

Minutes of 11th December 2013

Minute	<i>meeting started 7:30 pm :</i>	Action
1555	Attendance: Cllrs Mear, Bashford, Bamber, Servante, Smith, Tufnell, Mrs S Wood, Mrs J Burns, and Buxton.	
1556	Apologies and reasons for absence: Cllrs Thornton (work) Pigott and Butcher both absent	
1557	Declarations of interest by councillors on any of the agenda items below: None	
1558	Request for DPI Dispensations: None	
1559	The Chairman here announced that items 11, 14 and 15 would be considered before the budget items 8 and 9 following. (mins are in this order)	
1560	Use of mobile phones and other devices at meetings: Council considered the Clerk's report and resolved that the wording of the recommendation be inserted within the Council's Standing Orders.	
1561	Minutes: The minutes of 13 th November 2013 approved as a true record	
1562	Amenities and Environment Committee: The minutes of 4 th December 2013 were approved as a true record. Cllr Mrs Wood asked Council to thank Cllrs Servante and Smith for the excellent Sompting Christmas Celebrations, held earlier that evening.	
1563	Finance and General Purposes Committee: The minutes of 27 th November 2013 were approved as a true record .	
1564	Centre committee: The minutes of 27 th November 2013 approved as a true record	
1565	Councillor attendance expenses: Cllr Smith introduced the item giving reasons why he considered councillors should receive attendance expenses. He proposed a figure of £ 2,035 per year to be a budget bid subject to the outcome of debate. Cllr Servante suggested that a cap of £ 200.00 per councillor should be agreed. Council considered the proposal by Cllr Smith and on vote, his proposal was rejected. It was resolved that no councillor will receive attendance expenses.	
1566	Council's 2014/15 budget: The Clerk introduced the item confirming the alterations to the previously issued budget papers following the agreed minutes of Amenities and Environment and Finance and General Purposes committees. The Clerk confirmed that he had not	

received any notification for Central Government on future capping of the precept nor received grant from Adur District Council. Council considered the revised figures on the budget sheets and on the Reserves List. On discussion, it was resolved that the budget for 2014/15 will be £ 99,780 and the reserve list alterations to be as recommended by Finance and General Purposes committee.

- 1567 Council's 2014/15 precept: After discussion, Cllr Bamber proposed a 3.0 % increase in the precept but this was rejected. Cllr Mrs Wood proposed a 2.5% increase in the precept but this was rejected. Cllr Bashford proposed a nil increase which was seconded by Cllr Mear and by vote this proposal was agreed. It was resolved that the precept figure for 2014/15 will not be increased remaining at £ 82,693.00. The Clerk was requested to inform Adur District Council of this figure.
- 1568 Planning Committee: The minutes of 11th December 2013 was approved as a true record. 27th November meeting was cancelled.
- 1569 Events committee: No meeting took place in November.
- 1570 Editorial Board: Council resolved that a budget statement was to derived by the Clerk and the Chairman of the Council and emailed to members prior to issue.
- 1571 Reports by the Clerk: The Clerk issued
1. The names and addresses of the residents who volunteered to take responsibility of the use of the grit bins in North Sompting.
 2. His recommended Press and Media Protocol for member's consideration over the next month for resolution in January 2014.
 3. The Council's web analysis results for November
 4. The Clerk informed Council that he had received a letter from Mrs J Walters with questions concerning the issuing of agenda, minutes and documents of meetings, advertising such prior to the meetings and the display of the Year end accounts. On discussion it was agreed that the Chairman of the Council will respond to the points raised.
- 1572 Report of District or County Councillors: None presented
- 1573 Report of representatives to other bodies: As Cllr Butcher was not present he is asked to update members at the next meeting. No other member gave a report.
- 1574 Items for future discussion by Council, committees or Emergency Consultation Panel:
1. Raised by Cllr Bamber – parking on the hill of Cokeham Road as he has been asked by residents that parking along this stretch can be prohibited. This to go to A&E.
 2. Special Expenses incurred by Sompting Residents – requested by Cllr Smith. This to go to Council.

3. Cllr Smith informed that he was to speak with WSCC's community development officer on next Monday and invited other cllrs to attend. Cllr Smith to report to Council.

Minutes of 13th November 2013

Minute	<i>meeting started 7:30 pm :</i>	Action
1537	Attendance: Cllrs Mear, Bashford, Bamber, Servante, Smith, Tufnell, Thornton, Mrs S Wood, Mrs J Burns, Butcher and Buxton. Also present ADC Cllrs B Boggis, C Albury, WSCC Cllr L Parsons, T Loughton MP and members of the public.	
1538	Apologies and reasons for absence: Cllr Pigott absent	
1539	Declarations of interest by councillors on any of the agenda items below: None	
1540	Request for DPI Dispensations: None	
1541	Minutes: The minutes of 9th October 2013 approved as a true record	
1542	The Chairman here announced that the public participation will be moved to be in-front of item12 – consultation on the draft revised Local Plan as the public were present for that item.	
1543	Planning Committee: The minutes of 16th October and 13th November 2013 (30th October 2013 meeting cancelled) were approved as a true record.	
1544	Amenities and Environment Committee: The minutes of 6th November 2013 were approved as a true record .	
1545	Finance and General Purposes Committee: The meeting of 23rd October 2013 was cancelled	
1546	Centre committee: The minutes of 16th October 2013 approved as a true record	
1547	Events committee: The verbal minutes of 1st November 2013 approved as a true record with Cllr Smith and Cllr Servante elected as Chairman and Vice Chairman respectively.	
1548	Editorial Board: The Clerk stated that the Editorial Board (Cllr Butcher absent) found the draft Sompting Signpost acceptable with a few changes and that it would be printed the following week.	

- 1549 Public participation: The public's main concerns were over
1. The number of properties proposed by Adur District Council
 2. The obvious increase in traffic using West Street and the neighbouring residential roads leading from the proposed development to gain access to the main roads of A27 and A259
 3. That the existing flooding problems appear not to be fully appreciated
 4. The amount of affordable homes being considered
 5. And that Sompting facilities, schools, retail etc would not be able to cope with the increase of residents and their demands.
- 1550 Response to consultation on the Adur District Council's Revised Draft Local Plan: Members having listened to the issues raised by the general public before this item, discussed the response to the consultation and resolved that the attached objections and comments on the Plan's draft policies will constitute the Parish Council's response. These are appended as appendices to these minutes.
- 1551 Reports by the Clerk: None
- 1552 Report of District or County Councillors: ADC Cllr Boggis requested that his reports be minuted rather than "being noted". He continued stating that he had managed to obtain a grant of £10,000 from Adur District Council's community fund and £20,000 from the district grant given by Brighton Albion for sport in Adur. These grants are being used at Crowshaw Recreation Ground to improve the existing sport facilities.
- ADC Cllr Aubrey stated that as promised, following Mrs Y Scholes's (23 The Lawns), complaint at a previous Full Council of the Parish regarding the state of the garage compound off The Lawns, he had been on the site with an Adur DC officer and the offender agreed to clear the site.
- WSCC Cllr Parsons stated that he had raised the problems associated with the bus transport in Sompting with Stagecoach and would be raising the same at the next appropriate County Local Committee.
- 1553 Report of representatives to other bodies: The Clerk stated that Cllr Butcher would update members at the next meeting re the SALC AGM. No other member gave a report.
- 1554 Items for future discussion by Council, committees or Emergency Consultation Panel:
1. Cllr Smith requested that the issue of councillor attendance expenses be discussed at the next Full Council meeting.

at Harriet Johnson Centre, Loose Lane, Sompting

Minute	<i>meeting started 7:30 pm :</i>	Action
1514	Attendance: Cllrs Mear, Bashford, Bamber, Servante, Smith, Mrs S Wood, Mrs J Burns, Buxton, Butcher. Also present Adur District Cllr B Boggis , PSCO V Tillar, ADC officers C Blackett and M Hayes	
1515	Apologies and reasons for absence: Cllr Thornton (work) and Tufnell (holiday). Cllr Pigott absent	
1516	Declarations of interest by councillors on any of the agenda items below: None	
1517	Request for DPI Dispensations: None	
1518	Adur District Revised Draft Local Plan Consultation: Adur District Council Planning Officers spoke to Council on the revised Draft Local Plan and answered questions raised by Council. The Clerk requested that the Parish Council is given an extension to the consultation end date as the next meeting of the Council would be 13 th November. This was agreed.	
1519	Minutes: The minutes of 11 th September 2013 approved as a true record subject to typing error PSCO Pillar to read Tillar.	
1520	Public participation: Mr A Jones was present.	
1521	Policing matters: PCSO Vanessa Tillar introduced herself and updated members concerning local crime in Sompting, especially car crime.	
1522	Planning Committee: The minutes of 2nd October 2013 (18th September cancelled) approved as a true record.	
1523	Amenities and Environment Committee: The minutes 2 nd October 2013 approved as a true record .	
1524	Finance and General Purposes Committee: The minutes of 25 th September approved as a true record .	
1525	Centre committee: The minutes of 18 th September approved as a true record	
1526	Recommendations made at Finance and General Purposes, Amenities and Environment and the Centre committees: The recommendations for the creation of the Events Committee were approved.	
1527	Editorial Board: The Clerk stated that a draft Sompting Signpost will	

- be ready for the next meeting for the Editorial Board to consider.
- 1528 Proposed Committee's budgets 2014/15: The Clerk suggested that as no further changes had been given to him, this section of the budget will remain and so there was no need to discuss. Council agreed.
- 1529 Substitute for Cllr Thornton as representative on Adur District Conservation Area Group: Cllr Smith was elected to be the representative.
- 1530 New Parish Representative on Adur County Local Committee: Cllr Bashford was elected to be the representative with Cllr Smith as cover.
- 1531 Meeting of SALC and Chief Constable: No responses given
- 1532 Bus transport in Sompting: Cllrs Mear and Bashford spoke on this item. On discussion the Clerk was requested to invite options from Stagecoach and Compass Buses to overcome the shortage of bus services in Sompting. Cllr Smith stated that this situation should be highlighted in the Neighbourhood Plan and on the consultation response on the Local Plan.
- 1533 Reports by Clerk: The reports were noted with the briefing note on Councillor absence changed with the sentences "Each councillor, will notify the Clerk when they receive the meeting's agenda if not before. This will give a minimum notice of absence of 3 days." Being removed. This report section will be reported to the next Council meeting so that a resolution can be made to the change to the Council's Standing Orders.
- 1534 Report of District or County Councillors: Reports noted.
- 1535 Report of representatives to other bodies: Reports noted
- 1536 Items for future discussion by Council, committees or Emergency Consultation Panel:

Minute		Action
	<i>meeting started 7:30 pm :</i>	
1493	Attendance: Cllrs Mear, Bashford, Bamber, Servante, Smith, Mrs S Wood, Mrs J Burns. Also present Cllrs C Albury and L Parsons	
1494	Apologies and reasons for absence: Cllr Thornton and Tufnell (holiday), Butcher (work) Buxton and Pigott absent	
1495	Declarations of interest by councillors on any of the agenda items below: None	
1496	Request for DPI Dispensations: None	
1497	Minutes: The minutes of 10 th July 2013 approved as a true record	
1498	Public participation: Mrs Y Scholes of 23 The Lawns and neighbours spoke to the Council regarding an owner of garages in the resident's garage compound causing a nuisance through having a number of partly dismantled vehicles on the compound outside of his garage(s). The group have spoken with the local MP and officers of Adur District Council. It was noted that the land in question is private. As the response was negative in assistance they approached Cllr Tufnell of the Parish Council. The group wished to bring this matter to the Parish Council's attention and asked if the Council could assist. On discussion, Council requested the Clerk to contact Adur District Council to bring the matter again to that council's attention requesting that the District Council re-evaluate their response to the group to see if any assistance can be given to solve the issue.	Clerk
1499	Policing matters: No police attended the meeting. Cllr Servante informed members that the new PCSO was Vanessa Pillar.	
1500	Planning Committee: The minutes of 10th July, 24th July, 7th August, 4th September 2013 were approved as a true record. (21st August cancelled)	
1501	Amenities and Environment Committee: The minutes of 4 th September 2013 were approved as a true record .	
1502	Finance and General Purposes Committee: The minutes of 24th July 2013 were approved as a true record .	
1503	Centre committee: The minutes of 29th May approved as a true record	
1504	Neighbourhood Plan: Council was updated through the Unconfirmed minutes and new project timetable. The update was noted.	
1505	Sompting Festival group update: Chairman of the group	

updated Council. Council was requested to approve the creation of an "Events Committee" and nominate five councillors to sit on the committee.

Resolved: That an Events Committee is approved and that Cllrs Mear, Servante, Smith, Bamber and Bashford are the members. The Clerk is to derive Terms of Reference for approval.

Cllr Smith informed members of the forthcoming Christmas Festival to be held on Sompting Recreation Ground (subject to approval by Adur District Council) on 11th December 2013. A marquee will be provided by the Sompting Community Church.

- 1506 Editorial Board: The Clerk informed members that for this item the Editorial Board has not met but staff have derived a list of possible items to place in the Sompting Signpost. Members were asked to inform the Clerk of additional items and indicate which items given should be in the first edition asap. Staff then will work with the Board for presentation at the next meeting.
- 1507 Best Garden award: The pictures were judged and the winners chosen.
- 1508 Doug Sherriff Award: Three nominations were presented. Mr C. Servante was chosen
- 1509 Council budget 2014/15: Members discussed the proposed budget bids for this stage in the preparation of the budget and approved the proposals subject to the figure for "Neighbourhood Plan" being raised to £ 1000.00.
- 1510 Reports by the Clerk: The Clerk confirmed that grants of £ 6300 and £ 300 have been received for the Neighbourhood Plan and Centre Garden. The Clerk spoke about the need to find new representatives for two external committees and agreed these will be addressed at the next meeting. Cllr Smith volunteered to attend the Adur County Local Committee for the forthcoming meeting.
- 1511 Report of District or County Councillors: Reports noted.
- 1512 Report of representatives to other bodies: The Clerk stated that Cllr Butcher would update members at the next meeting.
- 1513 Items for future discussion by Council, committees or Emergency Consultation Panel:
1. Invitation to Adur Youth Council to full council. (Full Council)
 2. Christmas Carol Service (A&E)

Minute	Meeting commenced 7.30pm	Action
1473	In Attendance: Cllrs Mear, Bashford, Wood, Bamber, Thornton, Smith, Servante, Tufnell, Burns and Butcher (from 7.35pm)	
1474	Apologies and reasons for absence: Cllr Buxton (via Cllr Butcher) Cllr Piggott (work) .	
1475	Declarations of interest by councillors on any of the agenda items below: None	
1476	Request for DPI Dispensations: None	
1477	Minutes: The minutes of 12 th June 2013 approved as a true record.	
1478	Minutes of Emergency Panel: The minutes of 19 th June approved as a true record.	
1479	Public Participation: Mr and Mrs Elliott and Carson Albury were present. Cllr Wood updated Mr And Mrs Elliott on the situation with the mural. The fence is in place and will be extended and some screening (rush or bamboo) will be attached to it. The aeroplane and blue sky will be discussed again at the September A & E committee. They left the meeting at 7.40pm.	
1480		
1481	Policing Matters: Carson Albury gave an update saying he had spoken with the Police Inspector, and he too was disappointed that a replacement PCSO had not been appointed. The next recruitment drive for PCSO's is not until October/November .	
1482	Planning Committee: The minutes of 12 th June and 26 th June approved as a true record. The Chairman brought to the attention of the meeting, problems concerning a planning application in Halewick Lane that had been approved. He had received complaints that the building does not look like the approved plans. He has contacted the enforcement officer at Adur/Worthing who will investigate the matter and report back.	
1483		
1484	Amenities and Environment Committee: The minutes of the 3 rd July approved as a true record.	
1485		
1486	Finance and General Purposes Committee: The meeting of 26 th June was cancelled due to coinciding with Big Local Meeting. Centre Committee: The minutes of the meeting 26 th June approved as a true record.	

Approval for use of Reserve Fund:

Resolved :The council approved the use of the Councils Reserves for the £2000 overspend for the purchase and fitting of the kitchen units:

1487 Neighbourhood Plan: Consultants put in a bid for £7000 which has been agreed. The Steering group will be meeting in September . During August Cllrs Wood, Bashford and Mear will go round the District to identify areas of land for housing development and state reasons for and against.

Cllr Smith says there seems to be some confusion from residents between the Big Local and the Neighbourhood Plan. Cllr Wood said closer links between the two would be welcomed but the Big Lottery rules would not allow it.

1488 Sompting Festival Group Update: Cllr Servante said most things were going to plan. Net cost as at meeting date is £5376.08. Discussion whether bottled water be purchased and available due to very hot weather.. Mixed feelings, who would get it and who would distribute. Assistant Clerk suggested that a nominal amount be purchased and given to 1st Aid team to distribute if necessary. The rota of Councillors/marshals and arena events discussed. Three extra tables and hi-viz jackets had been purchased. Cllr Servante stressed the need for invoices to be paid as a matter of urgency and requested that they be collated in a file ready for F & GP meeting on 24th July. Clerk

1489 It is thought there has been a 95% coverage of leaflets in Sompting but it was noted that this distribution had been done by a small number of Councillors. The large banner has been hung at the Hill Barn Garage. A vote of thanks was given to Cllr Servante for all his huge input into the festival.

Editorial Board: In future this will meet at 7pm prior to a full council meeting. They request an e mail be sent to them as a reminder of this. If the Council wish to do a press release on the success of the festival - the editorial board may need to meet at the end of July. The Clerk reported that there is a Bill going to parliament on publicity for local Councils - which may affect the way that publicity is dealt with in the future. Clerk will report when details known. The meeting was happy with the flyer for the new Community Library.

Reports by the Clerk:

1 Fred Burns Rose Bowl (Best Gardens) Award: Three photos are to be taken by each Councillor of the best gardens in their ward and

submitted to the clerk by 23rd August.

2 Doug Sheriff Shield : Nominations for this Community Award to the Clerk, by 23rd August.

3 Neighbourhood Plan:

- a) Review of available land in Sompting to identify whether suitable for housing development and stating the reasons for and against.
- b) Also to identify improvements necessary from viewing open spaces, parks and conservation areas using the material derived from the questionnaire responses.
- c) Complete retail and housing sections of the plan.

At this point Cllr Thornton left the meeting - 8.45pm.

4 Christmas Event: Cllrs Servante and Wood said they did not want to take a lead role in planning the Xmas event this year and Cllr Smith offered to take this role. Details of contacts, the Lions, Community Church etc. to be passed on to him. Cllr Servante suggests a bigger events committee to be formed, after the festival trying to get more residents involved to lighten the load.

1490

1. 5 Downs Barn Walk : 17th August 2013 – 10.30am from Harriet Johnson Centre to Downs Barn. The location of this is on the Downs Barn website www.somptingdowns.com

6 Tree planting at Malthouse Meadow. Some Councillors were under the impression that the trees had been planted. This is not so – only the holes dug. It was agreed to plant them the week after the festival, but water them in the meantime.

7 Grant application has been made to Southern water for Community Garden and Allotment Projects for £2000. This was noted.

1491

8 South Downs National Park Partnership Management Plan 2014-2019 . This will go to the A & E meeting on 4th September for answers to their survey. Please can Committee members read the (62 page) document before the meeting. It can be found on the website or there is a hard copy at the parish office. www.southdowns.gov.uk

9 Letter received from Jacob Parkin re fundraising for trip to Kenya: This was read out and noted. He may request more help in the future which the council would consider.

Reports from County or District Councillors Cllr Carson Albury reported there had been confusion at a County Local Committee meeting where residents had been invited by Cllr Parsons to discuss broad issues 60 people arrived to be told that only items on Clerk the agenda could be discussed. .

Report of Representatives to other bodies

Cllr Servante – Local Strategic Partnership – no meeting

Cllr Mear - Adur County Local Committee – Cllr Mear unable to attend

Cllr Thornton - Adur District Conservation Area Group – Cllr Thornton had left the meeting.

1492 Cllr Butcher – West Sussex Association of Local Councils. Cllr Butcher attended a meeting on 13th May which was also the AGM . Will now become a company – in order to save costs and become a more professional body. His next meeting is 18th July.

The Clerk reported that he is trying to find the contact for the Airport Advisory Group.

Items for future Discussion by Council, Committees or Emergency Consultation Panel

Planters – A & E

Festival Expenses – F & GP

Planning Enforcement – Planning

Possible Archives- Cllr Bashford reported that Bill Knibbs has published 5 books on Sompting – he has three – willing to purchase other two. A & E

Song/Story/Art Competition with school – maybe in conjunction with the Xmas Event to get the school more involve in this.

Meeting closed 9.20pm

Minutes 12th June

Minute	<i>meeting started 7:30 pm :</i>	Action
1446	Attendance: Cllrs Bashford, Thornton, Bamber, Servante, Smith, Tufnell, Mrs S Wood, Mrs J Burns.	
1447	In the absence of the Chair, the Cllr Bashford, Vice Chair took the meeting	
1448	Apologies and reasons for absence: Cllr Mear (family), Butcher (holiday) Buxton and Pigott absent	
1449	Declarations of interest by councillors on any of the agenda items below: None	
1450	Request for DPI Dispensations: None	
1451	Policing matters: None	
1452	Cllr Butcher: Council discussed the Clerk's report and resolved not to approve Cllr Butcher's absence for the previous full council meeting.	
1453	Minutes: The minutes of Assembly and AGM 8th May 2013 approved as a true record	

- 1454 Big Local Update: The council received an update on progress of Sompting's Big Local. Mr Boot explained the set up for the administration of the funds this being Adur Voluntary Association based in Lancing. Sompting Parish Council offered its services but the offer was declined by the Big Local Steering Group. Mr Boot stated that various ideas of how to get the message over to Sompting residents have been discussed resulting in the proposal to lease a shop and create a drop in centre/café and that to cover the cost of the above items a bid for the sum of £20,000 is to be made to the National Lottery. Council asked several questions and promised that some members will attend the next meeting of the steering group on 26th June 2013.
Although the Parish Council has been steered away from being involved in the Big Local, Mr Boot asked the Council if it was going to give the responses from residents resulting from the Neighbourhood Plan questionnaire – Council replied that it would be considered at the next Neighbourhood Plan Steering Group meeting.
- 1455 Public participation: Cllr Albury and Mr A Jones were present
- 1456 Lack of Policing in Sompting: Council received the report by the Clerk and the input from Cllr Servante. On discussion it was resolved:
That the Police commissioner be invited to attend a Council meeting to respond to members' questions regarding the lack of policing in Sompting. The Chairman is to invite.
- 1457 Planning Committee: The minutes of 15th and 29th May 2013 approved as a true record.
- 1458 Amenities and Environment committee: The minutes of 5th June 2013 approved as a true record
- 1459 Finance and General Purposes committee: The minutes of 22nd May 2013 approved as a true record
- 1460 Centre committee: The minutes of 29th May approved as a true record
- 1461 Neighbourhood Plan: The Chairman of the steering group updated Council on progress and that the Council was to bid for grant to assist with the Plan's expenditure.
- 1462 Cllr Thornton left the meeting at 8:45 pm
- 1463 Council Strategy: Council informed the Clerk that there has been no progress to date. Chairman to organise
- 1464 Sompting Festival group update: Chairman of the group updated Council on the progress to date. Council informed next

meeting is at the Joyful Whippet 18th June

- 1465 Emergency cover for Centre: Council received Clerk's report and documents. Members asked to give dates when not available for rota.
- 1466 Clerk's working periods: Council received Clerk's report and approved time of working
- 1467 Editorial Board: Council received Clerk's report and terms of reference for the Board. Both items with the nomination of Cllr Butcher as a board member approved
- 1468 Sompting Community Library: Council received Clerk's report in the absence of Cllr Butcher and approved.
- 1469 Reports of the Clerk: None
- 1470 Report of District or County Councillors: Report noted
- 1471 Report of representatives to other bodies: Cllr Servante updated Council on the Local Strategic Partnership meeting. The meeting discussed the new Census material to be available soon through the District Council and the co-ordination of transport facilities for the disabled. Cllr Bamber requested information regarding Shoreham Airport Committee meetings he is to attend.
- 1472 Items for future discussion by Council, committees or Emergency Consultation Panel:
1. Census material

Annual Assembly 8th May 2013

MINUTE Meeting started 7:00 pm

- 1/13 Attendance: Councillors: K Bashford, B Mear, M Thornton, Mrs J Burns, Mrs S Wood, C Servante, C Tufnell, D Bamber.
- 2/13 Apologies and reasons for absence: Cllrs G Smith (uni exams), C Buxton, J Butcher, Cllr N Pigott all absent.
- 3/13 Address by Chairman: Cllr Mear summed up the activities of the Parish Council for the year. He thanked all councillors but in particular Cllrs Mrs Wood and Servante for producing an excellent Sompting Festival 2012.

4/13 Public Participation: None present

Annual General Meeting 8th May 2013

MINUTE Meeting started 7:30 pm

- 1429 Election of Chairman: Cllr Mear was elected as Chairman of Sompting Parish Council until the AGM in 2014.
- 1430 Declaration of Office: Cllr Mear made his declaration of acceptance of Office as chairman of the Council
- 1431 Election of Vice-Chairman: Cllr Bashford was elected as Vice Chairman of Sompting Parish Council until the AGM in 2014.
- 1432 Attendance: Councillors: K Bashford, B Mear, M Thornton, Mrs J Burns, Mrs S Wood, C Servante, C Tufnell, D Bamber.
Invited attendees: WSCC Cllr Parsons and ADC Cllr Boggis
- 1433 Apologies and reasons for absence: Cllrs G Smith (uni exams), C Buxton, J Butcher, Cllr N Pigott all absent.
- 1434 To resolve on committees and sub-committees, dates and times for the ensuing year and the terms of reference: Council received the Clerk's report and on discussion agreed with the proposals.
Resolved:
1. That the Centre Sub-committee be changed to be a main committee – title being Centre Committee.
2. That the Clerk presents at each committee's first meeting following this AGM, the committee's revised Terms of Reference.
3. The Clerk to separate the budget into the committee structure and present the budget codes that now are the responsibility of the committees.
4. The dates and times for the three main committees Finance and General Purposes, Planning and Amenities and Environment not to be changed and the date and time for the Centre Committee to be confirmed at the first meeting.
5. That an Editorial Board be made from one councillor of each "political" party. The Board is to meet when required at 7pm on the evening of the Full Council to discuss all matters arising regarding the activities of the Parish Council and / or its members to be released to the public and report that to Full Council as an agenda item. Cllrs Bamber, Tufnell, Mear and another are to be the board members with the Clerk.
6. That the revised items above be placed on the web site as soon as possible.
- 1435 Election of Members to serve on the committees:
Resolved: Members are as attached list

- 1436 Election of a representative for each of the following bodies:
 Adur County Local Committee: Cllr Mear
 Adur District Standards: Cllr K Bashford
 Adur and Worthing Local Strategic Partnership (Better Place Group): Cllr C Servante
 Shoreham Airport Consultative Committee: Cllr Bamber
 West Sussex ALC Ltd: Cllr J Butcher
 Sompting Neighbourhood Steering Group
 Cllrs Mrs S Wood (Chairman), Bashford and Servante
 Adur District Conservation Area Advisory Group: Cllr Thornton
- 1437 Public Participation: Cllr Mear welcomed WSCC Cllr Parsons to the meeting.
- 1438 Minutes: The minutes of 10th April were read and resolved as a true record subject to minute 1417 being removed as a Clerk's error of inclusion.
- 1439 Minutes of Planning: The minutes of 17th April were not presented. Minutes of 1st May were read and resolved as a true record.
- 1440 Minutes of Finance and General Purposes: The minutes of 24th April were read and resolved as a true record.
- 1441 Minutes of Amenities and Environment: Minutes of 1st May were read and resolved as a true record.
- 1442 Policing matters: None presented
- 1443 Neighbourhood Plan: The Clerk presented the required responses to the issues raised by the AiRS Consultant for issue to the Consultant producing the actual Plan. Council considered those issues and requested the Clerk to pass on.
- 1444 Reports of the Clerk. None presented
- 1445 Reports of District and County Councillors: Cllr Parsons spoke about his role and looked forward to working with the Parish Council. Cllr Boggis spoke about the new power plant planning application.

List of committee members

Finance and General Purposes

Mear, Bashford, Servante, Thornton, Mrs Wood

Amenities and Environment

Mear, Bamber, Servante, Tufnell, Smith.

(Cllr Smith was not present at the AGM but Clerk was requested to seek his acceptance.)

Planning

Mear, Bashford, Thornton, Mrs Wood, Mrs Burns, Tufnell (if required)

Centre

Mear, Servante, Bashford, Mrs Wood, Mrs Burns, Tufnell (if required)

