

**SOMPTING PARISH COUNCIL
AMENITIES and LEISURE COMMITTEE**

**Meeting on Wednesday, May 28th 2008 at 8.00 p.m.
at Sompting Community Centre
M I N U T E S**

Present: Cllrs. T. Clarke, Mrs. T. Clarke, B. Mear and Mrs. J. Turner

29/08 Apologies: Cllr. Bashford

30/08 Declarations of interest: None

31/08 Election of Chairman and Vice-Chairman: Chairman – Cllr. Clarke was appointed Chairman (proposed Cllr. Mrs. Clarke, seconded Cllr. Mear), Vice-Chairman – Cllr. Mear was appointed Vice-Chairman (proposed Cllr. Clarke, seconded Cllr. Mrs. Clarke)

32/08 Minutes of the last meeting on April 2nd 2008 were agreed as a true record

33/08 Matters arising from the minutes: All to be covered by agenda

34/08 Council Assets:

- (i) **Maintenance:** Council discussed the current maintenance contract and what changes they would like to see made to better cover the work needed to maintain the Council's assets. The following was agreed:
- Contractor to be asked to remove weed from smaller planter
 - *Clerk to ask contractor whether or not large planter has been fully dug out, membrane inserted and fertilised with good compost - bulbs to have been replanted in the grass*
 - *Clerk to check progress with repainting of village sign*
 - From July, report on work carried out to be sent with monthly invoice and sheet in shelters to be signed to show date work carried out and time spent
 - Present contract to be checked against following requirements – monthly cleaning of shelters, monthly cleaning of glass on noticeboards and locks checked, defects reported, planters dug over, replanted and fertilised twice yearly, planters watered 3 times a week or more if necessary and weeded weekly, village sign to be checked monthly and cleaned twice a year, litter in bus shelters to be removed
- (ii) **Shelters:** The Committee had before them the quotations and catalogues from bus shelter supply companies. It was agreed to place the order for two shelters from Littlethorpe, after checking the siting of the shelter at Cokeham Parade with West Sussex County Council Highways Department. The shelters to be ordered were both the 'Bushby' design with toughened glass all

- (iii) round; one shelter to have one glass and one wooden back panel to incorporate a noticeboard on the wooden side. The application for a grant from WSCC to be sent off immediately (*last date for applications 31.5.08*)
- (iv) **Youth Shelter:** Make and model had been agreed previously. *Clerk to arrange a site meeting with Clive Bramble.* The Committee to discuss with CB suitable sites for the shelter and consultation with residents. *Clerk to contact shelter company to find out about availability for installation.*
- (v) **Noticeboards:** *Clerk to contact contractor regarding arrangements to install new boards. Clerk to contact Sompting C.A. regarding storage. Clerk to contact ADC regarding replacement bench for Halewick Lane (Hill Barn shops).* New boards to be positioned as follows:
- Halewick Lane/Hill Barn shops
 - Ennerdale Drive – where map board is at present
 - Test Road shops
- The 'old' boards to be stored/repaired and moved to new sites as follows:
- Halewick Lane board to move to top of H. Lane by shelter
 - Ennerdale Drive board to move to Bowness Ave. shops

In addition:

- *Clerk to obtain brochures for seating and bring to June meeting*
- *Contact Clive Bramble regarding the seating on the 'Rec.'*
- *Research solar lighting for shelters at Grassmere Avenue and Ennerdale Drive and report*
- *Clerk to contact contractor re. Locks at 'Marquis' boards and get repaired*
- *Clerk to report to contractor the water penetration at Bowness Avenue board and request attention*
- *Clerk to ask contractor to check damp in one of the new shelter boards*
- *Clerk to contact David Steadman regarding progress with new hinges for shelter noticeboards*
- *Clerk to chase up WSCC regarding timetable post at Grassmere Avenue – board is facing the wrong way/post should be turned round or different timetable case*
- *Clerk as above regarding timetable case not yet fixed in Busticle Lane shelter*

35/08 Sompting Community Centre: *Clerk to contact ADC to check on progress in preparation of the lease*

36/08 Sompting Signpost: The Committee discussed the last edition of the SS. Members were unhappy with several aspects of the publication including the layout and font sizes, lack of photographs and choice of articles. A resident had written to the Chairman to raise issues regarding the item on the parish questionnaire and it was agreed that a reply would be drafted by the Clerk and discussed further with the Chairman and Vice-Chairman. The Chairman proposed that alternatives to the present arrangements for publication be considered *(Clerk to contact SALC/Auditors regarding financial implications of alternative arrangements discussed)*

37/08 Parish Walk June 15th: *Clerk to produce posters from template for display at Festival and register details with WSCC*

38/08 A.O.B.

(a) *Clerk to report on progress at the next meeting of Council regarding the new bus stop requested for the Ball Tree Surgery*

(b) It was reported that the coppice in the open space at Malthouse meadow was overgrown and the small trees were becoming 'strangled' in the undergrowth; fencing was broken and had not been repaired.

Clerk to contact John Knight at WSCC to check situation regarding responsibility for the area and the coppicing project/ grazing sheep.

(iii) Date for further meeting of the Committee to be January 22nd 2009

(iv) A number of residents had contacted the Vice-Chairman regarding seating at the top of Halewick Lane. *Clerk to put provision of seating in this area on agenda for June meeting*

The Meeting closed at 10.30 p.m.