

Minutes 4th December 2013

Minute		Action
391	The meeting commenced at 7.05pm In Attendance: Cllrs Smith, Servante, Mear, Tufnell	
392	Apologies and reasons for absence: Cllr Bamber (work)	
393	Declarations of interest by councillors on any of the agenda items below: None	
394	Request for DPI Dispensations: None	
395	Public participation: Mr Elliott	
396	Murals on Centre Wall: Cllr Smith had spoken to the original artist Nadia Chalk and the figure of £400 was accurate for alterations to the mural. This is to darken the sky (with a cloud effect over the spitfire and the church) so as not to make it so prominent. Cllr Smith proposed that this should go ahead and the committee agreed.	Clerk
	Mr Elliott left the meeting at this point.	
397	Footpath - Sompting Estates: Cllr Smith had spoken to the landowner Mike Tristram about the re- routing of the footpath. A discussion followed. It was thought this would be of benefit for those who wanted to access Lyons Farm with an exit at the corner. Cllr Servante would like to assess the feasibility of moving the eastern exit of the footpath slightly away from the bend shown on the plan.	
398	Cllr Smith recommends acceptance of the proposal – all were in favour	
	Church Lane: Restricting access from A27: Cllrs Mear and Servante said this was one of the oldest ongoing problems in Sompting and numerous attempts had been made before. Cllr Smith said he had contacted all the properties in Church Lane who were all in favour of restricting access. The subject was discussed at length and it was decided that Cllr Smith would contact all the properties,( including businesses) in West Street to gauge their opinions ( maybe by a leaflet	Clerk

survey initially) and bring the findings to a Full Council meeting early in the new year. After this and depending on findings then involve ADC and WSCC

399 Cllr Smith requests that the Clerk makes available any correspondence on previous attempts to restrict access. The committee were in full support of the proposal.

400 Sompting Song: Cllr Mear was disappointed that he had heard nothing from the Sir Robert Woodard Academy regarding this. He has been invited to 'breakfast' there where he will try and speak to the teachers involved.

Cllr Smith said he had spoken to the Headteacher at Sompting Abbots school regarding support from them. The Headteacher will come back to Cllr Smith in the Spring term with ideas for a project.

Christmas Celebrations: Cllr Servante reported that plans were going well.

The marquee would be erected about 3.30pm and the small carousel would arrive about the same time. The generator has been sorted and a new power cable purchased. The mulled wine will be delivered on Wednesday but will have to be heated at the Centre. It will be served in the marquee.

#### Plan of Event

5.00pm – 5.30pm 'Vocalisation'

5.30pm – 6.30pm Carols

6.30pm – 7.00pm Vocalisation and the Lions Santa will distribute the children's gifts.

Cllr Smith said apologies for not attending the event had been received from Clls Mrs Wood, Thornton and Bamber . Clerk

Cllr Mear said that the Herald will be in touch with the Clerk with regard to arranging an interview/photographs about the new edition of the Sompting Signpost.

401 Parish Sign – Bowness Avenue: The committee was shown an estimate for the relocation of the sign amounting to £80. The committee were in agreement for this to go ahead.

402 Events Sub – Committee: The date of the meeting is set for 7pm on 13<sup>th</sup> December at the Harriett Johnson Centre.

403 Budgets: The committee was shown the overall Parish Council budget which contained the A & E committee figures within. Cllr Servante had a single sheet produced earlier with the proposed 2014/15 A & E budget figures on which were discussed and approved by the committee. It was requested that perhaps the single sheet could be produced quarterly in the next financial year.

Reports by the Clerk:

a) Rock Salt / grit bag provision: Recommendations

1. This Committee recommends to F & GP Committee that a bulk bag be purchased and the expenditure is incurred using 'other donations' budget.

2 The Clerk seeks immediate approval to the above recommendation from the Chairman of F & GP.

The proposal to purchase a bulk bag of sand/grit by the Parish Council for North Sompting in lieu of WSCC not being able to purchase it this time was discussed at length. It was decided by the Committee that any funding for this should come from West Sussex County Council and not from the Parish Council.

b) Flowers for Volunteers at the Centre: Recommendations

1. That the Council presents flowers to the volunteers in appreciation of their support during the year and that the expenditure incurred is allocated to the 'best garden award' budget.

After much discussion Cllr Smith felt very strongly that this would set a precedent. He said there are volunteers all over Sompting ( Scout and Guide leaders etc.) that would also need to be included. It was therefore that this proposal would not go ahead. A discussion followed by the other Councillors present who thought that the money could come from the Centre Committee Budget and this is to be explored.

The meeting closed at 9.00pm

Minutes 6<sup>th</sup> November 2013

Minute	Action
380	In Attendance: Cllrs Smith, Servante, Bamber, Mear, Tufnell
381	Apologies and reasons for absence: None
382	Declarations of interest by councillors on any of the agenda items below: None
383	Request for DPI Dispensations: None
384	Public participation: None
385	Sompting Song and drawings: Cllr Mear reported that he had not had a response from the Sir Robert Woodard Academy –

he will follow this up within the next few days.  
The response had been good from Sompting Village Primary School and they would undertake the project either just before Christmas or early in the new year.

- 386 Christmas Celebrations: Cllr Smith reported that plans were going well. There is a budget of £1000 for the event. Cllr Servante had spoken to the owner of the small children's carousel ride – which would cost £225 – it was agreed by the committee to book this, as an additional attraction alongside the marquee. (The Community Church are providing the marquee) Other approximate costs mentioned were £50 for 'Vocalisation' and Santa. £50 mulled wine, £50 food, up to £100 small gifts for the children.  
Discussion followed - probably buy gifts from Poundland as opposed to sweets (Clerk to be asked if he can release cash for this) Gifts will need to be wrapped – a suggestion that the Seniors may be involved in helping to do this. The Wine Club to be asked if they will help with the mulled wine as in previous years. Cllr Smith to contact.  
At the moment there is no Santa – Cllr Servante to speak to Colin Frampton.

#### Plan of Event

5.00pm – 5.30pm	Vocalisation
5.30pm – 6.30pm	Carols
6.30pm – 7.00pm	Vocalisation and Santa distributed the children's gifts

Following this there will be the Full Council meeting and Chairman's Christmas Celebration

- 387 Remembrance Day : Cllr Smith encouraged the A & E committee to attend – he hoped that other members of the Council would also be there. The service at St Marys is at 10.30am. Cllr Mear has the wreath. Adur District Council will be responsible for closing the road.

- 388 Parish Sign – Bowness Avenue: The committee discussed the possibility of moving the sign from the side of the road by the bus stop, to the side of the road by the shops. Several Sompting residents had requested this as it would be more beneficial nearer the shops. Cllr Smith proposed and Cllr Servanted seconded - the committee agreed in principle subject to the cost. The Clerk is awaiting a reply from Adur District Council on the matter.

389

Any Other Business: Cllr Smith suggested the possibility the Parish Council holding Halloween Celebrations in 2014. This was met with a mixed response. Cllr Servante suggested a May Day Celebration – with a maypole. The general feeling

390 was that this was more 'in keeping' with Sompting Village. To be discussed further at future meetings.

Reports by the Clerk:

a) Sompting Estates: The committee read through an email received by the Clerk from Mike Tristram. They thought that the care of the path falls under the jurisdiction of the South Downs National Park but thanked Mike Tristram for keeping them updated.

The meeting closed at 7.45pm

Minutes 2<sup>nd</sup> October 2013

Minute	Action
370	In Attendance: Cllrs Servante, Bamber, Mear, Smith, Tufnell
371	Apologies and reasons for absence: None
372	Declarations of interest by councillors on any of the agenda items below: None
373	Request for DPI Dispensations: None
374	Public participation:
375	Festival Committee: Members discussed the date, time and terms of reference for this new committee and resolved that the following be approved at Full Council 1. That this committee meets on Fridays starting 1 <sup>st</sup> November at the Centre at 7pm subject to Cllr Bashford's acceptance 2. That it will receive the Festival Budget under its management 3. That the Clerk presents the Terms of Reference to Full Council
376	Sompting Song and drawings: Cllr Mear updated the committee on his discussions with the new Principal of Sir R Woodard Acamedy. The Principal was keen to link with the Parish Council especially as the school is in Sompting not Lancing. The Acamedy will compose a song with music as the "Sompting Song". The council will invite the Head boy and girl to future Full Council and Amenities and Environment meetings. Cllr Mear is yet to speak with the Village School re pictures of buildings in Sompting.

- 377 Best Garden Awards: The Chairman spoke of his concern that by members taking photographs of gardens in their wards for the competition that the community was not involved and due to other commitments many members did not take photographs. He suggested that residents should take their own garden photographs and submit them for judging. By doing this the seasonal displays can be recorded. This method was agreed and the committee also agreed a closing date of June/ July. The new scheme and information is to be put on the Council's web site and in the "Sompting Signpost". Clerk
- 378 Budgets: The committee revisited the previous months budget bids and resolved that the listing should stay the same subject to  
 1. The Festival Budget be transferred to the Festival Committee (if approved) and  
 2. £ 2000.00 be added for toddler play equipment to work with Adur District Council on updating the existing provision or providing new. Clerk  
 Cllr  
 Smith  
 The Clerk is to speak with Adur DC on this matter before the finalisation of the Council's budget and the Chairman is to speak with ADC members on the same.
- 379 Reports by the Clerk:  
 None

Minutes 4<sup>th</sup> September 2013

Minute	Action
355	In Attendance: Cllrs Servante, Bamber, Mear, Smith.
356	Apologies and reasons for absence: Cllr Tufnell - Holiday
357	Declarations of interest by councillors on any of the agenda items below: None
358	Request for DPI Dispensations: None
359	Public participation: Cllr Carson Albury (ADC)
360	Public Toilets: These have been locked since the festival in July, due to the threat of vandalism. The Clerk has obtained a quote from Wettons. This was for them to be unlocked around 8.30am, cleansed, restocked and locked again at 4pm in the winter and 6pm in the summer for 7 days a week. This company also services other toilets locally so the distance for them to travel would be minimal. The quote was for £3914.89 per annum. A discussion of the pros and cons followed. Clerk The Committee resolved unanimously to go ahead for a year – and hoped there would be no more vandalism.

- 361 Boundary Fence: The bamboo/rush screening is now in place. Nothing has been heard from Mr Elliott since. The Committee resolved to wait and see if there is any feedback .
- 362 SDNP ( South Downs National Park )  
 Management Plan Document: There was a short discussion about the plan, some of the committee saying it was somewhat 'wishy washy' and a ' bit of a wish list, but in general agreed with its aims.  
 The committee agreed that it was generally a good document and that a letter be sent to the SDNP saying it agrees with its aims and they would be consulting further with the people in Sompting regarding footpaths and cycleways. Also the letter must make reference to the Council's Neighbourhood Plan which the Authority will be commenting on when submitted. They also request they are kept informed of relevant decisions by SDNP involving Sompting. Clerk
- 363 Southern Water's Water Resource Management Plan Consultation: The Clerk confirmed that following approval by the Chairman of the Council the Parish Council had responded to the consultation using the response given by Councillor Bamber. The Council now awaits the reply. Clerk
- 364 Sompting Festival 2013/2014  
 The Clerk reported that the expenditure for 2013 had been £6012 – the Chair of the Festival Committee Cllr Servante , thought it was around £5000 – so the reason for the discrepancy will need to be explored.

Overall Cllr Servante thought the Friday (School etc) and Sunday ( Community Church and Fun Dog Show) had gone well – but was not so pleased with the Saturday . This was due to various factors one being the high cost of funfair rides etc, only a few Councillors 'actively ' helping with the organisation and on the day. The change of month may not have helped. Due to Showmans Guild Regulations it is not an option to book a different funfair within two years. This needs to be considered later. Cllr Mear knew of an individual having a few rides which with bouncy castles maybe another option.

Cllr Smith considered that to give a better festival next year there must be more involvement of other organisations e.g. Lions, although Cllr Servante reported that this year the Lions seemed to have their own set ideas which may not reflect the Council's.

Cllr Smith continued stating that as it is Somptings' one big event – it would not be good PR for it not to happen in the future – but more help and input is needed. Cllr Servante stated that the biggest cost was the marquees and maybe a "Sompting" marquee could be purchased through the Big Local (maybe stored by the Lions) although there could be

problems around erecting them and Public Liability Insurance.

Cllr Servante proposed his vision is to have one event a month on the recreation ground so that Sompting people have a regular event to look forward to. Maybe the football tournament could be one of these instead of being attached to the festival.

Clerk

Cllr Mear said he had a contact with an agent who would be able to provide bands at a reasonable cost

The Committee decided to book a provisional date of 13<sup>th</sup>/14<sup>th</sup>/15<sup>th</sup> June 2014.

It was resolved that it would not book Shaylers Funfair but maybe use Cllr Mears contact. One Sompting public house could be responsible to run the bar each year on a rota basis. Also that a "Events committee" be created subject to confirmation by Council.

The Clerk was requested to send a letter be sent to local organisations (publicans, the two schools, churches, scouts) stating that a committee (consisting of at least 5 councillors) will be set up and invite them to a meeting. It can also be advertised in the Sompting Signpost that will be distributed in October/November to encourage more members of the community to be involved and also on the Sompting Festival facebook page.

- 365 Events Group: Cllr Servante reported there had been problems with Adur/Worthing about going ahead with the Car Boot Sale on Sompting Recreation Ground. The Lions had gone to a lot of preparation but Adur/Worthing eventually said that it was not a designated site for a Boot Sale and there was a bye-law preventing it, even though Cllr Servante had been told in 2012 that it was possible. The clerk suggested that a letter should go to the Cabinet Member responsible at Adur/Worthing querying the reasons given for refusing the car-boot and then the committee can consider the facts. Nothing was resolved.  
(Cllr Albury, who was in attendance offered to investigate this)

- 366 Sompting Song: Cllr Mear had more thoughts on this and suggested that it may be best to involve both schools. Sir Robert Woodard Academy - to write a Sompting Song and for Sompting Village Primary - to have a drawing competition of the old buildings in Sompting – which may be used in conjunction with the proposed Village Trail Leaflet. The Clerk reported that – the village school had done something similar recently.

Resolved: Cllr Mear is to have a meeting with the both head teachers (and head of music at the senior school) to discuss this venture and report back.



367

Budgets: The clerk went through the budget sheet as at 1/8/2013 and informed the committee of his suggestions for 2014/15 and 2015/16. He apologised for the cut and paste error on codes 4161 and 4165 both which should indicate zero expenditure.

There were queries/observations on some of the items –  
Year competition – Increased to £350 – proposed scarecrow and song competitions.

Clerk

Sompting Festival – discrepancy to be looked into – discussion followed and the result of this would define allocation.

Centre Garden – may move to Centre Committee if approved  
Outdoor Exercise Equipment – rollover plus £2500

Planters- these are a mess – suggestions of shrubs, more regular planting, ask people if they still want them? Clerk to obtain quote to just get them weeded and tidied up.

Bus Shelters – Once again they had been subject to vandalism. A discussion followed and various options were put forward. Eventually it was agreed to replace the panes of glass in the Ullswater shelter for the second time – but if it continued to happen – a decision to remove the shelter may be made. A policy on this is to be approved at next meeting  
St Marys Churchyard – the Clerk reported that the Parish Council has a duty to pay for the upkeep of the closed churchyard.

New suggestions – 2014

Harriett Johnson Festival £2000

Christmas Festival £1000

Bus shelter Repairs £1000

Resolved: The committee approved the budget spend and the suggestions made by the Clerk, subject to the festival expenditure being adjusted if needed and that the committee will consider any other forthcoming suggestions for the future years at the next meeting. Also if the Centre Garden is removed from this committee's budgets then the suggested figure for future years shall be approved by that committee. The revised draft budget sheet is attached to these minutes.

368

Reports by the Clerk:

£300 had been received from Southern Water for the Community Garden

Clerk

Better Place Meeting – 16<sup>th</sup> September – Sir Robert Woodard Academy

Doug Sherriff Award – Nominations to go to Full Council Meeting

Best Garden Award – Only 9 photos received so far – hoping for 36!! To go to Full Council.

Presentation of Awards event – Sunday 20<sup>th</sup> October. Provisionally 2.30pm – 5pm It is hoped that Full Council will be in attendance. Assistance with setting up. Same music group as last year.

West Sussex County Council – Local Winter Management plan: The Clerk reported on the conditions. Cllr Servante queried if there was a possibility of getting a salt bin near the Co-Op in Test Road. It was thought this was highly unlikely but the Clerk will request consideration by WSCC. Clerk

It was agreed that a local tenant be sourced in each area to keep the padlock key for the bins in Valley Road, Highview and Halewick Lane.

369 Any other business  
Cllr Mear requested that any Councillors available on Remembrance Sunday attend the laying of the wreath at St Marys Churchyard.

Cllr Mear reported that there was very little play equipment for very small children/toddlers at the Halewick Lane play area. Cllr Albury ADC offered would speak to Cllr Dollemore – the member responsible to see if anything could be done about this.

Meeting Closed at 9.20pm

3<sup>rd</sup> July 2013

Minute	Action
345	In Attendance: Cllrs Smith, Servante, Bamber, Tufnell.
346	Apologies and reasons for absence: Cllr Mear – absent.
347	Declarations of interest by councillors on any of the agenda items below: None
348	Request for DPI Dispensations: None
349	Public participation: None
350	West Street Traffic Calming Scheme: The committee received the report from the Clerk and a discussion followed. Cllr Smith, was of the opinion that WSCC seem to want to have discussions direct with the school and this may be the way forward – on the understanding that Sompting Parish Council were kept informed of any decisions made. They all agreed that there should be a period of at least one month from the start of the school term in Clerk

September to monitor the effectiveness of the lights and speed limit. As for the one - way system, it was noted that plans to try and get this established had been running for at least 7 years with no luck.

Cllr Servante wanted to establish whether WSCC still had plans to replace the School Crossing Patrol in West Street. He believed this position had been advertised but no one had been appointed. This may have a bearing on future plans

The Committee agreed that WSCC should speak directly with Richard Cave, the Headteacher, to inform him about the period of monitoring, so he can report effectiveness of the lights and speed limit, through parent consultation. He can also for him to discuss the "one way" system again. This is on the understanding that the Parish Council are kept informed of any decisions made.

- 351 Operation Crackdown: This is an initiative from the Police whereby you can report incidences of Anti- Social Driving and Abandoned cars to a designated number .

Clerk

The Committee declined the offer for someone to attend a Parish Council meeting to give a short presentation at present, but thought it may be a good idea for a link to Operation Crackdown be put on the website, if the police would like this.

- 352 Street lighting in Adur: The report was read and after discussion it was decided to ask the Clerk if he had received any complaints re the street lighting in Sompting.

The Committee decided, if any complaints had been received that this be deferred to the September meeting and discussed then. If not, the report has been noted.

\*After the meeting the Clerk reported he had not received any complaints.

- 352 a Budget :- From the Events /Festival Budget of £7000, just under £5000 had been spent so far .

- 353 Festival Update: Cllr Servante gave an update and requested the e mails/mobile phone numbers of all the Councillors so he could be in contact with them over the festival weekend and ensure there was cover.

Cllr Smith agreed to help with the clear up on Monday 15th from 9am . A plan of where everything is going will be marked out on Wednesday 10<sup>th</sup>

Clerk

There were still a few hiccups - regarding the generator, transport for band equipment and lack of a band for the early 6pm slot on Friday evening. He reported that only 4 stalls had

booked for the Friday but in excess of 20 for the Saturday. More arena events and a number of bands had been booked .

He also reported that tables were in short supply and suggested that “3 trestle like” tables be purchased at a cost of approximately £30 each from B & Q, before the festival as well as 10 Hi-Viz waistcoats and cleaning supplies for the public toilets These will be re – opened that weekend but not before. The committee agreed to spend this from the above budget.

From Events Committee

Cllr Servante reported that it is hoped that the Car Boot Sale (that was not allowed for the Festival weekend) will go ahead on 18<sup>th</sup> August. Clerk to obtain a Temporary Event Notice and make arrangements for the portaloos. The Lions had agreed to sort out 1<sup>st</sup> Aid Cover

It was also suggested that if a larger Events Committee could be formed including Sompting residents, that it may be able to arrange a ‘monthly’ event. It was felt this would be good , but problem was recruiting more volunteers.

354 Reports by the Clerk:

Reminder from Clerk that nominations for the Doug Sheriff Award will be required by 23<sup>rd</sup> August. The Committee suggested that this item be put on the Full Council Agenda for further discussion. Clerk

Councillor Bamber left the meeting at this point.

Reminder from the Clerk that photos taken by the Councillors will be required by 23<sup>rd</sup> August for the Best Garden awards . The Committee suggested that this item be put on the Full Council Agenda for further discussion.

Meeting finished at 8.35pm

5<sup>th</sup> June 2013

- 330 In Attendance: Cllrs Servante, Bamber, Mear, Tufnell, Smith.
- 331 Election of Chairman : Cllr G Smith proposed by Cllr Servante seconded by Cllr Mear.
- 332 Election of Vice Chairman: Cllr C Servante proposed by Cllr Mear, seconded by Cllr Smith
- 333 Apologies and reasons for absence: None
- 334 Declarations of interest by councillors on any of the agenda items below: None
- 335 Request for DPI Dispensations: None

- 336 Public participation: Carson Albury, Cllr Mrs Wood
- 337 Budget Allocation: After discussion it was decided that no clarification was needed and the committee agreed to resolve to take on the responsibility of managing the budget.
- 338 Terms of Reference: The committee received the revised Terms of Reference reflecting the resolved changes at full council and agreed to accept the revised terms.
- 339 West Street Traffic Calming Scheme: The committee discussed the proposals which were for an advisory 20mph limit (at school opening and closing times) and chicanes. The two signs are already in the process of being installed. Cllr Mear was concerned re school safety and would still like to see a one – way system around Whitestyles Road by the school. Cllr Servante said that Brian Morgan was going back to WSCC to see if a one way system actually discourages or encourages speeding.

The committee agreed that they wanted a 20mph limit and a one-way system but not the chicanes.

The school would also like to see a parking area available on the corner of the recreation ground to alleviate some of the problems but the recreation ground is owned by Adur/Worthing Council. This had been explored in the past without any success. Cllr Bamber requested that the discussion be re-opened as to its viability for a parking area.

The Clerk is also investigating whether the western end of West Street can be designated as a “quiet lane” and therefore a permanent 20mph speed limit could be a possibility.

(336)

At this point a member of the public - Mr M Ward from 50 Cokeham Road, entered the meeting, so minute 336 was re visited:

Mr Ward reported the problems with the traffic hold ups in Busticle Lane during the morning rush hour and suggested that rephasing the traffic lights at the junction with the A27 may help. He had written to WSCC but had not had a satisfactory reply. He also reported that in the Highway Code, it states that there should be no parking on the brow of a hill. This is happening in Cokeham Road and is very dangerous. If the double yellow lines were extended further round from Berriedale Drive it would help alleviate the problem. The police have also been informed about this problem. The Clerk will contact the Highways Agency and WSCC to see if anything can be done.

- 340 Tree Planting: An area of Malthouse Meadow has been selected for the main tree to be planted and the plaque with the two additional trees next to it. Cllr Mear suggested in the future perhaps there could be a rustic seat and perhaps the local children could also be involved in this small ‘woodland/nature’ area.

It was agreed the planting would be done on Wednesday 12<sup>th</sup> June at

10am and Councillors to bring spades.  
The committee agreed to the expenditure for mulch and fencing and the commemorative plaque which would not exceed £250.

- 341 Provision of water bowser: The Clerk showed details of a water bowser which holds about 39ltrs and when empty could be used for putting weeds in and transporting them. It would be stored, chained up round the back of the Harriet Johnson Centre. The cost would be around £79.95 plus delivery.  
The committee agreed to the expenditure for the water bowser.  
As it was on e-bay Cllr Servante agreed to order it and pay by PayPal and it was agreed by the committee that the Clerk would re-imburse him into his bank.
- 342 The wall painting proposal: Cllrs Wood and Servante had visited Mr Elliott and reported back. After much discussion by the committee about costs of chain link fencing (approximately £350) or painting the two offending areas at the top of the gables (approximately £400) Cllr Bamber proposed that we go with the fence option – perhaps with some rush screening (all out of community garden budget) and gauge Mr Elliotts response, with a view to reviewing the situation at the September meeting. The Clerk said the work could probably begin in next 2/3 weeks. Resolved: To place the fence and screening along the boundary.
- 343 Festival Update: Cllr Servante updated the committee as to the current plans. A budget sheet was passed around and a few queries clarified. A poster is being produced and is just awaiting final details. Details will also go on the website  
Some of the organisations will require payment in cash on the day and the Clerk requested recommendation from the A&E committee to request this approval from the Finance and Purposes committee. Cllr Smith proposed it go to F &GP as a recommendation for approval.
- 344 Reports by the Clerk: Information from Southern Water re Draft Water Plan – Cllr Smith took the publication and will read and contact the Clerk  
South Downs National Park use a company called Brochure Direct to distribute leaflets. The committee agreed for the Clerk to provide e mail contact – maybe for newsletters in the future.  
E mail from Mike Tristram informing that Amberley Museum could provide shire horse and carriage rides at events. It was felt too short notice for this year's festival – but keep on record for the future - Clerk to advise  
Christopher McFarlane from KPP Ltd Adur/Worthing had commissioned this company to do assessment of open spaces/sport in the area. Cllr Mear and the Clerk to meet him on 26<sup>th</sup> June 4pm.

1<sup>st</sup> May 2013

321 Attendance: Cllrs Servante, Mear, Tufnell, Mrs Wood.

322 Apologies and reasons for absence: Cllr Smith (absent).

- 323 Declarations of interest by councillors on any of the agenda items below:  
None
- 324 Items not on the Agenda that the Chairman is of the opinion should be considered urgently. None.
- 325 Public participation: None
- 326 Centre Wall Painting - After much discussion it was agreed the best way forward would be for two or three members of the Council, to arrange a meeting with, and visit the resident to establish how high the fence would need to be to block out the offending part of the mural. This is to ascertain if it is feasible or not and whether the resident would be in agreement -  
Not resolved
- 327 Sompting Festival 2013 – A report was received from the Festival Working Group as to how the plans were progressing. The Clerk queried some of the items on the budget regarding VAT and these were clarified. The committee requested approval to book the 1<sup>st</sup> Aid Cover from a private company who specialise in events - GBM - at a cost of £1500. Approval was given to book them provisionally until after Full Council meeting.  
Cllr Wood requested that the new Office Assistant be able to help with the advertising – flyers etc – Cllr Servante to supply details to Sue.
- 328 West Street Traffic Calming - Short Discussion - Not resolved
- 329 Reports of the Clerk:
- 1 Cllr Butcher Website – Query re how £1000 youth budget being spent – Full Council has already given approval to assist student going to Kenya. Query as to whether youth projects should come under Amenities and Environment committee. This was agreed unanimously by the committee.
  - 2 Hamble Road Skate Park – Damage has been reported to some of the equipment - Cllr Servante to refer to Adur/Worthing Council.
  - 3 Noise levels on A27 – Complaint that noise levels have increased especially at night since A27 has been resurfaced – Clerk to report to Highways Agency.
  - 4 Recreation Ground Toilets – Update on vandalism - still locked up with no seats at present – Clerk reported matter is in hand.
  - 5 Quarterly Magazine – Suggestion that this should come under the remit of a sub – committee. This was agreed by the committee. Clerk to propose at Full Council.