



SOMPTING PARISH COUNCIL

Minutes of the Meeting of Council held on Wednesday, February 14th 2007 commencing at 7.30p.m.at Sompting Community Centre, Loose Lane, Sompting.

Attendance: Councillors: K. Bashford, Mrs. J. Burns, Mrs. T. Clarke, T. Clarke, B. Mear(Chairman), Ms. M. Shaw, Mrs. M. Sherriff, Mrs. J. Turner and J. Wales. Also in attendance District Cllr. Brian Boggis

171.07 Apologies were received from Cllr. M. Thornton, Peter Holt and PCSOs. The Chairman reported that he understood that Cllr. Mrs. P. Allright had resigned and that the vacancy would now be advertised.

172.07 Minutes of the last meeting were signed as a correct record with the amendment that District Cllr. Boggis was in attendance at the last meeting.

173.07 Matters arising: Item 169.07. Cllr. Mrs. Sherriff said that a letter from the Flower Festival Committee had been sent regarding sponsorship. *Clerk to investigate.*

174.07 Items to be considered urgently: None raised

175.07 Public participation: No members of the public were present but the clerk read an e-mail from the SOS group outlining recent developments in their campaign for traffic calming measures in West Street

176.07 Policing matters: No members of the police were able to be present at the meeting. Cllr. Mrs. Sherriff raised the issue of parking at the junction of Cokeham Lane and Cokeham Road, which was making turning at the junction difficult due to reduced visibility. *Clerk to report to police.* It was suggested that the mobile numbers of the new PCSOs be circulated to councillors. This information is also available on the police website. *Clerk to bring numbers to next meeting.*

177.07 Report of the Planning Sub-Committee:

The Committee had **NO OBJECTION** to the following planning applications:

ADC/0032/07	23 Bramber Close, single-storey rear extension
ADC/0049/07	12 Arnside Close, rooms in roof with side dormers
ADC/0054/07	17 Cokeham Lane, enlarged garage at side and rear conservatory

With regard to the following application, the Council **OBJECTED**

ADC/00020/07	28 Bramber Close, rooms in roof (with side gable and rear dormer) The Council felt this development would be un-neighbourly and out-of-scale with the surrounding properties. If planning permission were given, the Council would prefer a half-hipped roof to gable ends.
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Resolved: To accept the report of the Planning Sub-Committee

178.07 Parish Building Project: The Council considered a draft press release to inform the public of plans regarding developing community facilities in the area. Several changes were made. Concern was expressed regarding the added responsibilities for Council members and the legal position regarding management of the Centre, should the Parish Council become responsible.

Action: Clerk to contact SSALC regarding management responsibilities and liabilities in relation to public buildings and report back

With regard to the condition of the public toilets on Sompting Recreation Ground, the Council requested a copy of a structural report produced by Adur District Council

Action: Clerk to contact Adur District Council regarding the report.

179.07 Finances: The proposed budget for 2007/8 was presented by the Chair of Finance and General Purposes, with explanations given as to variations from the previous year. Environmental improvements were to be recorded under a new heading of 'greenscaping' and expenditure to assist different age groups under 'community facilities'.

Resolved: To accept the proposed budget for 2007/8 (proposed Chairman, seconded Cllr. Clarke)

It was agreed that a press release would be issued. *Clerk to liaise with Cllr. Clarke.*

180.07 Members travelling expenses: It had been reported at a previous meeting that a member had been prevented from attending meetings of outside bodies due to the expense of travel. Council discussed whether or not members should be reimbursed for out-of-pocket expenses incurred whilst travelling on Council business.

Resolved: That any councillor wishing to do so would in future be able to claim retrospectively for expenses to cover the cost of travelling to outside meetings; any additional expenditure incurred would be budgeted within the new heading of 'courses and travel'.

181.07 Report of the clerk:

(a) From meeting of Parish Council on January 10th:

- Planning comment – report from SALC confirmed that the Council view counts as one objection
- Cokeham Brooks – confirmation of the visit date from Strutt and Parker as April 21st not April 28th
- Verge parking at Ball Tree – Clerk was requested to contact ADC
- Under-21s – ADC confirmed that appointment will be possible after May 2007

(b) Accounts: The account balance as at 31st January 2007 was £41,998.27. The following accounts were submitted for approval:

V. Garland - Clerk's pay and allowances to 31st January 2007	£483.33
Houseproud – Noticeboards and bus shelters	£111.50
Houseproud – Planter maintenance	£112.00
Houseproud –Emergency repair to noticeboard at Halewick Lane	£ 16.50
Houseproud – Removal of graffiti at Bowness Ave. and Halewick Lane	£ 88.00
Adur District Council – printing of Council papers (4 months)	£ 40.81

3. Bulb planting: Confirmation was given by Houseproud that bulbs had been planted at the bottom of Boundstone Lane on the corner with Cokeham Road.

4. Notice Boards/Bus Shelters: Council had received the report from Houseproud of work carried out under the maintenance schedule for the previous year. It was agreed that a number of the Council noticeboards and bus shelters were in need of repair or replacement and that a site visit should be arranged as a matter of urgency. Cllrs. Clarke and Ms. Shaw offered to carry out the site inspection with the clerk and Houseproud representative. In future copies of council minutes would be placed in all noticeboards and clerk to liaise with ADC regarding other notices.

Clerk to get keys cut for Houseproud and to enquire about costs of a replacement wooden shelter and solar powered lighting for the shelter near Grassmere Avenue.

5. Correspondence:

(a) requiring a response, decision, formal noting:

- E-mail from ADC regarding Adur Development Plan(1)
- WSCC Highways and Transport Works programme (2)
- Data Protection notification (3)
- ADC Planning appeal (4)
- WSCC Highways and Transport bus shelter grants scheme (5)
- ADC Development Plan Core Strategy (6)

(b) received to date:

- ADC agendas and minutes
- WSCC Connections and Governor Recruitment Campaign poster
- WSCC Adur County Local Committee information
- WSCC footpath inspection visit
- Brighton University training information
- C.P.R.E. booklets and newsletter

182.07 Reports of District or County Councillors: District Cllr. Boggis reported that the ADC council tax-setting meeting would take place on 15.2.07 and that the twnitten between Test Road and Blacksmith's Crescent had now been cleared.

183.07 Reports of representatives to other bodies: Cllr. Bashford reported that he had attended a meeting for CAB trustees and staff regarding the links between the bureaux at Lancing and Sompting and Shoreham and Southwick.

184.07 Other matters: (i) Cllr. Ms. Shaw had carried out further research regarding the possible options for the production of a parish newsletter. She passed around various samples from a local company used by neighbouring parishes. Council agreed to proceed with this option and to endeavour to produce the first newsletter in May. *Clerk to contact the company.* (ii) Cllr. Mrs. Clarke expressed her concern regarding the lack of a bus stop near to the Ball Tree Surgery. *Clerk to contact the bus company regarding provision of a stop* (iii) Cllr. Mrs. Sherriff asked if a letter about the St. Mary's Flower Festival had been received and requested that this be on the agenda for the next meeting.