

CENTRE COMMITTEE MEETING

Wednesday, 22ND November 2017, commencing at 12.45 p.m. at

Harriet Johnson Centre, Loose Lane, Sompting.

“Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings,

members of the public are advised that they have the right to film/record the meetings of Sompting Parish Council. Members of the public are also advised that by attending a meeting of Sompting Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Harriet Johnson Centre must be PAT tested”.

AGENDA

- 1 **Attendance:**

- 2 **Apologies and reasons for absence:** members to approve reason for absence.

- 3 **Declarations of interest by councillors on any of the agenda items below**
- 4 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed
- 5 **Minutes:** To agree the unconfirmed minutes of the meeting 27th September 2017
- 6

Public participation: The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.
- 7 **Work Schedule:** Updates on the Centre’s work schedule.:
 1. Air Raid Shelter
 2. Centre’s electrics
 3. Defibrillator at the Centre

- 8 **Centre income from 27th September until 22nd November 2017:** The Centre Manager presented a graph of the actual monthly income

Centre budget 2018-2019:To discuss proposed budgets for 18/19

9

10 **Health and Wellbeing:** To updates members

11 **Christmas Events:**

Christmas office closure

Christmas Festival: Friday 15th December 2017 5.00pm until 7.00pm

Meeting Ends

Items for future discussion by Council, committees or Emergency Consultation Panel:

To list items and agree when these items are to be presented and the priority.

Clerk to the
Council.

November 2017

, Dear Sir/Madam,

CENTRE COMMITTEE MEETING

Wednesday, 19th July 2017, commencing at 12.45 p.m. at

Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

1 **Attendance:**

2 **Apologies and reasons for absence:** members to approve reason for absence.

3 **Declarations of interest by councillors on any of the agenda items below**

4 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed

5 **Minutes:** To agree the unconfirmed minutes of the meeting 24th May 2017

6

Public participation: The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.

7 **Work Schedule:** Updates on the Centre's work schedule.

8 **Centre income from 25th May until 19th July 2017:** Members to receive a written report by Centre Manager and to view the booking diary. The Centre Manager presented a report on the bookings and the

actual monthly income received.

Heath and Wellbeing; Members to receive a report by Cllr. Godley.

9

Review of Hire Charges and conditions of hire:

10

Meeting Ends

Items for future discussion by Council, committees or Emergency Consultation Panel:

To list items and agree when these items are to be presented and the priority.

David Porter Clerk to the Council.

July 2017

Dear Sir/Madam,

CENTRE COMMITTEE MEETING

Wednesday, 24th May 2017, commencing at 12.45 p.m. at

Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

1 **Attendance:**

2 **Apologies and reasons for absence:** members to approve reason for absence.

3 **Election of Chair and Vice Chair**

4 **Declarations of interest by councillors on any of the agenda items below**

5 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed

6 **Minutes:** To agree the unconfirmed minutes of the meeting 15th March 2017

7

Public participation: The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.

8 **Work Schedule:** Updates on the Centre's work schedule.

9 **Members to receive a report on replacement of external double doors:**

10 **Members to view quote no MRK#0K1B and MRK#0KIBa and receive a report on replacement of the**

side gate.

11 **Centre income from 16th March until 24th May 2017:** Members to receive a written report by Centre Manager and to view the booking diary. The Centre Manager presented a report on the bookings and the

actual monthly income received.

12 Air Raid Shelter: Update on the Air Raid Shelter.

13 **Recycling bin:** To recommend to Finance and General purpose committee the charge of £198.90 from EMR of HJC.

Meeting Ends

Items for future discussion by Council, committees or Emergency Consultation Panel:

To list items and agree when these items are to be presented and the priority.

David Porter Clerk to the Council.

May 2017

Dear Sir/Madam,

Wednesday 15th March 2017, commencing at 12.45 p.m. at

Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

1 **Attendance:**

2 **Apologies and reasons for absence:** members to approve reason for absence.

3 **Declarations of interest by councillors on any of the agenda items below**

4 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed

5 **Minutes:** To agree the unconfirmed minutes of the meeting 18th January 2017

6

Public participation: The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.

7 **Work Schedule:** Updates on the Centre's work schedule.

Members to receive information from Newview windows who will replace the double doors in April.

Members to view the quote to replace the Centre's gates.

8 **Centre income from 18th January until 15th March 2017:** Members to receive a written report by Centre Manager and to view the booking diary.

The Centre Manager presented a report on the bookings and the actual monthly income received

9 **Air Raid Shelter:** Update on the Air Raid Shelter.
The Centre Manager presented a report on the current situation.

Dear Sir/Madam,

CENTRE COMMITTEE MEETING

Wednesday, 18th January 2017, commencing at 12.45 p.m. at

Harriet Johnson Centre, Loose Lane, Sompting.

AGENDA

1 **Attendance:**

2 **Apologies and reasons for absence:** members to approve reason for absence.

3 **Declarations of interest by councillors on any of the agenda items below**

4 **Request for DPI Dispensations:** Any request for dispensation to be made now and Council to decide whether the request is agreed

5 **Minutes:** To agree the unconfirmed minutes of the meeting 23rd November 2016

6

Public participation: The public have a Right and are welcome to attend all council meetings and an opportunity is provided at the meeting to ask questions. However, the public may be excluded for the whole or part of a meeting if the agenda states what business is going to be considered during the exclusion and only if the council resolves to exclude the public for those items clearly stating the reason for the exclusion.

7 **Work Schedule:** Updates on the Centre's work schedule

4 Quotes received to have the double doors replaced:

8 **Centre income from 23rd November 2016 until 18th January 2017:** Members to receive a written report by Centre Manager and to view the booking diary.

The Centre Manager presented a report on the bookings and the actual monthly income received

9 **Events organised by the Caretaker at the Harriet Johnson Centre:** Mr Clay has requested that the booking fees be waived and all profit made be paid to Sompting Parish Council.

10 **Storage Charge:** Members to discuss whether or not to charge for storage of equipment.

Centre Meetings: Members to discuss whether Centre Meeting should be held bi-monthly.

11

MEETING ENDS

Items for future discussion by Council, committees or Emergency Consultation Panel:

To list items and agree when these items are to be presented and the priority.

David Porter Clerk to the Council.

January 2017