

PARISH COUNCIL MEETING

Wednesday, 12th November 2014

AGENDA

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **Policing matters:** To consider policing matters and to receive any report from police officers.
- 5 **Minutes:** To agree the unconfirmed minutes of 8th October 2014. Any matters arising
- 6 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 7 **Planning Committee:** To receive the unconfirmed minutes of 29th October 2014 and approve. Any matters arising. Note the meeting of 15th October was cancelled.
- 8 **Amenities and Environment Committee:** To receive the unconfirmed minutes of 5th November 2014 and approve. Any matters arising
- 9 **Finance and General Purposes Committee:** To receive the unconfirmed minutes of 22nd October 2014 and approve. Any matters arising
- 10 **Centre Committee:** To receive the unconfirmed minutes of 15th October 2014 and approve. Any matters arising
- 11 **Events Committee:** To receive the unconfirmed minutes of 29th October 2014 and approve. Any matters arising
- 12 **Neighbourhood Plan and Waste site, Halewick Lane:** The Community Right to Build Order has suffered a setback due to the requirement of an Environmental Impact Assessment for the project. However, further discussions are on-going. The Clerk to update Council.
- 13 **Editorial Board:** To receive any material for publication from the Board for approval to publish.
- 14 **Proposed Bus Service:** Following the Amenities and Environment Committee of (5th November), the Council is to provide leaflets advertising the bus timetable and the service. It has been suggested that 1000 leaflets are to be printed. These to be

distributed in North Sompting, Big Local Hub, etc. The cost of printing is estimated to be £ 150.00 subject to confirmation. It is proposed to use the budget for Advertising Events to cover this cost. Cllr Vincent has been speaking with the bus company and Big Local (for delivery) and will update Council.

- 15 **Planters:** The Amenities and Environment Committee requested that following their resolution (These estimates to be obtained as a matter of urgency and item to be put on Full Council agenda), estimates are to be given at the meeting.
- 16 **Defibrillators:** The Clerk has contacted the South East Coast Ambulance Service regarding a defibrillator for Sompting and is awaiting the response. The Clerk will update Council with a recommendation to consider.
- 17 **Council's Emergency Phone:** There has been difficulty in the use of this phone. The Clerk requires that members reconsider the rota for the phone as this appears not to be working.
- 18 **Letter regarding local MP:** The Clerk has received an email from Mr Anderson, of Parliament Standards as attached. This is to inform members of the current position of the complaint.
- 19 **Reports by the Clerk:** To receive current and verbal reports from the Clerk.
1. The Clerk attended on behalf of the Council the West Sussex Parishes Conference
- 20 **Report of District or County Councillors:** To receive reports
- 21 **Report of representatives to other bodies:** To receive reports
Cllr Servante on Local Strategic Partnership

Cllr Smith or Cllr Wood on Adur County Local Committee

Cllr Thornton on Adur District Conservation Area Group

Cllr Bamber on West Sussex Association of Local Councils

Cllr Servante or Cllr Smith on Big Local

Cllr Servante on PCSO meeting
- 22 **Items for future discussion by Council, committees or Emergency Consultation Panel:** Council to resolve where these items are to be discussed and the priority.

Wednesday, 8th October 2014, commencing at 7:30 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

Colin Frampton, Sompting Community Church is to talk about his discussions held with Craig Noel of Sompting Estates re the proposed community centre in the west sompting development.

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **Policing matters:** To consider policing matters and to receive any report from police officers.
- 5 **Minutes:** To agree the unconfirmed minutes of 10th September 2014 and extraordinary meeting of 24th September 2014 as a true record. Any matters arising
- 6 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 7 **Planning Committee:** To receive the unconfirmed minutes of 17th September 2014 and 1st October 2014 and approve. Any matters arising
- 8 **Amenities and Environment Committee:** Meeting cancelled
- 9 **Finance and General Purposes Committee:** To receive the unconfirmed minutes of 24th September 2014 and approve. Any matters arising
- 10 **Centre Committee:** To receive the unconfirmed minutes of 17th September 2014 and approve. Any matters arising
- 11 **Events Committee:** To receive the unconfirmed minutes of 1st October 2014 and approve. Any matters arising
- 12 **Neighbourhood Plan and Waste site, Halewick Lane:** The Clerk and Chairman of the steering group to update Council.
- 13 **Editorial Board:** To receive any material for publication from the Board for approval to publish.
- 14 **External Audit Report:** The Council has received the external audit's report. Council is to receive the Clerk's report and act on any recommendations made by the auditor.
- 15 **Meeting with Persimmon Homes, the developer of West Sompting:** At the last meeting of Full Council, it was mentioned that it would be of benefit to have a meeting with the proposed developer at West Sompting. This would enable members to discuss the developer's plans for the site and what could be achieved for Sompting. Dates / open meeting or informal meeting? Please discuss and get some dates and times agreed.

- 16 **Proposed Submission Adur Local Plan:** The Council has been informed that subject to ADC Member approval on 9th October 2014, from 20th October 2014 the proposed submission will be open for representations for a six week period. It is hoped that the Plan will be available at the Centre. Representations are only on the Government's tests of soundness. Council is asked to appoint a member to work on the documents with the Clerk.
- 17 **Budgets:** The Council is to receive the Clerk's report, September's budget status and any proposals for 2015/16.
- 18 **IT Hub at Centre:** Members to receive Clerk's report and resolve accordingly
- 19 **Reports by the Clerk:** To receive current and verbal reports from the Clerk.
- 20 **Report of District or County Councillors:** To receive reports
- 21 **Report of representatives to other bodies:** To receive reports
Cllr Servante on Local Strategic Partnership

Cllr Smith or Cllr Wood on Adur County Local Committee

Cllr Thornton on Adur District Conservation Area Group

Cllr Bamber on West Sussex Association of Local Councils

Cllr Servante or Cllr Smith on Big Local

Cllr Servante on PCSO meeting
- 22 **Items for future discussion by Council, committees or Emergency Consultation Panel:**

Council to resolve where these items are to be discussed and the priority.
MEETING TO CLOSE: Choosing Fred Burns Award winner for Best Garden and Doug Sherriff Community Award winner: Members are to choose the winners ready for the presentation afternoon on Sunday 26th October 2014.

EXTRAORDINARY PARISH COUNCIL MEETING

Wednesday, 24th September 2014, commencing at 7:00 p.m.

at Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 5 **IT Hub:** Council received the report by the Clerk on the provision of an IT Hub at the Harriet Johnson Centre at the Full Council meeting of 10th September 2014. This item was deferred for this meeting to discuss with the attendance of Mel Shaw and the IT technician. The recommendations in the report still stand.

Required by the Chairman of the Parish Council

David Porter, Clerk to the Council

Dated: 16th Sept 2014

**Sompting Parish Council to be held on Wednesday, 10th September 2014,
commencing at 7:00 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.**

AGENDA

Chris Tomlinson of Rampion Wind Farm organisation will be discussing the current position regarding the project and will answer questions raised by councillors. Please note the START of this council meeting.

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **Policing matters:** To consider policing matters and to receive any report from police officers.
- 5 **Minutes:** To agree the unconfirmed minutes of 9th July as a true record. Any matters arising

- 6 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 7 **Planning Committee:** To receive the unconfirmed minutes of 23rd July, 6th August, 20th August and 3rd September 2014 and approve. Any matters arising
- 8 **Amenities and Environment Committee:** To receive the unconfirmed minutes of 3rd September 2014 (to be issued at meeting) and approve. Any matters arising
- 9 **Finance and General Purposes Committee:** To receive the unconfirmed minutes of 23rd July 2014 and approve. Any matters arising
- 10 **Centre Committee:** No committee held.
- 11 **Neighbourhood Plan and Waste site, Halewick Lane:** The Clerk and Chairman of the steering group to update Council.
- 12 **Editorial Board:** To receive any material for publication from the Board for approval to publish.
- 13 **Consultation on draft Fire and Rescue Service proposals 2015-16:** Members have received copies of documents from the Service. Members are asked to consider the proposals outlined and resolve on a response.
- 14 **Draft Standing Orders and Financial Regulations 2014/15:** Members will have received copies of these documents prior to the meeting. Council is to consider the Clerk's report and documents and resolve accordingly.
- 15 **Report by councillors on Strategy for next two –four years:** Members to report on the outcome of their discussions on the above.
- 16 **Report by Cllr Bamber on meeting with Adur DC planning policy officers on the Draft Local Plan:**
- 17 **IT Hub at Centre:** Members to receive Clerk's report and resolve accordingly
- 18 **WSCC CONSULTATION - Sompting Lotts Lane Waiting Restrictions:** Members will have received the documents and are asked to resolve on response to WSCC.
- 19 **Reports by the Clerk:** To receive current and verbal reports from the Clerk.
- 20 **Report of District or County Councillors:** To receive reports
- 21 **Report of representatives to other bodies:** To receive reports
Cllr Servante on Local Strategic Partnership

Cllr Smith or Cllr Wood on Adur County Local Committee

Cllr Thornton on Adur District Conservation Area Group

Cllr Bamber on West Sussex Association of Local Councils

Cllr Servante or Cllr Smith on Big Local

Cllr Servante on PCSO meeting

22 **Items for future discussion by Council, committees or Emergency Consultation Panel:**

Council to resolve where these items are to be discussed and the priority.

Colin Frampton to talk with members on the community building proposed in the West Sompting development

David Porter, Clerk to the Council

Dated: 03/09/ 2014

Wednesday, 9th July 2014, commencing at 7:30 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

- 1 **Apologies and reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **Policing matters:** To consider policing matters and to receive any report from police officers.
- 5 **Minutes:** To agree the revised unconfirmed minutes of AGM 28th May 2014 and the unconfirmed minutes of 11th June 2014 as a true record. Any matters arising
- 6 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the

exclusion.

- 7 **Planning Committee:** To receive the unconfirmed minutes of 25th June and 9th July 2014 (to be issued at meeting) and approve. Any matters arising
- 8 **Amenities and Environment Committee:** To receive the unconfirmed minutes of 2nd July 2014 (to be issued at meeting) and approve. Any matters arising
- 9 **Finance and General Purposes Committee:** To receive the unconfirmed minutes of 25th June 2014 and approve. Any matters arising
- 10 **Centre Committee:** To receive the unconfirmed minutes of 25th June 2014 (to be issued at meeting) and approve. Any matters arising
- 11 **Neighbourhood Plan and Waste site, Halewick Lane:** The Clerk and Chairman of the steering group to update Council. Council to consider a new draft policy on retail management and resolve on its approval
- 12 **Editorial Board:** To receive any material for publication from the Board for approval to publish.
- 13 **Update on changes to planning system:** Chairman or Vice Chairman to update Council on the meeting held on 9th July with G Peck Planning Manager Adur District Council.
- 14 **Parish Grant application forms:** These forms have been reviewed. Council to receive the grant application forms for approval.
- 15 **Consultation on draft Fire and Recue Service proposals 2015-16:** Members to receive the copy email from the Service. It gives a summary of the proposals but more detail can be found at www.westsussex.gov.uk/fire. Members are asked to consider the proposals outlined and resolve on a response.
- 16 **Payment for Cllr Servante:** Council is to receive the Clerk's report on the claim for payment by Cllr Servante for his security presence at the festival. Council is to consider the report and resolve accordingly.
- 17 **Flood Watch:** WSCC Cllr Parsons will present information regarding this initiative by WSCC.
- 18 **Response by T Loughton MP to letter:** The Chairman has received a response from T Loughton MP to the letter sent to him re: Tweeter comments. The Chairman will introduce the response. Council is to consider the response and resolve on next step to be taken.
- 19 **Reports by the Clerk:** To receive current and verbal reports from the Clerk.
Financing Parish Councils and media coverage:
- 20 **Report of District or County Councillors:** To receive reports
- 21 **Report of representatives to other bodies:** To receive reports Cllr Servante on Local Strategic Partnership

Cllr Smith or Cllr Wood on Adur County Local Committee

Cllr Thornton on Adur District Conservation Area Group

Cllr Bamber on West Sussex Association of Local Councils

Cllr Servante or Cllr Smith on Big Local

Cllr Servante on PCSO meeting

22 **Items for future discussion by Council, committees or Emergency Consultation Panel:**

Council to resolve where these items are to be discussed and the priority.

David Porter, Clerk to the Council

Dated: 02 July 2014

ANNUAL ASSEMBLY OF THE PARISH OF SOMPTING

You are invited to attend the Annual Assembly of the Parish of Sompting to be held in Sompting Community Centre, Loose Lane, Sompting, on **Wednesday 28th May 2014 at 7.00 pm.** The Annual Meeting of the Parish Council will follow immediately after the Annual Assembly.

AGENDA

1. **Apologies** - To receive any apologies
2. **Report of the Chairman of the Parish Council.**
3. **Other Matters** - An opportunity to discuss other matters of interest

ANNUAL GENERAL MEETING

**Sompting Parish Council to be held on Wednesday, 28th May 2014,
commencing at 7:30 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.**

AGENDA

- 1 **Election of Chairman**
- 2 **Declaration of Acceptance of Office by Chairman**

- 3 **Election of Vice-Chairman**

- 4 **To resolve on committees, dates and times for the ensuing year and the terms of reference.** See Clerk's report

- 5 **Election of Committee members to serve on the committees**

- 6 **Election of representatives for each of the following bodies for the ensuing year :**

Adur County Local Committee:

Sussex Association of Local Councils:

Local Strategic Partnership

Adur District Conservation Area Consultative Group

Halewick Lane Community Site

Big Local

Neighbourhood Plan Steering Group

Neighbourhood Plan Action Group

- 7 **Minutes.** To confirm the Minutes of the last meeting held on Wednesday, May 14th 2014. A copy of the unconfirmed Minutes is attached.

- 8 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.

D Porter, Clerk to the Parish Council

Dated 14th May 2014

Wednesday, 14th May 2014, commencing at 7:30 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

- 1 **Apologies and approval for reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **Minutes:** To agree the Full Council minutes of 9th April 2014 as a true record. Any matters arising from the minutes
- 5 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 6 **Policing matters:** To consider policing matters and to receive any report from police officers.
- 7 **Planning Committee:** To receive the unconfirmed minutes of 16th April and 30th April 2014 and approve. Meeting of 9th April cancelled. Any matters arising from the minutes
- 8 **Amenities and Environment Committee:** To receive the unconfirmed minutes of 7th May 2014 and approve. Any matters arising from the minutes
- 9 **Finance and General Purposes Committee:** Meeting of 23rd April cancelled
- 10 **Centre Committee:** To receive the unconfirmed minutes of 16th April 2014 and approve. Any matters arising from the minutes
- 11 **Events committee:** To receive the unconfirmed minutes of 30th April 2014 and approve. Any matters arising from the minutes.
- 12 **Social Media statements by T Loughton MP:** Cllr Servante is to present this item concerning the social media statements by the MP. Council is to resolve on any action to be taken.
- 13 **Councillor's Basic Allowance:** As required by Council, the Clerk has requested Adur District Council to form an Independent Remuneration Panel under the Local Authorities (Members' Allowances) Regulations 2003. The Clerk will update Council on the progress.
- 14 **Neighbourhood Plan:** The Clerk to update Council.
- 15 **Editorial Board:** To present any communication material that requires approval by Council.

- 16 **Asset Register 2014:** Council is to consider the asset register and approve
- 17 **Council's Insurance:** The Council has received the quotation and schedule for this year's insurance. Members to receive Clerk's report and resolve accordingly.
- 18 **Submission of grant application – Community Right To Build – Halewick Site:** The Clerk has spoken with the Chairman of the Council regarding the submission of the grant application. A copy will be handed out at the meeting. Both parties agreed to submit the application and Council is requested to resolve their approval on the submission.
- 19 **List of payments approval:** As Finance and General Purposes committee is cancelled to accommodate the Annual Assembly and AGM, Council is requested to approve the attached payment list. Please note if late payments are made before the meeting, a revised list will be issued.
- 20 **West Sussex County Council planning consultation:** The Council has been informed of a proposed courtyard roof extension at Boundstone Nursery, Upper Boundstone Lane WSCC/029/14/S. Council is requested to consider the application and inform WSCC of their comments. Plans will be available at the meeting.
- 21 **Reports by the Clerk:** To receive current verbal reports from the Clerk to be noted or resolved on.

Bus Services in Sompting: The bus questionnaire has been successful with some 100 returns. Questionnaires being delivered to Compass Bus.

Rampion have been asked to attend 10th September meeting as the planning application should be resolved at the end of July and better information would be available for update. Members are asked to give Clerk any questions of the project by email so these can be forwarded.

The Clerk reminds members that the Parish's Annual Assembly and AGM will occur on Wednesday 28th May starting at 7pm. This will allow the new members to attend after their election.

- 22 **Report of District or County Councillors:** To receive reports

- 23 **Report of representatives to other bodies:** To receive reports

Cllr. Servante on Local Strategic Partnership (better Place meeting)

Cllr Smith on Adur County Local Committee

Cllr Thornton/Smith on Adur District Conservation Area Group

- 24 **Items for future discussion by Council, committees or Emergency Consultation Panel:**

Council to resolve where these items are to be discussed and the priority.

FULL COUNCIL MEETING

Wednesday, 9th April 2014, commencing at 7:30 p.m. at Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

- 1 **Apologies and approval for reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **The Council has invited Mel Shaw, Adur District Council's Neighbourhood Manager, to inform Council about the Council's project for "digital inclusion" using the Harriet Johnson Centre as the computer base and asking members for their support in the project.**
- 5 **Minutes:** To agree the Full Council minutes of 12th March 2014 as a true record. Any matters arising.
- 6 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 7 **Policing matters:** To consider policing matters and to receive any report from police officers.
- 8 **Planning Committee:** 19th March and 2nd April meetings **cancelled**
- 9 **Amenities and Environment Committee:** To receive the unconfirmed minutes of 2nd April 2014 and approve. Any matters arising from the minutes
- 10 **Finance and General Purposes Committee:** To receive the unconfirmed minutes of 26th March 2014 and approve. Any matters arising from the minutes
- 11 **Centre Committee:** To receive the unconfirmed minutes of 26th March 2014 and approve. Any matters arising from the minutes

- 12 **Events committee:** To receive the unconfirmed minutes of 19th March 2014 and approve. Any matters arising from the minutes.
- 13 **Extraordinary meeting:** To receive the unconfirmed minutes of 19th March 2014 and approve. Any matters arising from the minutes.
- 14 **End of year accounts:** The Council's end of year accounts to be submitted to the internal auditor will be presented by the Clerk.
- 15 **Neighbourhood Plan:** The Clerk to update Council.
- 16 **Editorial Board:** To present any communication material that requires approval by Council.
- 17 **Nomination for representative on West Sussex Association of Local Councils:** This nomination is due to the resignation of Mr Butcher. The Clerk recommends that this item is conducted at the AGM.
- 18 **Reports by the Clerk:** To receive current verbal reports from the Clerk to be noted or resolved on.
- Bus Services in Sompting:** The bus questionnaire is to be delivered with the Sompting Signpost
- Request for by-election:** A request for a by-election has been lodged for the two wards.
- 19 **Report of District or County Councillors:** To receive reports
- 20 **Report of representatives to other bodies:** To receive reports
- Cllr. Servante on Local Strategic Partnership (better Place meeting)
- Cllr Smith on Adur County Local Committee
- Cllr Thornton/Smith on Adur District Conservation Area Group
- 21 **Items for future discussion by Council, committees or Emergency Consultation Panel:**
- Council to resolve where these items are to be discussed and the priority.

12th March 2014

AGENDA

- 1 **Apologies and approval for reasons for absence**

 Alex Bailey, Chief Executive for Adur and Worthing Councils has been invited to talk about the changes occurring at Adur Council and its effect on Sompting residents. He will also discuss the partnership between principal and Parish council for the benefit of the community and the two councils. Members will have the opportunity to ask questions.
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **Minutes:** To agree the minutes of 12th February 2014 as a true record
- 5 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 6 **Policing matters:** To consider policing matters and to receive any report from police officers.
- 7 **Planning Committee:** To receive the unconfirmed minutes of 19th February and 5th March 2014 and approve. Any matters arising from the minutes
- 8 **Amenities and Environment Committee:** To receive the unconfirmed minutes of 5th March 2014 and approve. Any matters arising from the minutes
- 9 **Finance and General Purposes Committee:** To receive the unconfirmed minutes of 26th February 2014 and approve. Any matters arising from the minutes
- 10 **Centre Committee:** To receive the unconfirmed minutes of 26th February 2014 and approve. Any matters arising from the minutes

- 11 **Events Committee:** To receive the unconfirmed minutes of 26th February and 5th March 2014 and approve. Any matters arising from the minutes
- 12 **Neighbourhood Plan:** The Clerk to update Council on meeting with WSCC regarding future use of Halewick waste site.
- 13 **Editorial Board:** To present any communication material that requires approval by Council.
- 14 **Removal of Mr Nick Pigott as Sompting Councillor:** Council is to approve the action of the Clerk in informing Mr Pigott that due to his unauthorised absence from 6 consecutive council meetings he **himself, under the legislation of Local Government Act 1972, is no longer a councillor of the Parish Council.** The Clerk has informed the monitoring officer.

The Clerk requests authorisation and timing agreement to advertise the vacancy of a Parish Councillor

- 15 **Reports by the Clerk:** To receive current verbal reports from the Clerk to be noted or resolved on.

- 16 **Report of District or County Councillors:** To receive reports

- 17 **Report of representatives to other bodies:** To receive reports

Cllr. Servante on Local Strategic Partnership (better Place meeting)

Cllr Smith on Adur County Local Committee

Cllr Thornton/Smith on Adur District Conservation Area Group

Cllr Butcher on West Sussex Association of Local Councils

Cllr Smith on his meeting with WSCC Community Development Officer

- 18 **Items for future discussion by Council, committees or Emergency Consultation Panel:**

Council to resolve where these items are to be discussed and the priority.

David Porter, Clerk to the Council

Dated: 05/03/2014

12th February

AGENDA

- 1 **Apologies and approval for reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **Minutes:** To agree the minutes of 8th January 2014 as a true record
- 5 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 6 **Policing matters:** To consider policing matters and to receive any report from police officers.
- 7 **Bus Services in Sompting:** The Clerk has invited Mr Chris Chatfield of Compass Travel and Colin Ashcroft from Stagecoach to discuss with members opportunities for an improved bus service in Sompting. This item was to be discussed at Amenities and Environment Committee but was referred to Full Council for maximum member input. Any resulting opportunities will be referred to the next Amenities and Environment Committee.
- 8 **Planning Committee:** To receive the unconfirmed minutes of 22nd January 2014 and approve. Meeting of 5th February 2014 cancelled. Any matters arising from the minutes
- 9 **Amenities and Environment Committee:** To receive the unconfirmed minutes of 5th February 2014 and approve. Any matters arising from the minutes
- 10 **Finance and General Purposes Committee:** To receive the unconfirmed minutes of 22nd January 2014 and approve. Any matters arising from the minutes
- 11 **Centre Committee:** To receive the unconfirmed minutes of 22nd January 2014 and approve. Any matters arising from the minutes
- 12 **Neighbourhood Plan:** The Clerk to update Council.
- 13 **Events committee update:** Meeting was not held
- 14 **Editorial Board:** To present any communication material that requires approval by Council. The item will be the 2014/15 budget statement.
- 15 **Councillor's Expenses:** This item was discussed at Finance and General Purposes committee. On discussion, it resolved a recommendation which is held in the Clerk's report. Members are requested to consider the report and resolve accordingly.

- 16 **Strategic Housing Land Availability Assessment:** The Council has received Adur District Council's assessment for consultation. The consultation closes on 26th February 2014. Members will have received the document for their reading. Members are requested to refer to the Clerk's report which contains comments made by Cllr Bamber.
- 17 **Reports by the Clerk:** To receive current verbal reports from the Clerk to be noted or resolved on.
- 18 **Report of District or County Councillors:** To receive reports
- 19 **Report of representatives to other bodies:** To receive reports
- Cllr. Servante on Local Strategic Partnership (better Place meeting)
- Cllr Smith on Adur County Local Committee
- Cllr Thornton/Smith on Adur District Conservation Area Group
- Cllr Butcher on West Sussex Association of Local Councils
- Cllr Smith on his meeting with WSCC Community Development Officer
- 20 **Items for future discussion by Council, committees or Emergency Consultation Panel:**
- Council to resolve where these items are to be discussed and the priority.

David Porter, Clerk to the Council

Dated: 5/02/2014

8th January 2014

AGENDA

- 1 **Apologies and approval for reasons for absence**
- 2 **Declarations of interest by councillors on any of the agenda items below**
- 3 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed.
- 4 **Minutes:** To agree the minutes of 11th December 2013 as a true record

- 5 **Public participation:** The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 6 **Policing matters:** To consider policing matters and to receive any report from police officers.
- 7 **Planning Committee:** To receive the unconfirmed minutes of 8th January 2014 and approve. Unconfirmed minutes to be issued at the meeting.
- 8 **Amenities and Environment Committee:** No January meeting held
- 9 **Finance and General Purposes Committee:** No December meeting held
- 10 **Centre Committee:** No December meeting held
- 11 **Neighbourhood Plan:** The Clerk to update Council.
- 12 **Events committee update:** Committee Chairman to update council
- 13 **Press and Media Protocol:** Members were issued the Clerk's proposed policy at last meeting. Members are now requested to inform Clerk of any changes and allowing for corrections' approve as policy.
- 14 **Editorial Board:** To present any communication material that requires approval by Council.
- 15 **Sompting Special Expenses:** Cllr Smith requested for this item to be discussed. Council is to receive and discuss the Clerk's report and other information. Council is to resolve on the report's recommendation(s) and any other recommendation arising.
- 16 **Reports by the Clerk:** To receive current verbal reports from the Clerk to be noted or resolved on.
- 17 **Report of District or County Councillors:** To receive reports
- 18 **Report of representatives to other bodies:** To receive reports
- Cllr. Servante on Local Strategic Partnership
- Cllr Smith on Adur County Local Committee
- Cllr Thornton/Smith on Adur District Conservation Area Group
- Cllr Butcher on West Sussex Association of Local Councils
- Cllr Smith on his meeting with WSCC Community Development Officer
- 19 **Items for future discussion by Council, committees or Emergency Consultation**

Panel:

Council to resolve where these items are to be discussed and the priority.