Report of District or County Councillors:** To receive reports

- 7 **Reports by the Clerk:** To receive current and verbal reports from the Clerk for resolution if necessary.
- 8 **Minutes:** To agree the unconfirmed minutes of the 11th October 2017. Any matters arising.
- 9 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 10 **Planning Committee:** To receive the confirmed minutes of 27th September 2017. Any matters arising
- 11 **Amenities and Environment Committee:** To receive the confirmed minutes of 6th September 2017. Any matters arising.
- 12 **Finance Committee:** To receive the confirmed minutes of the meeting of 27th September 2017. Any matters arising – urgent item relating to Fire Safety inspection of Old School House and Harriet Johnson Centre was agreed at the meeting.
- 13 **Centre Committee:** No meetings held.
- 14 **Report of representatives to other bodies:** To receive reports from :
- a) **Adur County Local Committee** Cllr Godley
- b) **Sussex Association of Local Councils** Cllr Nicklen
- c) **Adur District Conservation Area Consultative Group** Cllr Mansfield
- d) **Sompting Big Local** Cllr Mansfield
- e) **West Area Capital Funding Board** Cllr Mansfield
- 15 **Proposals for A27** – Cllr Nicklen to update. Formal consultation period 20.10.17 – 17.11.17
- 16 **Project Responsibility :** Discuss allocation of lead roles to Members for project responsibility

- 17 **Budgets 2018/19 :** To note proposed timetable :
- Centre Committee to agree their budgets - 22.11.17
- Finance Committee to agree their budgets - 22.11.17
- A&E Committee to agree their budgets – 6.12.17
- Finance Committee to assess overall budgets – 11.12.17
- Full Council to discuss and agree Council budget and precept figure - 13.12.17
- 18 **Budget responsibility for a) Air Raid Shelter and b) Health and Wellbeing Project: Budget.** a) is currently the responsibility of A&E Committee, discuss and agree re-allocation to Centre Committee; and b) Health and Wellbeing project to be the responsibility of Centre Committee..
- Residents survey** – update Cllr Godley
- 19
- 20 **Caretaker duties :** Discuss use of resources inc. the council’s contribution to Beggars Bush Community Nature Area / Walk For All project – financial or otherwise.
- 21 **100 year anniversary of World War 1:** proposed memorial bench.
- 22 **Correspondence/Information items :**
- a) HDC Brownfield Land register – agree whether the council wishes to comment
- b) Public Meeting re proposed Housing Development in Sompting – date/venue to be confirmed
- c) Invitation to 2nd Shoreham Area Sustainable Transportation Package Study Stakeholder Meeting 10.11.17 – discuss attendance by Parish Council

Carol Stephenson,

Clerk to the Council

Dated: 1.11.17

Dear Sir/Madam,

PARISH COUNCIL MEETING

Wednesday, 11th October 2017, commencing at 7:30 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **Policing matters:** To consider policing matters and to receive any report from police officers. ASB – update e mail from Sgt Craig Burgess
- 5 **Report of District or County Councillors:** To receive reports
- 6 **Minutes:** To agree the unconfirmed minutes of the 13th September 2017. Any matters arising.
- 7 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 8 **Clarification by the Clerk**

9 **Budgets 2018/2019:** Members to discuss and provisionally arrange meeting:

Although Finance Committee resolved each Committee to set own budget, neither

A & E nor Centre Committees have meeting in October

10

EPIC Project: Cllr Godley to update members

11

Sompting (Christmas and Summer) Festivals: Festival Group to Update Members

12

Health and Wellbeing Board: Cllr Godley to update members on current situation

13

Sompting Parish Residents Survey 2017: Assistant Clerk reports that the surveys are still being received although the cut - off date was 30th September. They will then go to WSCC for analysis.

14 **Proposals for A27 -** Members to agree way forward

15 **Notification of Proposed Development on Land at West Sompting –** Members to Discuss

16 **Planning Committee:** To receive the confirmed minutes of 30th August & 13th Sept 2017. Any matters arising.

Amenities and Environment Committee: No meeting held.

17

Nominations for vacant position on Finance Committee.

18

Finance Committee: To receive the confirmed minutes of the meeting of 28th July 2017. Any matters arising.

19

20 **Nominations for vacant position on Centre Committee.**

21 **Centre Committee:** To receive the confirmed minutes of the meeting 19th July 2017. Any matters arising.

22 **Report of representatives to other bodies:** To receive reports from:

23 **Adur County Local Committee** Cllr Godley

Sussex Association of Local Councils Cllr Nicklen

Adur District Conservation Area Consultative Group Cllr Mansfield

Sompting Big Local Cllr Mansfield

West Area Capital Funding Board Cllr Mansfield

A27 working group Cllr Nicklen

Dear Sir/Madam,

PARISH COUNCIL MEETING

Wednesday, 13th September 2017, commencing at 7:30 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **Policing matters:** To consider policing matters and to receive any report from police officers.
- 5 **Report of District or County Councillors:** To receive reports
- 6 **Reports by the Clerk:** To receive current and verbal reports from the Clerk for resolution if necessary.
- 7 **Minutes:** To agree the unconfirmed minutes of the 12th July 2017. Any matters arising.
- 8 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion. On this occasion, members of the public will be invited to leave before item 19 under Standing Order 3(d), items relate to internal matters of the council.
- 9 **EPIC Project :** To discuss and agree the Council's contribution to this project e.g. the letting of office space; provision of a hall for events/activities and whether there would be any associated costs; and whether the Council wish to provide any match funding towards the £50k

target.

Sompting Festival : Verbal update and to discuss and agree any further actions.

10

Health and Wellbeing Board : Verbal update and to discuss and agree any further actions.

11

Sompting Parish Residents Survey 2017: Verbal update and to discuss and agree any further actions.

12

Sompting Best Gardens : Members are advised there have been no nominations received; to discuss and agree way forward

13

Planning Committee: To receive the confirmed minutes of 5th July 2017, 19th July 2017, 2nd August 2017 and 16th August 2017.

14

Amenities and Environment Committee: No meeting in August 2017.

15

Finance Committee: To receive the confirmed minutes of the meeting of 28th June 2017. Any matters arising.

16

17 **Centre Committee:** To receive the confirmed minutes of the meeting 24th May 2017. Any matters arising.

18

Report of representatives to other bodies: To receive reports from :

Adur County Local Committee Cllr Godley

Sussex Association of Local Councils Cllr Nicklen

Adur District Conservation Area Consultative Group Cllr Mansfield

Sompting Big Local Cllr Mansfield

West Area Capital Funding Board Cllr Mansfield

A27 working group Cllr Nicklen

In view of the confidential nature of the next items, the Chairman will propose that they be dealt with in Confidential session under Standing Order 3 (d).

19. **Position of Clerk and Responsible Finance Officer** : Confirmation of appointment.

20. **Internal matters of the council** : to discuss and agree any action.

Carol Stephenson, Locum Clerk to the Council
06/09/2017

Dated:

Dear Sir/Madam,

PARISH COUNCIL MEETING

Wednesday, 12th July 2017, commencing at 7:30 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **Policing matters:** To consider policing matters and to receive any report from police officers.
- 5 **Report of District or County Councillors:** To receive reports
- 6 **Reports by the Clerk:** To receive current and verbal reports from the Clerk for resolution if necessary.
- 7 **Minutes:** To agree the unconfirmed minutes of the 14th June 2017. Any matters arising.
- 8 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 9 **Sompting Festival 2017:** Cllrs Godley and Mansfield to present the outcome

of the festival and inform members of the expenditure and income.

10 **Planters at Millfield:** This item was to be discussed again at Amenities and Environment committee (5/7/2017) but the meeting was cancelled. Members are to discuss the Clerk's report and inform the Clerk of action required.

Planning Committee: To receive the confirmed minutes of 24th May, 7th June, 21st June and 5th July 2017. Any matters arising.

11

Amenities and Environment Committee: No minutes as meeting cancelled

12 **Finance Committee:** To receive the confirmed minutes of the meeting of 24th May 2017. Any matters arising.

13

14 **Centre Committee:** To receive the confirmed minutes of the meeting 24th May 2017. Any matters arising.

15 **Ratification of Chair of Finance and election of Vice chair:** At Finance meeting (28/6/17) Cllr Bashford was elected as Chair. The Vice-chair is to be elected by those members of Finance.

16 **Report of representatives to other bodies:** To receive reports from

Adur County Local Committee Cllr Godley
Sussex Association of Local Councils Cllr Nicklen
Adur District Conservation Area Consultative Group Cllr Mansfield
Sompting Big Local Cllr Mansfield
West Area Capital Funding Board Cllr Mansfield
A27 working group Cllr Nicklen

Meeting ends

Items for future discussion by Council, committees or Emergency Consultation Panel: Council to resolve where these items are to be discussed and the priority.

David Porter, Clerk to the Council
05/07/2017

Dated:

ANNUAL GENERAL MEETING

Wednesday, 10th May 2017, commencing at 7:30 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

- 1 Election of Chairman**
- 2 Declaration of Acceptance of Office by Chairman**
- 3 Election of Vice-Chairman**
- 5 Co-Option of Councillors:** The Clerk has received applications of interest for the two vacant positions. The Council is to interview each person and resolve on which one is to be co-opted. Members will receive details of each applicant at the meeting.
- 6 Co-Opted councillors to make declaration:** Each person is to make their declaration.
- 7 Welcome to the new councillors by Chairman of the Council**
- 8 Parish resident's questionnaire:** Members were issued a copy of the suggested changes to the questionnaire at the previous meeting. The Clerk requests members to discuss those suggestions and agree on the way forward following the presentation by Lydia Schilbach of West Sussex C.C.
PLEASE BRING THE PAPERS WITH YOU THAT WERE GIVEN OUT LAST MONTH

To resolve on committees, dates and times for the ensuing year and the terms of reference. See Clerk's report

9

10 **Election of Committee members to serve on the committees**

11 **Selection of a Councillor to be a staff contact:** The Clerk would like to have one councillor to work with members of staff on the areas identified in his report.

12 **Election of representatives for each of the following bodies for the ensuing year :**

Adur County Local Committee

Sussex Association of Local Councils

Local Strategic Partnership

Adur District Conservation Area Consultative Group

Sompting Big Local

Police Authority meetings

West Area Capital Funding Board

A27 working group

13 **Minutes.** To confirm the Minutes of the 12th April 2017 meeting. Any matters arising.

14 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.

Reports by the Clerk: To receive current and verbal reports from the Clerk for resolution if necessary.

15

- 16 Report of District or County Councillors: To receive reports**
- 17 Planning Committee:** No minutes to present
- 18 Amenities and Environment Committee:** To receive the unconfirmed minutes of 5th April 2017. Any matters arising relating to minutes
- 19 Finance and General Purposes Committee:** The meeting was cancelled.
- 20 Centre Committee:** To receive the unconfirmed minutes of 15th March 2017. Any matters arising relating to minutes
- 21 HR committee:** No meeting to provide minutes
- 22 Update on Sompting Festival 2017:** The Chair, Cllr Mansfield, will update members on progress.
- 23 Grant Aid request from St Mary's Church:** Members will have received information regarding the grant aid to a church and the request for such from the church. Members are to resolve on whether a grant is to be given and if so, how much.
- 24 Annual Return for the year ending 2016/17:** Members at the previous meeting received the draft statement of accounts which have been viewed by the Internal Auditor and the Annual governance statement 2016/17. The Clerk presents the final document for approval and resolution for the Chairman to sign.
- 23 Parish member for West Sussex for the South Downs National Park:** The Clerk requests nominations from members to be elected for the position. Members will have received further information on this position from SALC prior to the meeting. If any nominations occur, the Council is to agree a member to be placed before SALC for the election.

Commemorating the death of Jo Cox: Members are to discuss the way of commemorating.

- 24 Enhancing Places, Inspiring Communities (EPIC) Project:** Members have met with Peter King who presented the project on 19th April. This project was discussed at Amenities and Environment Committee and the committee Chair is to present the discussions so that Full Council can resolve on how the Council may become involved.

25

- 26 **Items for future discussion by Council, committees or Emergency Consultation Panel:** Council to resolve where these items are to be discussed and the priority.

Health and Wellbeing Project Proposal 2017 – suggested June Full Council

Public Rights of Way – suggested July Amenities and Environment

D Porter, Clerk to the Parish Council
2017

Dated 3rd May

Dear Sir/Madam,

PARISH COUNCIL MEETING

Wednesday, 12th April 2017, commencing at 7:30 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **Minutes:** To agree the unconfirmed minutes of the meeting 8th March 2017
- 5 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 6 **Policing matters:** To consider policing matters and to receive any report from

14 **Corporate Governance Questionnaire 2017:** The Chairman of the Council is to present and sign off this document.

15 **Presentation of Annual Return figures:** Members will view the figures for the Annual Return to be presented to the Internal Auditor on 18th April.

16 **Commemorating the death of Jo Cox:** At the previous meeting members agreed to commemorate Jo Cox's death. Members are to decide how they are to do this.

17 **Full Council Budget 2017/18:** Members are to receive at the meeting the budget and code list for Full Council. All members will receive a full budget and code list once each committee has viewed the allocated list and approved.

Peter King presenting the Teville Stream Project to Full Council: He will be presenting the project on **19th April at 7pm at HJC**. The Clerk will present his report on this at the meeting.

18

19 **Report of representatives to other bodies:** To receive reports from

Adur County Local Committee **Cllr Godley**

Sussex Association of Local Councils **Cllr Nicklen**

Local Strategic Partnership **Cllr Thornton**

Adur District Conservation Area Consultative Group **Cllr Mansfield**

Sompting Big Local **Cllr Mansfield**

Police Authority meetings **Cllr Bashford**

A27 working group **Cllr Nicklen**

West Area Capital Funding Board **Cllr Mansfield**

Meeting ends:

Items for future discussion by Council, committees or Emergency Consultation Panel: Council to resolve where these items are to be discussed

and the priority.

David Porter, Clerk to the Council
06/04/2017

Dated:

Dear Sir/Madam,

PARISH COUNCIL MEETING

Sompting Parish Council to be held on Wednesday, 8th March 2017, commencing at 7:30 p.m.
at Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.

- 4 **Minutes:** To agree the unconfirmed minutes of the meeting 8th February 2017
- 5 **Public participation:** The public have a Right and are welcome to attend all

the Sompting Festival working group chairman. The Clerk requires a list of all activities to occur at the festival with the relevant insurances and risk assessments by 31st March 2017.

- 14 **Report by Cllr Godley on West Street:** To receive report on the progress of the West Street traffic issues.

- 15 **7A bus service:** Cllrs Mear or Bashford to present update regarding the service provision. Members are to resolve any recommendations presented. Members to elect councillor to undertake this work if resolved to continue.

Membership of HR Sub-committee: Members to elect one councillor to be on this sub-committee.

16

Resident Questionnaire: Cllr Godley to present her findings from discussions with WSCC regarding the provision of services. The Clerk to report on his discussions with Action In rural Sussex regarding same. Members are to resolve on the approach to be taken and by whom.

17

Corporate Governance Questionnaire 2017: The internal audit is looming! The Chairman of the Council is to present and sign off this document.

Members are to approve the services of the internal auditor Auditing Solutions for the 2016/17 audit.

18

- 19 **Report of representatives to other bodies:** To receive reports from

Adur County Local Committee **Cllr Godley**

Sussex Association of Local Councils **Cllr Nicklen**

Local Strategic Partnership **Cllr Thornton**

Adur District Conservation Area Consultative Group **Cllr Mansfield**

Sompting Big Local **Cllr Mansfield**

Police Authority meetings **Cllr Bashford**

A27 working group **Cllr Nicklen**

20 **Chairman's Announcement**

Meeting ends:

Items for future discussion by Council, committees or Emergency

Consultation Panel: Council to resolve where these items are to be discussed and the priority.

David Porter, Clerk to the Council
01/03/2017

Dated:

PARISH COUNCIL MEETING

Wednesday, 11th January 2017, commencing at 7:30 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **Minutes:** To agree the unconfirmed minutes of the meeting 14th December 2016

- 5 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 6 **Policing matters:** To consider policing matters and to receive any report from police officers. Members to receive the latest crime figures.
- 7 **Reports of District or County Councillors:** To receive reports
- 8 **Reports by Clerk:** To receive current and verbal reports from the Clerk for resolution if necessary.
- 9 **Planning Committee:** To receive the confirmed minutes of 23rd November 2016 and 21st December.
- 10 **Amenities and Environment Committee:** The meeting of 4th January 2017 was cancelled. No minutes of previous meeting are to be submitted
- 11 **Finance and General Purposes Committee:** The meeting of 28th December 2016 was cancelled. **However, due to the change in membership of this committee (refer to agenda item 18) the members of the Finance and General Purposes committee present at this meeting are to confirm the minutes of 23rd November 2016 are a true record.**
- 12 **Centre Committee:** The meeting of 28th December 2016 was cancelled. No minutes of previous meeting are to be submitted.

- 13 **Sompting Festival 2017:** Members are to receive a copy of the report from the Sompting Festival working group chairman.
- 14 **Christmas Festival 2016:** The Chairman of the Working Group is to present the report on the Festival.
- 15 **Report by Cllr Godley on West Street:** To receive report on the progress of the West Street traffic issues.
- 16 **7A bus service:** Cllr Jones will discuss his findings regarding the service provision. Please refer to the attached copies of emails between Cllr Jones and Compass Travel. The Council is required to resolve on whether the service provision is to be continued with Compass Travel.
- Neighbourhood Plan:** The Council is to submit the Sompting Neighbourhood Plan to the Planning Inspector via the Local Planning Authority Adur District Council. Members are to agree with this procedure.
- 17
- 18 **Finance Committee:** When the H R sub-committee was resolved on, Members agreed that the membership of the Finance committee would change. Members are now required to resolve on the membership of the committee. The Clerk's report given in November recommended that each Chairman of existing committees would be the membership with Cllr Thornton being the fifth member as he is a signature for approving payments and cheques and the Chairman of the Council is the chair of Amenities and Environment. If Members agree, the membership shall be Cllrs Mear, Bashford, Godley, Jones and Thornton and shall be resolved upon.

19 **Report of representatives to other bodies:** To receive reports from

Adur County Local Committee **Cllr Jones**

Sussex Association of Local Councils **Cllr Nicklen**

Local Strategic Partnership **Cllr Thornton**

Adur District Conservation Area Consultative Group **Cllr Jones**

Sompting Big Local **Cllr Jones**

Police Authority meetings **Cllr Bashford**

A27 working group **Cllr Nicklen**

Meeting ends:

Items for future discussion by Council, committees or Emergency

Consultation Panel: Council to resolve where these items are to be discussed and the priority.

David Porter, Clerk to the Council
05/01/2017

Dated: