

## Report of the Clerk for Meeting of September 2008

### 1. From July meeting of Parish Council:

Appointment of new Clerk- Acting Clerk and Chairman to report on appointment and cost of appointment (use of SALC service)

### 2. Accounts: The account balance as at 31<sup>st</sup> July 2008 was £78,797.00 an update will be given at the meeting, if available.

**For ratification:** The following accounts have been paid in August:

Previously approved re noticeboard refurbishment/replacement:

Artzbuilders – re Western Road noticeboard £ 119.85 (includes vat £ 17.85)

Arising from the Clerk's vacancy:

Johnston Publishing Ltd - re advert for the Clerk's post £ 502.67 (includes vat £74.87)

**Payments for approval:**

Adur District Council – re elections May 2008 £ 201.00

SALC – re Governance and Accountability Manual £ 20.00 (includes vat £2.98)

**Also for approval final costs to be advised:**

Acting Clerk: payment for 23 July–22 September 2008, Printing and postage for September Agenda

### 3. Correspondence:

#### (a) requiring a response (R) or noting (N):

**West Sussex County Council** – Minerals and Waste Development Framework: comment by 31 October 2008 - available on website [www.westsussex.gov.uk/mwdf](http://www.westsussex.gov.uk/mwdf) plus invitation to attend a forum on 16<sup>th</sup> October 2008 at the Assembly Rooms, Chichester at 7 pm N/R

**Ball Tree Surgery** - Proposals for new centres for health: Invitation to attend public information meetings: 17 September 2008 at Sompting United Reformed Church and 25<sup>th</sup> September 2008 at Lancing Parish Hall, both commencing at 7.30pm. N

**NHS South East Coast** – Healthier People, Excellent Care, A vision for the South Coast: comment by 15 September 2008 (summary circulated) N/R

**Environment Agency** – Rivers Arun to Adur draft flood and erosion management strategy: – comment by 18<sup>th</sup> September 2008. (circulated) N/R

**The Army Presentation Team** – invitation to a reception, 1<sup>st</sup> October 2008 from 6.30pm N/R

**Southern Water** – information roadshow on the draft Business Plan 2010 – 2015: nearest venue - 16 September at Brighton racecourse 2pm – 6 pm. N

**South East Plan** – To consider a response to the consultation on proposed changes by GOSE (Government office for the South East) including deletion of the Strategic Gap Policy (circulated). Also see [www.gose.gov.uk/gose/planning/regionalPlanning/](http://www.gose.gov.uk/gose/planning/regionalPlanning/) R

#### (b) received to date:

**Adur District Council** – agendas and minutes

**Adur District Council** – Shoreham-by-Sea Conservation Area Character Appraisal & Management Strategy is completed and available on the website: [www.adur.gov.uk](http://www.adur.gov.uk)

**Victim Support Sussex** - letter of thanks re recent donation.

**West Sussex Partnership News** – July issue

**West Sussex PCT** - Annual Public Health report, executive Summary

### 4. Useful telephone numbers for reporting problems:

Streetlights/Bollard/crossing lights 0845 7581622 (quote identification number)

Adur District Council (9am to 4.30pm) 01273 263132 County Highways 01903 878500

Adur Watch (24 hour answering service) 01273 263040 Inter-route (re A27) 0845 6000 414

Sussex Police (non emergency) 0845 6070999

**PCSOs contact details as below:**

Marc Granger - (Cokeham ward) 0845 60 70 999 ext. 21683

Sally Carman – (Peveler Ward) 0845 60 70 999 ext. 26686